



**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS**

**Thursday
October 24, 2024**

**Administration Building
Airport Boardroom
6:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Moreno, Adams, Brown, Clayton, Baskett

1. MINUTES OF THE REGULAR MEETING HELD SEPTEMBER 26, 2024

2. COMMITTEE REPORT(S):

- a) EXECUTIVE
- b) ADMINISTRATION & FINANCIAL
- c) SAFETY & SECURITY
- d) REAL ESTATE
- e) AIRPORT PLANNING & CAPITAL IMPROVEMENT
- f) GOVERNMENT AFFAIRS
- g) MARKETING & PROMOTIONS
- h) GENERAL AVIATION

3. GENERAL MANAGER'S REPORT

4. MANAGER OF FINANCE & ADMINISTRATION REPORT

- a) Demand Register
- b) Budget to Actual
- c) Delinquent Tenant
- d) Financial Statements
- e) Quarterly Investment Report

5. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish a time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
6. **PRESENTATION BY JAMIE FOXEN, SIMPLE RAE SOCIAL, REGARDING SOCIAL MEDIA MARKETING FOR THE SANTA MARIA PUBLIC AIRPORT DISTRICT.**
7. **PRESENTATION BY TOM WIDROE, REGARDING U.S. CUSTOMS.**
8. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE SERVICE AGREEMENT BETWEEN THE DISTRICT AND CONTROLLED KEY SYSTEMS, INC. FOR THE PHYSICAL ACCESS CONTROL, VIDEO SURVEILLANCE, AND INTRUSION DETECTION SYSTEMS INSTALLATION FOR THE U.S CUSTOMS BUILDING LOCATED AT 3335 CORSAIR CIRCLE, SANTA MARIA, CA 93455.**
9. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE THIRD AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND RAVATT ALBRECHT & ASSOCIATES, INC., FOR THE U.S. CUSTOMS BUILDING REMODEL.**
10. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE FIRST AMENDMENT OF SERVICE AGREEMENT BETWEEN THE DISTRICT AND TARTAGLIA ENGINEERING FOR THE U.S. CUSTOMS BUILDING UPGRADES.**
11. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE GRANT OF EASEMENT FOR WATER PURPOSES TO THE CITY OF SANTA MARIA AND ABANDONMENT OF EASEMENT FOR WATER PURPOSES RELATED TO WELL SITE NO. 6.**
12. **AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE CONSULTING SERVICE AGREEMENT BETWEEN THE DISTRICT AND TARTAGLIA ENGINEERING FOR THE TAXIWAY CHARLIE STORM DRAIN REPAIR & MAIN HANGAR DRAINAGE IMPROVEMENTS.**
13. **AUTHORIZATION FOR THE AWARD OF THE TAXIWAY CHARLIE STORM DRAIN REPAIR & MAIN HANGAR DRAINAGE IMPROVEMENTS TO THE JF WILL COMPANY AND AUTHORIZATION FOR THE PRESIDENT AND SECRETARY TO EXECUTE THE CONTRACT BETWEEN THE DISTRICT AND THE JF WILL COMPANY FOR THE TAXIWAY CHARLIE STORM DRAIN REPAIR & MAIN HANGAR DRAINAGE IMPROVEMENTS SUBJECT TO DISTRICT COUNSEL'S REVIEW AND APPROVAL.**
14. **RESOLUTION 940. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ESTABLISHING A POLICY FOR CHANGES TO RATES AND CHARGES FOR DISTRICT HANGARS AND STORAGE UNITS.**
15. **RESOLUTION 941. A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ADOPTING THE TITLE VI PROGRAM FOR THE SANTA MARIA PUBLIC AIRPORT DISTRICT.**
16. **CLOSED SESSION.** The Board will hold a Closed Session to discuss the following item(s):
 - a) **Conference with Legal Counsel-Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9): Santa Maria Public Airport District v. California State Water Resources Control Board et al. (San Luis Obispo Superior Court Case No. 24CV-0379)**
17. **DIRECTORS' COMMENTS.**
18. **ADJOURNMENT.**

MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD SEPTEMBER 26, 2024

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular meeting place at 6:00 p.m. Present were Directors Moreno, Adams, Brown, Clayton, and Baskett. General Manager Pehl, Manager of Finance & Administration Reade, and District Counsel Cheung.

1. MINUTES OF THE REGULAR MEETING HELD September 12, 2024. Director Baskett made a Motion to approve the minutes of the regular meeting held September 12, 2024. Director Brown Seconded and it was carried by a 5-0 vote.
2. COMMITTEE REPORT(S):
 - a) EXECUTIVE – The committee met to set the agenda.
 - b) ADMINISTRATION & FINANCIAL – No meeting scheduled.
 - c) SAFETY & SECURITY – No meeting scheduled.
 - d) REAL ESTATE – No meeting scheduled.
 - e) AIRPORT PLANNING & CAPITAL IMPROVEMENT– No meeting scheduled.
 - f) GOVERNMENT AFFAIRS – No meeting scheduled.
 - g) MARKETING & PROMOTIONS – No meeting scheduled.
 - h) GENERAL AVIATION – No meeting scheduled.
3. GENERAL MANAGER’S REPORT: General Manager Pehl updated the Board on meetings he attended which include providing a tour of the airport to City Council candidates and the Santa Barbara County land trust to discuss the conservation easement. He added that a site visit will follow. He notified the Board of upcoming City Council agenda items that impact the airport. This includes Planes of Fame and the “A” Street rezoning efforts. He added the Richards Ranch property will be on the agenda for the planning commission on October 2nd.
4. The Manager of Finance & Administration presented the Demand Register to the Board for review and approval.
 - a) Demand Register. The Demand Register, covering warrants 073019 through 073080 in the amount of \$268,652.23, was recommended for approval as presented. Director Baskett made a Motion to accept the Demand Register as presented. Director Clayton Seconded and it was carried by a 5-0 vote.
 - b) Budget to Actual. Received and filed.
 - c) Financial Statements. Received and filed.
5. PUBLIC SESSION: Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk.

Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board has established a five-minute time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.

No one requested to speak.

6. Presentation by Esmeralda Mendoza of the Santa Maria Museum of Flight. Mrs. Mendoza requested an extension on the rent waiver. She presented all the work the Museum has been able to do for the museum itself as well as the community with the savings.

Rich Jensen, FAA Safety Team representative, spoke in favor of the Museum's recent efforts. The museum has offered a meeting space for the FAA Safety meetings free of charge. He believes it is a valuable local asset especially considering the Display Days that were brought back. He believes the museum deserves the same consideration as other non-profits.

Amber Long, Board Secretary of the Santa Maria Museum of Flight, discussed their booth success at AirFest. The Paso Robles Pilots Association asked about their antique aircraft exhibition days. Their pilots are interested in showing their aircraft here as well. They spoke with visitors from around the world that wanted to see the museum. Unfortunately, there weren't enough staff during this airshow but hope to be able to open their doors during next year's show. They are also working towards offering a kid's day to engage youth in aviation.

7. Discussion and Authorization for the President and Secretary to execute the Estoppel Certificate, Reverter Agreement, and other documents related to the District's Ground Lease for the property located at 3455 Skyway Drive (Radisson Hotel). Director Brown made a Motion to approve with the condition of final review and approval by legal counsel. Director Baskett Seconded and it was carried by a 5-0 vote.

8. Closed Session. At 6:29 p.m. the Board went into Closed Session to discuss the following item(s):

- a) Conference with Legal Counsel-Existing Litigation (Paragraph (1) of Subdivision (d) of Section 54956.9): Santa Maria Public Airport District v. California State Water Resources Control Board et al. (San Luis Obispo Superior Court Case No. 24CV-0379).

At 6:46 pm., the Board and staff reconvened to Open Public Session.

There were no reportable actions.

9. Directors' Comments. Director Adams enjoyed AirFest.

Director Brown answered concerned tenants of the recent rate increases. Stated it was not the start of a trend and that he would support going back to CPI increases.

Director Clayton agreed with Director Brown's comments on rent increases. He expressed his opinions regarding the Water Board.

Director Baskett enjoyed AirFest. He wants hangar rent increases reversed and issued CPI. He addressed security related concerns.

President Moreno is happy with this year's turnout for the Skyward Bound educational program where local high school students get up close with aircraft and learn from pilots and representatives in various STEM fields. This program is in connection with AirFest. He reminded everyone the next regular meeting scheduled for October 10th has been canceled.

10. Adjournment: President Moreno asked for a Motion to adjourn to a Regular Meeting to be held on October 24, 2024, at the regular meeting place. Director Adams made that Motion, Director Baskett Seconded and it was carried by a 5-0 vote.

ORDER OF ADJOURNMENT

This Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 6:51 p.m. on September 26, 2024.

Ignacio Moreno, President

Steven Brown, Secretary

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 73081	10/3/2024	ADB SAFEGATE Americas LLC	\$1,522.35	Signs - Landing Area
* 73082	10/3/2024	AT&T	\$129.07	Telephone Service
* 73083	10/3/2024	Bomar Security & Investigation	\$2,854.50	Security Service
* 73084	10/3/2024	Boyer's Diesel	\$1,012.50	Vehicle Maintenance
* 73085	10/3/2024	Capital Industrial	\$789.71	First Aid - Maintenance/Admin
* 73086	10/3/2024	City of Santa Maria	\$530.00	Construction Meter Fees
* 73087	10/3/2024	City of Santa Maria-Util Div	\$13,917.22	Utilities - Water
* 73088	10/3/2024	City of Santa Maria-Util Div	\$70.00	Fire Protection Meter - Annual
* 73089	10/3/2024	Coast Networx	\$210.00	Network Support Services - Veeam
* 73090	10/3/2024	Ferguson Enterprises, Inc.	\$68.56	Terminal Maintenance
* 73091	10/3/2024	Gsolutionz, Inc.	\$80.08	GPS Services - November 2024
* 73092	10/3/2024	Home Depot	\$492.94	Vehicle Maintenance
* 73093	10/3/2024	J B Dewar, Inc	\$746.62	Diesel/Unleaded Fuel
* 73094	10/3/2024	J.D. Humann Landscape Contr.	\$4,955.00	Landscaping - Terminal
* 73095	10/3/2024	Keylock Security Specialists	\$1,971.47	Security - Gates
* 73096	10/3/2024	Letters, Inc.	\$56.00	Car Wash
* 73097	10/3/2024	McMaster-Carr	\$206.37	Shop Supplies
* 73098	10/3/2024	Mead & Hunt, Inc.	\$7,500.00	Airport Consulting Service
* 73099	10/3/2024	Mission Linen Service	\$678.96	Uniform Service
* 73100	10/3/2024	Napa Auto Parts	\$356.42	Vehicle Maintenance
* 73101	10/3/2024	Outdoor Supply Hardware	\$761.90	Shop Supplies/Signs/Terminal Maint.
* 73102	10/3/2024	Ponek Appraisal	\$2,500.00	Appraisal Report Fees
* 73103	10/3/2024	Ravatt Albrecht & Associates	\$129.40	U.S. Customs Building Remodel
* 73104	10/3/2024	Roux Associates, Inc.	\$757.90	Consulting Services
* 73105	10/3/2024	Tri-Counties Plant Service	\$275.00	Interior Plant Service - Terminal
* 73106	10/3/2024	U.S. Bank Equipment Finance	\$558.39	RICOH Printer Lease
* 73107	10/3/2024	Western Tree Service	\$1,500.00	Area Maintenance
* 73108	10/9/2024	Adams, Chuck	\$300.00	Director's Fees
* 73109	10/9/2024	Advanced Cable Systems	\$6,125.66	Access Control Upgrades
* 73110	10/9/2024	Advantage Answering Plus	\$523.42	Answering Service
* 73111	10/9/2024	Armstrong's Lock and Key	\$120.00	Terminal Maintenance
* 73112	10/9/2024	AT&T	\$136.82	Telephone Service
* 73113	10/9/2024	Baskett, David	\$200.00	Director's Fees
* 73114	10/9/2024	BMI PacWest	\$1,929.00	HVAC Services - 10/1/24 - 12/31/24
* 73115	10/9/2024	Brown, Steve	\$400.00	Director's Fees
* 73116	10/9/2024	City of Guadalupe	\$29,235.81	Security Service/LEO
* 73117	10/9/2024	CNH Industrial Accounts	\$776.50	Vehicle Maintenance
* 73118	10/9/2024	Comcast	\$1,344.62	Cable/Internet/Digital Voice
* 73119	10/9/2024	Digital West	\$950.65	Network Services - Terminal
* 73120	10/9/2024	Fence Factory	\$76.28	Fencing and Gates - Maintenance

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
* 73121	10/9/2024	Grainger	\$336.31	Shop Supplies
* 73122	10/9/2024	Groveman Hiete LLP	\$29,511.55	Legal Counsel Services
* 73123	10/9/2024	Hayward Lumber Company	\$32.60	Fencing and Gates - Maintenance
* 73124	10/9/2024	Heath, Ray	\$3,575.20	Consulting Services - Contingencies
* 73125	10/9/2024	J B Dewar, Inc	\$2,240.43	Unleaded/Diesel Fuel
* 73126	10/9/2024	J.D. Humann Landscape Contr.	\$4,955.00	Landscaping - Terminal
* 73127	10/9/2024	Keylock Security Specialists	\$2,631.38	Consulting - Security
* 73128	10/9/2024	Limotta Internet Technologies	\$10,398.00	Network Support Services
* 73129	10/9/2024	MarTeeny Designs	\$275.00	Website Maintenance
* 73130	10/9/2024	McMaster-Carr	\$197.46	Fencing and Gates - Maintenance
* 73131	10/9/2024	Mission Linen Service	\$424.72	Uniform Service
* 73132	10/9/2024	Moreno, Ignacio	\$400.00	Director's Fees
* 73133	10/9/2024	Nicholson, Stephen	\$211.00	Tenant Refund
* 73134	10/9/2024	Oberon3, Inc	\$50.00	Terminal Maintenance
* 73135	10/9/2024	Pathpoint	\$2,071.92	Airport Maint. Svc - Window Cleaning
* 73136	10/9/2024	Playnetwork, Inc.	\$95.85	Audio/Video Media Services
* 73137	10/9/2024	RB Clean & Sweep	\$950.00	Street Sweeping/Concrete Cleaning
* 73138	10/9/2024	Safety-Kleen	\$578.84	Hangar Maint. / Shop Supplies
* 73139	10/9/2024	San Luis Powerhouse	\$1,035.00	Emerg. Generator - Quarterly Inspection
* 73140	10/9/2024	Service Star	\$12,608.99	Janitorial Service
* 73141	10/9/2024	Smith's Alarms & Electronics Inc.	\$90.00	Electronic Security System
* 73142	10/9/2024	The Widroe Group, Inc.	\$18,000.00	Consulting Services
* 73143	10/9/2024	Tri-Counties Plant Service	\$275.00	Interior Plant Service - Terminal
* 73144	10/9/2024	U.S. Dept. of Agriculture	\$181.26	Wildlife Abatement Program
* 73145	10/9/2024	Verizon Wireless	\$1,072.68	Mobile Devices
* 73146	10/9/2024	VTC Enterprises	\$84.00	Trash - Paper Recycling
		Subtotal	<u>\$179,031.31</u>	
ACH	9/24/2024	Frontier	\$858.52	Telephone Service
ACH	9/24/2024	Clark Pest Control	\$3,240.75	Terminal Maint. / Wildlife Abatement
ACH	9/24/2024	CalPers	\$7,326.92	Employee Retirement
ACH	9/24/2024	Amazon Capital Services	\$634.78	Office Equipment, Shop Supplies, Vehicle Maint.
ACH	9/26/2024	Paychex	\$29,832.21	Payroll
ACH	9/26/2024	Paychex	\$8,157.84	Payroll Taxes
ACH	9/26/2024	Umpqua Bank	\$4,960.96	Terminal Maint./ Comp. Software/Dues
ACH	9/27/2024	Paychex	\$209.20	Paychex Invoice
ACH	9/30/2024	Empower Retirement	\$5,763.68	Employee Paid Retirement
ACH	9/30/2024	Aflac	\$204.24	Employee Voluntary Insurance

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Check Amount	Description
ACH	10/1/2024	Principal	\$2,739.07	Employee Dental/Life/Disability Insurance
ACH	10/1/2024	CalPers	\$16,846.00	Unfunded Liability
ACH	10/3/2024	Ready Refresh	\$184.60	Water Delivery
ACH	10/4/2024	Frontier	\$266.72	Telephone Service
ACH	10/7/2024	Ultrex	\$15.99	Equipment Lease - Usage Charge
ACH	10/7/2024	Ready Refresh	\$44.46	Water Delivery
ACH	10/8/2024	PG&E	\$25,039.76	Terminal/Admin/Hangar Electricity
ACH	10/8/2024	Frontier	\$845.43	Telephone Service
ACH	10/8/2024	CalPers	\$7,326.92	Employee Retirement
ACH	10/10/2024	Paychex	\$30,003.31	Payroll
ACH	10/10/2024	Paychex	\$8,236.81	Payroll Taxes
ACH	10/11/2024	Paychex	\$227.20	Paychex Invoice
ACH	10/11/2024	Calpers	\$15,685.16	Employee Health Insurance
ACH	10/15/2024	Empower Retirement	\$5,260.99	Employee Paid Retirement
ACH	10/15/2024	De Lage Landen	\$83.74	Copier
ACH	10/16/2024	Frontier	\$286.51	Telephone Service
ACH	10/16/2024	PG&E	\$1,543.76	Terminal/Admin/Hangar Electricity
ACH	10/16/2024	Pacific Premier Bank	\$259.26	Analysis Activity
ACH	10/16/2024	The Gas Company	\$212.68	Utilities - Gas
		Subtotal	<u>\$176,297.47</u>	
		Total	<u><u>\$355,328.78</u></u>	

Santa Maria Public Airport District

Budget vs. Actual - YTD

As of September 30, 2024

	<u>YTD</u>	<u>YTD BUD</u>	<u>VARIANCE</u>	<u>% VARIANCE</u>
61000-Landing fees	6,221.93	22,500.00	(16,278.07)	(72.3 %)
61100-Tiedowns	7,023.00	7,125.00	(102.00)	(1.4 %)
61200-Fuel Flowage Fees	57,458.04	25,000.02	32,458.02	129.8 %
62000-T-Hangar	138,527.00	155,008.50	(16,481.50)	(10.6 %)
62100-Corporate Hangar	96,496.00	108,978.51	(12,482.51)	(11.5 %)
62200-Owner Build Hangar	5,991.00	5,991.00	0.00	.0 %
63000-T-Hangar Storage	12,553.00	12,875.01	(322.01)	(2.5 %)
64100-Main Hangar	35,256.00	35,250.00	6.00	.0 %
64200-Commercial Aviation	108,700.49	99,250.02	9,450.47	9.5 %
64300-Land Lease - Commercial Aviation	24,633.00	24,650.01	(17.01)	(.1 %)
65000-Car Rental	46,894.72	48,750.00	(1,855.28)	(3.8 %)
65100-Terminal Space Lease	42,644.64	42,750.00	(105.36)	(.2 %)
66100-Agricultural Lease	290,253.86	454,210.02	(163,956.16)	(36.1 %)
66200-Non Aviation Land Leases	107,661.17	102,250.02	5,411.15	5.3 %
66300-Cell Tower Lease	15,150.00	15,150.00	0.00	.0 %
66400-Mobile Home Parks	139,445.15	139,750.02	(304.87)	(.2 %)
67000-Administrative Income	4,026.00	5,500.02	(1,474.02)	(26.8 %)
67210-Leo Reimbursement	0.00	1,750.02	(1,750.02)	(100.0 %)
69100-Interest and Investment Earnings	75,074.77	62,500.02	12,574.75	20.1 %
69120-PFC Revenue	10,617.82	16,249.97	(5,632.15)	(34.7 %)
69200-Tax Revenues	0.00	606,500.01	(606,500.01)	(100.0 %)
Total Income	1,224,627.59	1,991,988.17	(767,360.58)	(38.5 %)
80000-G&A	6,072.35	3,500.01	2,572.34	73.5 %
80001-MHP - Maintenance	3,008.02	7,750.02	(4,742.00)	(61.2 %)
80002-MHP - MHP Liability Insurance	0.00	3,500.01	(3,500.01)	(100.0 %)
80003-MHP - Property Management	7,050.00	7,050.00	0.00	.0 %
80004-MHP - Salaries/ Employee Related Expenses	34,899.81	32,000.01	2,899.80	9.1 %
80005-MHP - Utilities	53,848.96	50,000.01	3,848.95	7.7 %
80100-Salaries- Administration	116,092.37	130,500.00	(14,407.63)	(11.0 %)
80101-Salaries - Maintenance & Operations	125,233.30	136,450.02	(11,216.72)	(8.2 %)
80102-Employee Benefits - Other	15,010.06	14,250.00	760.06	5.3 %
80104-Employee Benefits - Medical	66,675.49	70,750.02	(4,074.53)	(5.8 %)
80105-Medicare Tax	4,490.40	3,875.01	615.39	15.9 %
80106-PERS Retirement	76,578.11	88,700.01	(12,121.90)	(13.7 %)
81000-ARFF Services	0.00	248,250.00	(248,250.00)	(100.0 %)
81100-Electricity	72,481.53	58,375.09	14,106.44	24.2 %
81200-Natural Gas	510.23	2,850.03	(2,339.80)	(82.1 %)
81300-Water	27,464.71	27,500.07	(35.36)	(.1 %)
81600-Communications	17,398.15	20,068.77	(2,670.62)	(13.3 %)
81601-Communications - Alarm	4,114.39	3,900.00	214.39	5.5 %
81602-Communications - Wireless	4,405.99	4,475.01	(69.02)	(1.5 %)
81603-Communications - Access Control	408.15	325.02	83.13	25.6 %
82400-Supplies Office	3,084.65	11,000.04	(7,915.39)	(72.0 %)
82410-Supplies Shop	17,240.36	7,500.00	9,740.36	129.9 %
82500-Fuel Expense	8,842.13	11,500.02	(2,657.89)	(23.1 %)
83000-Maintenance - Misc	4,627.27	5,325.07	(697.80)	(13.1 %)
83001-Maintenance - Lighting	3,147.09	6,625.05	(3,477.96)	(52.5 %)
83002-Maintenance - Generator	1,035.00	1,875.03	(840.03)	(44.8 %)
83003-Maintenance - Pavement	5,025.09	8,500.05	(3,474.96)	(40.9 %)
83004-Maintenance - Weed/Wildlife	9,243.94	15,000.00	(5,756.06)	(38.4 %)
83005-Maintenance - Fencing & Gates	2,053.99	4,825.05	(2,771.06)	(57.4 %)
83006-Maintenance - Building	11,156.83	18,926.83	(7,770.00)	(41.1 %)
83007-Maintenance - Fire Alarm	1,407.88	1,599.98	(192.10)	(12.0 %)
83008-Maintenance - Drainage	558.43	3,750.03	(3,191.60)	(85.1 %)
83100-Signs	2,490.13	2,125.07	365.06	17.2 %
84000-Equipment Lease	2,403.89	2,500.02	(96.13)	(3.8 %)
84500-Janitorial	34,636.50	34,595.55	40.95	.1 %
84700-Landscaping	15,916.03	18,495.79	(2,579.76)	(13.9 %)

85000-Vehicle Maintenance	15,315.35	19,249.97	(3,934.62)	(20.4 %)
85400-Dues and Membership	63,163.23	18,750.00	44,413.23	236.9 %
86000-Advertising	5,705.00	12,500.01	(6,795.01)	(54.4 %)
86001-Consulting - Admin	29,270.08	29,166.00	104.08	.4 %
86002-Consulting Professional	91,826.00	63,818.52	28,007.48	43.9 %
86003-Consulting - Legal	98,840.82	66,875.01	31,965.81	47.8 %
86004-Consulting - Security	82,242.66	122,750.01	(40,507.35)	(33.0 %)
86005-Bank Fees	453.61	600.00	(146.39)	(24.4 %)
86006-Computer Software	116,360.29	35,875.02	80,485.27	224.3 %
86007-Customs	0.00	31,250.01	(31,250.01)	(100.0 %)
86015-Depreciation - Hangar Area	0.00	6,750.00	(6,750.00)	(100.0 %)
86025-Depreciation - Landing Area	0.00	500,000.01	(500,000.01)	(100.0 %)
86035-Depreciation - FBO	0.00	6,250.02	(6,250.02)	(100.0 %)
86045-Depreciation - Revenue Gen Land	0.00	59,000.01	(59,000.01)	(100.0 %)
86055- Depreciation - Terminal Area	0.00	98,000.01	(98,000.01)	(100.0 %)
86100-Depreciation - Administration	0.00	11,250.00	(11,250.00)	(100.0 %)
86200-Insurance	(1,628.40)	111,500.01	(113,128.41)	(101.5 %)
86500-Permits	70.00	3,000.00	(2,930.00)	(97.7 %)
86600-Education and Recognition	1,791.54	5,818.77	(4,027.23)	(69.2 %)
86700-Business Travel	132.37	7,500.00	(7,367.63)	(98.2 %)
86800-Fire Fighting Training	0.00	6,750.00	(6,750.00)	(100.0 %)
86900-Election Expense	0.00	5,000.01	(5,000.01)	(100.0 %)
88001-Airfest Expense - Sponsorship	75,000.00	18,750.00	56,250.00	300.0 %
88009-Airfest Expenses- Miscellaneous	3,376.94	0.00	3,376.94	.0 %
	<hr/>	<hr/>	<hr/>	<hr/>
Total Expenses	1,340,530.72	2,308,616.08	(968,085.36)	(41.9 %)
	<hr/>	<hr/>	<hr/>	<hr/>
Net Income	(115,903.13)	(316,627.91)	200,724.78	3.4 %
	<hr/>	<hr/>	<hr/>	<hr/>



DELINQUENT TENANT LIST

as of October 2024

MONTH	NAME	HANGAR	RENT	LATE FEES	DAYS DELINQUENT
Aug-24	William Gamble	3019-L	133.00		72
Sep-24	William Gamble	3019-L	400.00	40.00	49
Oct-24	William Gamble	3019-L	400.00	40.00	15
Oct-24	Shane Maguire	3109-J	378.00	37.00	15
Oct-24	Darrell Puckett	3031-K	314.50	31.00	15
Oct-24	James Ward	3027-B	412.00	41.00	15
Oct-24	Wesley Siebenthal	Tie-Down	83.00	8.00	15

TOTAL: \$2,317.50

Santa Maria Public Airport District
Profit & Loss
As of September 30, 2024

	YTD	PTD	PTD AVG	% AVG/PTD
Revenues from Operations				
Landing Area				
Landing fees and tiedowns	13,244.93	4,406.14	4,414.98	100.2 %
Fuel flowage fees	57,458.04	8,412.48	19,152.68	227.7 %
Subtotal	70,702.97	12,818.62	23,567.66	183.9 %
Hangar area				
T-Hangar	138,527.00	52,161.00	46,175.67	88.5 %
Corporate T-Hangars	96,496.00	35,874.00	32,165.33	89.7 %
T-Hangar Storage Units	12,553.00	4,219.00	4,184.33	99.2 %
Owner Build Hangars	5,991.00	1,997.00	1,997.00	100.0 %
Subtotal	253,567.00	94,251.00	84,522.33	89.7 %
FBO Area				
Main Hangar	35,256.00	11,752.00	11,752.00	100.0 %
Commercial Hangars	108,700.49	36,131.81	36,233.50	100.3 %
Land Leases	24,633.00	8,211.00	8,211.00	100.0 %
Subtotal	168,589.49	56,094.81	56,196.50	100.2 %
Terminal Area				
Car Rental	46,894.72	12,555.50	15,631.57	124.5 %
Terminal Space Lease	42,644.64	14,181.00	14,214.88	100.2 %
TSA LEO Reimbursement	0.00	0.00	0.00	
Subtotal	89,539.36	26,736.50	29,846.45	111.6 %
Revenue generating land				
Non Aviation Land Leases	107,661.17	33,380.92	35,887.06	107.5 %
Agricultural Leases	290,253.86	98,237.14	96,751.29	98.5 %
Cell Towers	15,150.00	5,050.00	5,050.00	100.0 %
Airport Mobile Home Park	139,445.15	47,122.28	46,481.72	98.6 %
Subtotal	552,510.18	183,790.34	184,170.07	100.2 %
Administrative				
Badging Income			0.00	
Miscellaneous Income	4,026.00	666.00	1,342.00	201.5 %
Plans and Specs	0.00	0.00	0.00	
Cares Grant Revenue	0.00	0.00	0.00	
Subtotal	4,026.00	666.00	1,342.00	201.5 %
Total Revenue from operations	1,138,935.00	374,357.27	379,645.01	101.4 %

Santa Maria Public Airport District
Profit & Loss
As of September 30, 2024

	YTD	PTD	PTD AVG	% AVG/PTD
Operating Expenses:				
Landing Area	25,301.33	7,785.87	8,433.78	108.3 %
Hangar Area	25,200.21	6,982.02	8,400.07	120.3 %
FBO Area	23,620.35	6,243.05	7,873.45	126.1 %
Terminal Area	104,014.82	27,138.30	34,671.61	127.8 %
Revenue generating land	112,234.88	34,298.01	37,411.63	109.1 %
Salaries and Benefits	402,728.88	137,836.59	134,242.96	97.4 %
Utilities	42,080.47	8,403.78	14,026.82	166.9 %
Supplies	29,167.14	6,037.71	9,722.38	161.0 %
Maintenance and Repairs	24,579.00	5,810.48	8,193.00	141.0 %
Contractual Services	321,750.30	53,922.05	107,250.10	198.9 %
Real Estate Commission	0.00	0.00	0.00	
ARFF Services	0.00	0.00	0.00	
Security Services	82,242.66	7,457.35	27,414.22	367.6 %
Dues and Subscriptions	63,163.23	275.00	21,054.41	7656.1 %
Advertising	5,705.00	0.00	1,901.67	
Depreciation	0.00	0.00	0.00	
Insurance	(1,628.40)	(1,628.40)	(542.80)	33.3 %
Election Expense	0.00	0.00	0.00	
Business Travel	132.37	0.00	44.12	
Fire Fighting Training	0.00	0.00	0.00	
Rent Credit	0.00	0.00	0.00	
Air Show Expense	78,376.94	3,037.70	26,125.65	860.0 %
Other Miscellaneous Expense	1,861.54	0.00	620.51	
Total Expenses	1,340,530.72	303,599.51	446,843.58	147.2 %
Operating income (loss)	(201,595.72)	70,757.76	(67,198.57)	(95.0) %
Non-Operating Revenues (Expenses):				
PFC Revenue	10,617.82	0.00	3,539.27	
Interest Income	75,074.77	24,679.83	25,024.92	101.4 %
Tax Revenues	0.00	0.00	0.00	
AIP Reimbursement	0.00	0.00	0.00	
Gain on Land Sale	0.00	0.00	0.00	
Total non-operating rev (exp)	85,692.59	24,679.83	28,564.19	115.7 %
Net Income	(115,903.13)	95,437.59	(38,634.38)	(40.5) %



MEMORANDUM

Santa Maria Public Airport District

DATE: October 24, 2024

TO: Board of Directors

FROM: Veroneka Reade, Manager of Finance and Administration

SUBJECT: Quarterly Investment Report – September 30, 2024

On April 11, 1996, the Board of Directors adopted Resolution 557 establishing an investment policy for the Santa Maria Public Airport District. Paragraph 12 of that resolution requires the District Manager of Finance and Administration to submit a quarterly investment report to the Board of Directors. This report covers the quarter ending September 30, 2024 .

California Government Code Section 53646(e) specifies that if all funds of the District are placed in the Local Agency Investment Fund (LAIF), FDIC-insured accounts and/or in a county investment pool, then the quarterly investment report may consist of copies of the latest statements from such institutions.

The Local Agency Investment Fund (LAIF) is a division of the Pooled Money Investment Account of the State of California (PMIA). Statements of the District's LAIF account activity and the Pooled Money Investment Board Report as of September 30, 2024, are attached and made a part of this quarterly investment report to the District's Board of Directors.

California Government Code Section 53646(b)(1) specifies that the quarterly report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the local agency, and shall additionally include a description of any of the local agency's funds, investments, or programs, that are under the management of contracted parties, including lending programs. The report shall also include a current market value as of the date of the report and shall include the source of this same valuation. This information is included in the local agency report as of September 30, 2024. Statements of the District's Pacific Premier account activity, California CLASS, and the Local Agency report as of September 30, 2024, are attached and made a part of this quarterly investment report to the District's Board of Directors.

I certify with the filing of this quarterly investment report for the periods ending September 30, 2024, that (1) all investment actions executed during the quarter were made in full compliance with the Investment Policy and, (2) the portfolio is in compliance with the investment policy and (3) the Santa Maria Public Airport District will meet its expenditure obligations for the next six months.

CALIFORNIA CLASS
Schedule of Investments
09/30/24

Cusip	Security Description	Coupon	Maturity Date	Days to Reset		Share/Par	Original Cost	Amortized Cost	Price	Market Value	Unrealized Gain / (Loss)	% of MV	Ratings		YTM	Current Yield
				Maturity									S&P			
313080XH7	Federal Home Loan Bank	4.85%	V	11/18/24	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,109.70	109.70	0.32%	AA+		4.85%	4.85%
3130813X3	Federal Home Loan Bank	4.84%	V	10/24/24	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,002.70	2.70	0.32%	AA+		4.84%	4.84%
3130814J3	Federal Home Loan Bank	4.85%	V	10/25/24	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,030.55	30.55	0.32%	AA+		4.85%	4.85%
3130816A0	Federal Home Loan Bank	4.85%	V	11/01/24	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,058.60	58.60	0.32%	AA+		4.85%	4.85%
313081KW6	Federal Home Loan Bank	4.84%	V	10/04/24	1	3,000,000.00	3,000,000.00	3,000,000.00	100.00	2,999,961.00	(39.00)	0.19%	AA+		4.85%	4.85%
313081Q34	Federal Home Loan Bank	4.84%	V	10/11/24	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	4,999,995.60	(4.40)	0.32%	AA+		4.84%	4.84%
313081QX8	Federal Home Loan Bank	4.84%	V	11/14/24	1	6,000,000.00	6,000,000.00	6,000,000.00	100.00	6,000,028.80	28.80	0.38%	AA+		4.84%	4.84%
313081UY1	Federal Home Loan Bank	4.84%	V	12/04/24	1	10,000,000.00	10,000,000.00	10,000,000.00	100.00	10,000,173.10	173.10	0.64%	AA+		4.84%	4.84%
313081VE4	Federal Home Loan Bank	4.84%	V	01/06/25	1	8,000,000.00	8,000,000.00	8,000,000.00	100.01	8,000,498.64	498.64	0.51%	AA+		4.84%	4.84%
313081WA1	Federal Home Loan Bank	4.84%	V	12/16/24	1	6,000,000.00	6,000,000.00	6,000,000.00	100.00	5,999,784.00	(216.00)	0.38%	AA+		4.84%	4.84%
313081X85	Federal Home Loan Bank	4.84%	V	11/08/24	1	8,000,000.00	8,000,000.00	8,000,000.00	100.00	7,999,805.52	(194.48)	0.51%	AA+		4.84%	4.84%
313081XE2	Federal Home Loan Bank	4.84%	V	01/13/25	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,168.65	168.65	0.32%	AA+		4.84%	4.84%
3130822D6	Federal Home Loan Bank	4.84%	V	02/03/25	1	5,000,000.00	5,000,000.00	5,000,000.00	100.00	5,000,068.15	68.15	0.32%	AA+		4.84%	4.84%
313082DR3	Federal Home Loan Bank	4.87%	V	04/15/25	1	2,000,000.00	2,000,000.00	2,000,000.00	100.01	2,000,134.06	134.06	0.13%	AA+		4.86%	4.86%
313082MD4	Federal Home Loan Bank	4.87%	V	03/06/25	1	4,000,000.00	4,000,000.00	4,000,000.00	100.01	4,000,353.08	353.08	0.26%	AA+		4.86%	4.86%
313082MG7	Federal Home Loan Bank	4.85%	V	12/16/24	1	4,000,000.00	4,000,000.00	4,000,000.00	100.00	3,999,891.44	(108.56)	0.26%	AA+		4.85%	4.85%
TOTAL : GOVERNMENT SPONSORED						113,000,000.00	113,000,000.00	113,000,000.00		113,001,450.92	1,450.92		7.23%			
TOTAL : Government Bond						113,000,000.00	113,000,000.00	113,000,000.00		113,001,450.92	1,450.92		7.23%			
Money Market																
MONEY MARKET																
31607A703	Fidelity Government Portfolio -Institution:	4.87%	V		1	83,961,197.13	83,961,197.13	83,961,197.13	100.00	83,961,197.13	-	5.38%	AAA		4.87%	4.87%
608919718	Federated Government Obligations - Pren	4.85%	V		1	5,372,619.80	5,372,619.80	5,372,619.80	100.00	5,372,619.80	-	0.34%	AAA		4.85%	4.85%
825252885	InvesCo STIT Government & Agency Portf	4.85%	V		1	11,717,010.40	11,717,010.40	11,717,010.40	100.00	11,717,010.40	-	0.75%	AAA		4.85%	4.85%
857492706	State Street Institutional US Government	4.94%	V		1	63,272,842.49	63,272,842.49	63,272,842.49	100.00	63,272,842.49	-	4.05%	AAA		4.94%	4.94%
949921126	Allspring Government Money Market Fun	4.86%	V		1	34,119,613.84	34,119,613.84	34,119,613.84	100.00	34,119,613.84	-	2.18%	AAA		4.86%	4.86%
TOTAL : MONEY MARKET						198,443,283.66	198,443,283.66	198,443,283.66		198,443,283.66	-		12.70%			
TOTAL : Money Market						198,443,283.66	198,443,283.66	198,443,283.66		198,443,283.66	-		12.70%			
Repurchase Agreement																
REPURCHASE AGREEMENTS																
RPEH2SRC6	RBC Capital Markets Repo 4.75% , due 10	4.75%	F	10/01/24	1	87,100,506.80	87,100,506.80	87,100,506.80	100.00	87,100,506.80	-	5.58%	A-1+		4.75%	4.75%
RPEH2SRE2	J.P. Morgan Sec. Repo 4.87% , due 10/01/	4.87%	F	10/01/24	1	145,500,000.00	145,500,000.00	145,500,000.00	100.00	145,500,000.00	-	9.32%	A-1		4.87%	4.87%
TOTAL : REPURCHASE AGREEMENTS						232,600,506.80	232,600,506.80	232,600,506.80		232,600,506.80	-		14.89%			
TOTAL : Repurchase Agreement						232,600,506.80	232,600,506.80	232,600,506.80		232,600,506.80	-		14.89%			
Grand Total						1,565,548,432.21	1,556,055,335.78	1,561,541,354.34		1,561,966,281.54	424,927.20		100.00%			



Summary Statement

July 31, 2024

Page 1 of 3

Investor ID: CA-01-0104

0000098-0000399 PDF 676171

Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

California CLASS

California CLASS

Average Monthly Yield: 5.4207%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0104-0001	General Fund	5,182,558.73	0.00	0.00	23,794.78	161,449.66	5,183,326.30	5,206,353.51
TOTAL		5,182,558.73	0.00	0.00	23,794.78	161,449.66	5,183,326.30	5,206,353.51



Account Statement

July 31, 2024

Page 2 of 3

Account Number: CA-01-0104-0001

General Fund

Account Summary

Average Monthly Yield: 5.4207%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	5,182,558.73	0.00	0.00	23,794.78	161,449.66	5,183,326.30	5,206,353.51

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
07/01/2024	Beginning Balance			5,182,558.73	
07/31/2024	Income Dividend Reinvestment	23,794.78			
07/31/2024	Ending Balance			5,206,353.51	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
07/01/2024	0.000147285	5.3908%
07/02/2024	0.000147768	5.4083%
07/03/2024	0.000295448	5.4067%
07/04/2024	0.000000000	5.4067%
07/05/2024	0.000442734	5.4014%
07/06/2024	0.000000000	5.4014%
07/07/2024	0.000000000	5.4014%
07/08/2024	0.000147512	5.3989%
07/09/2024	0.000147649	5.4040%
07/10/2024	0.000148072	5.4194%
07/11/2024	0.000148209	5.4245%
07/12/2024	0.000443817	5.4146%
07/13/2024	0.000000000	5.4146%
07/14/2024	0.000000000	5.4146%
07/15/2024	0.000148120	5.4212%
07/16/2024	0.000148143	5.4220%
07/17/2024	0.000148313	5.4283%
07/18/2024	0.000148328	5.4288%
07/19/2024	0.000444639	5.4246%
07/20/2024	0.000000000	5.4246%
07/21/2024	0.000000000	5.4246%
07/22/2024	0.000148299	5.4278%
07/23/2024	0.000148226	5.4251%
07/24/2024	0.000148531	5.4363%
07/25/2024	0.000148549	5.4369%
07/26/2024	0.000445962	5.4407%
07/27/2024	0.000000000	5.4407%
07/28/2024	0.000000000	5.4407%
07/29/2024	0.000148736	5.4437%
07/30/2024	0.000148489	5.4347%
07/31/2024	0.000148490	5.4348%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



Summary Statement

August 31, 2024

Page 1 of 3

Investor ID: CA-01-0104

0000098-0000399 PDF 687163

Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

California CLASS

California CLASS

Average Monthly Yield: 5.4075%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0104-0001	General Fund	5,206,353.51	0.00	0.00	23,846.19	185,295.85	5,207,891.97	5,230,199.70
TOTAL		5,206,353.51	0.00	0.00	23,846.19	185,295.85	5,207,891.97	5,230,199.70



Account Statement

August 31, 2024

Page 2 of 3

Account Number: CA-01-0104-0001

General Fund

Account Summary

Average Monthly Yield: 5.4075%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	5,206,353.51	0.00	0.00	23,846.19	185,295.85	5,207,891.97	5,230,199.70

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
08/01/2024	Beginning Balance			5,206,353.51	
08/31/2024	Income Dividend Reinvestment	23,846.19			
08/31/2024	Ending Balance			5,230,199.70	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
08/01/2024	0.000148625	5.4391%
08/02/2024	0.000444450	5.4223%
08/03/2024	0.000000000	5.4223%
08/04/2024	0.000000000	5.4223%
08/05/2024	0.000148076	5.4196%
08/06/2024	0.000147560	5.4007%
08/07/2024	0.000147737	5.4072%
08/08/2024	0.000147635	5.4035%
08/09/2024	0.000443301	5.4083%
08/10/2024	0.000000000	5.4083%
08/11/2024	0.000000000	5.4083%
08/12/2024	0.000147885	5.4126%
08/13/2024	0.000147864	5.4118%
08/14/2024	0.000147863	5.4118%
08/15/2024	0.000147738	5.4072%
08/16/2024	0.000443610	5.4120%
08/17/2024	0.000000000	5.4120%
08/18/2024	0.000000000	5.4120%
08/19/2024	0.000147418	5.3955%
08/20/2024	0.000147406	5.3951%
08/21/2024	0.000147372	5.3938%
08/22/2024	0.000147213	5.3880%
08/23/2024	0.000441900	5.3912%
08/24/2024	0.000000000	5.3912%
08/25/2024	0.000000000	5.3912%
08/26/2024	0.000147594	5.4019%
08/27/2024	0.000147791	5.4092%
08/28/2024	0.000147944	5.4148%
08/29/2024	0.000147949	5.4119%
08/30/2024	0.000295278	5.4036%
08/31/2024	0.000000000	5.4036%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



Summary Statement

September 30, 2024

Page 1 of 3

Investor ID: CA-01-0104

0000098-0000399 PDF 697362

Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

California CLASS

California CLASS

Average Monthly Yield: 5.2597%

		Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
CA-01-0104-0001	General Fund	5,230,199.70	0.00	0.00	22,540.49	207,836.34	5,230,951.05	5,252,740.19
TOTAL		5,230,199.70	0.00	0.00	22,540.49	207,836.34	5,230,951.05	5,252,740.19



Account Statement

September 30, 2024

Page 2 of 3

Account Number: CA-01-0104-0001

General Fund

Account Summary

Average Monthly Yield: 5.2597%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
California CLASS	5,230,199.70	0.00	0.00	22,540.49	207,836.34	5,230,951.05	5,252,740.19

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2024	Beginning Balance			5,230,199.70	
09/30/2024	Income Dividend Reinvestment	22,540.49			
09/30/2024	Ending Balance			5,252,740.19	



California CLASS

California CLASS

Date	Dividend Rate	Daily Yield
09/01/2024	0.000000000	5.4035%
09/02/2024	0.000000000	5.4035%
09/03/2024	0.000146793	5.3787%
09/04/2024	0.000147382	5.3942%
09/05/2024	0.000147628	5.4032%
09/06/2024	0.000442686	5.4008%
09/07/2024	0.000000000	5.4008%
09/08/2024	0.000000000	5.4008%
09/09/2024	0.000147346	5.3929%
09/10/2024	0.000147355	5.3932%
09/11/2024	0.000147286	5.3907%
09/12/2024	0.000146932	5.3777%
09/13/2024	0.000440367	5.3725%
09/14/2024	0.000000000	5.3725%
09/15/2024	0.000000000	5.3725%
09/16/2024	0.000147118	5.3845%
09/17/2024	0.000147765	5.4082%
09/18/2024	0.000147687	5.4053%
09/19/2024	0.000144865	5.3021%
09/20/2024	0.000414282	5.0543%
09/21/2024	0.000000000	5.0543%
09/22/2024	0.000000000	5.0543%
09/23/2024	0.000137865	5.0459%
09/24/2024	0.000137691	5.0395%
09/25/2024	0.000137589	5.0357%
09/26/2024	0.000137358	5.0273%
09/27/2024	0.000412029	5.0267%
09/28/2024	0.000000000	5.0267%
09/29/2024	0.000000000	5.0267%
09/30/2024	0.000137730	5.0409%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 15, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

Tran Type Definitions

Account Number: 80-42-001

July 2024 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
7/15/2024	7/12/2024	QRD	1756359	N/A	SYSTEM	18,570.98

Account Summary

Total Deposit:	18,570.98	Beginning Balance:	1,645,927.00
Total Withdrawal:	0.00	Ending Balance:	1,664,497.98

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 15, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

Tran Type Definitions

Account Number: 80-42-001

August 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,664,497.98
Total Withdrawal:	0.00	Ending Balance:	1,664,497.98

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

October 15, 2024

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

SANTA MARIA PUBLIC AIRPORT DISTRICT

CONTROLLER
3217 TERMINAL DRIVE
SANTA MARIA, CA 93455

Tran Type Definitions

Account Number: 80-42-001

September 2024 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,664,497.98
Total Withdrawal:	0.00	Ending Balance:	1,664,497.98



MALIA M. COHEN
California State Controller

LOCAL AGENCY INVESTMENT FUND
REMITTANCE ADVICE

Agency Name SANTA MARIA PUBLIC AIRPORT DIS
Account Number 80-42-001

As of 10/15/2024, your Local Agency Investment Fund account has been directly credited with the interest earned on your deposits for the quarter ending 09/30/2024.

Earnings Ratio		.00012912073474208
Interest Rate		4.71%
Dollar Day Total	\$	152,873,820.44
Quarter End Principal Balance	\$	1,664,497.98
Quarterly Interest Earned	\$	19,739.18



State of California Pooled Money Investment Account Market Valuation 9/30/2024

Description	Carrying Cost Plus Accrued Interest Purch.	Amortized Cost	Fair Value	Accrued Interest
United States Treasury:				
Bills	\$ 37,219,132,119.94	\$ 37,611,761,722.45	\$ 37,649,874,730.00	NA
Notes	\$ 52,438,209,673.44	\$ 52,431,249,843.99	\$ 52,628,447,237.50	\$ 338,916,414.00
Federal Agency:				
SBA	\$ 234,789,566.25	\$ 234,789,566.25	\$ 239,688,922.19	\$ 1,137,293.83
MBS-REMICs	\$ 1,343,330.39	\$ 1,343,330.39	\$ 1,333,133.17	\$ 5,860.17
Debentures	\$ 8,551,295,296.41	\$ 8,550,807,275.58	\$ 8,572,162,650.00	\$ 88,174,874.00
Debentures FR	\$ -	\$ -	\$ -	\$ -
Debentures CL	\$ 1,900,000,000.00	\$ 1,900,000,000.00	\$ 1,915,595,500.00	\$ 23,839,290.00
Discount Notes	\$ 27,802,855,756.89	\$ 28,183,541,083.32	\$ 28,201,570,100.00	NA
Supranational Debentures				
Supranational Debentures FR	\$ -	\$ -	\$ -	\$ -
CDs and YCDs FR				
Bank Notes	\$ -	\$ -	\$ -	\$ -
CDs and YCDs	\$ 14,150,000,000.00	\$ 14,150,000,000.00	\$ 14,167,238,042.50	\$ 234,857,430.54
Commercial Paper	\$ 9,817,309,625.04	\$ 9,932,313,000.02	\$ 9,943,126,375.07	NA
Corporate:				
Bonds FR	\$ -	\$ -	\$ -	\$ -
Bonds	\$ 841,781,179.90	\$ 841,450,311.84	\$ 839,516,915.00	\$ 7,674,799.03
Repurchase Agreements				
Reverse Repurchase	\$ -	\$ -	\$ -	\$ -
Time Deposits				
PMIA & GF Loans	\$ 419,106,000.00	\$ 419,106,000.00	\$ 419,106,000.00	NA
TOTAL	\$ 161,570,401,579.26	\$ 162,450,789,255.11	\$ 162,785,613,955.43	\$ 724,693,156.07

Fair Value Including Accrued Interest

\$ 163,510,307,111.50

Repurchase Agreements, Time Deposits, PMIA & General Fund loans, and Reverse Repurchase agreements are carried at portfolio book value (carrying cost).

The value of each participating dollar equals the fair value divided by the amortized cost (1.002061084). As an example: if an agency has an account balance of \$20,000,000.00, then the agency would report its participation in the LAIF valued at \$20,041,221.68 or \$20,000,000.00 x 1.002061084.



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 07/31/2024

EM

BUSINESS MONEY MARKET **Acct 4108097100**

Summary of Activity Since Your Last Statement

Beginning Balance	7/01/24	933,656.41
Deposits / Misc Credits	1	1,558.82
Withdrawals / Misc Debits	1	300,000.00
** Ending Balance	7/31/24	635,215.23 **
Service Charge		.00
Interest Paid Thru 7/31/24		1,558.82
Interest Paid Year To Date		15,835.96
Average Collected Balance		875,591
Average Rate / Cycle Days		2.10000 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
7/31	1,558.82		INTEREST EARNED

Withdrawals and Debits

Date	Deposits	Withdrawals	Activity Description
7/26		300,000.00	Ref 98IZ77L To *1229

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
7/26	633,656.41	7/31	635,215.23		



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 08/30/2024

EM

BUSINESS MONEY MARKET **Acct 4108097100**

Summary of Activity Since Your Last Statement

Beginning Balance	8/01/24	635,215.23
Deposits / Misc Credits	1	1,195.15
Withdrawals / Misc Debits	0	.00
** Ending Balance	8/31/24	636,410.38 **
Service Charge		.00
Interest Paid Thru 8/31/24		1,195.15
Interest Paid Year To Date		17,031.11
Average Collected Balance		635,215
Average Rate / Cycle Days		2.21935 / 31

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
8/30	1,195.15		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance	Date	Balance
8/30	636,410.38				



SANTA MARIA PUBLIC AIRPORT DISTRICT
3217 TERMINAL DR
SANTA MARIA CA 93455-1836

Page 1 of 1
Branch 128
Account Number: 4108097100
Date 09/30/2024

EM

BUSINESS MONEY MARKET **Acct 4108097100**

Summary of Activity Since Your Last Statement

Beginning Balance	9/01/24	636,410.38
Deposits / Misc Credits	1	2,063.74
Withdrawals / Misc Debits	0	.00
** Ending Balance	9/30/24	638,474.12 **
Service Charge		.00
Interest Paid Thru 9/30/24		2,063.74
Interest Paid Year To Date		19,094.85
Average Collected Balance		636,410
Average Rate / Cycle Days		3.95000 / 30

Deposits and Credits

Date	Deposits	Withdrawals	Activity Description
9/30	2,063.74		INTEREST EARNED

Daily Balance Summary

Date	Balance	Date	Balance
9/30	638,474.12		



simplerae

Social

one stop social media management
& content curation

Hey, I'm Jamie

I've worked in Social Media Management for tourism/hospitality/e-commerce industries for over 6 years with experience in organic and paid social strategies, creative directing, influencer management, content creation and more.

Creating content and curating calendars is my specialty. We all know social media is important for any business. I want to make your life easier by taking a task off your never ending to-do list!



here to raise you up

What I offer



01 SOCIAL MEDIA MANAGEMENT



02 CONTENT CREATION + CURATION



03 COMMUNITY ENGAGEMENT

Management Options

BASIC SOCIAL

Facebook + Instagram

12 Static Posts Monthly
(3 per week)

Content Calender Creation

Page Monitoring + Engagement

End-of-month Analytic Report

\$1,000 Monthly



LET'S GET REEL

8 Reels per Month

1 Onsite Content Day per Month

End-of-month Analytic Report

\$2,000 Monthly



SOCIAL STANDARD

Facebook + Instagram

8 Static Posts
(2 per week)

4 Monthly Reels

Content Calender Creation

Page Monitoring + Engagement

End-of-month Analytic Report

1 Onsite Content Day per Month

Original Canva Graphics

\$2,000 Monthly



Content Day

let's build that content bank together!

Video Shoot

A flat fee is charged for the initial video shoot day. A separate contract with separate pricing will be reviewed and signed with photographers if either the Basic Social or Social Standard packages are chosen. I will gather many video clips that will get us off to the right start and build our bank to last us 6-9 months. I'll be on-site once a month to video filler content and/or highlight anything new your business is promoting,

600

Extras

add any of these to your chosen package

social media consultation

90 min audit followed by best social media practice strategies tailored to your business goals as well as guiding you on how to develop your content pillars, content calendar, and outreach to consistently grow your accounts

200

1-hour content day

Sometimes 1 visit a month isn't enough. Maybe you have a special event, it's the holiday season or something new is being promoted. Let's double up our content days!

300

Reel

Need an extra Reel this month? No problem!

250


engagement management

Decided on the "Let's Get Reel" package but also want page monitoring? Followers love the content, and keeping up with engagement is key for analytics and view increase

500

MEMO
OCTOBER 4, 2024

TO: Martin Pehl, General Manager
PROJECT: US Customs Remodel
SUBJECT: Access Control, Video Surveillance, Intrusion Detection
FROM: John A. Smith, Tartaglia Engineering



The US Customs remodel of the District-owned building at 3335 Corsair Circle is progressing very well. The general contractor has completed all demolition and is starting the reconstruction effort. The roofing contractor has started and completed his effort, with the exception of reinstallation of an upper trim piece, to be installed after exterior painting is complete.

Access control, video surveillance, and intrusion detection were discussed during the packaging of this project for contractor bidding. The initial approach was to consider an expansion of the District's in-place networks and systems for all three elements. Pricing was received from the Airport's current providers with the understanding these service entities would expand their reach to this building through expansions to existing contracts and existing systems, installing technology and equipment compatible with already in place and operating facilities at Santa Maria.

This path was terminated after it was determined the equipment, hardware, technology, and systems currently in-place at the airport do not meet design and operational specifications of the agency. Local providers were queried regarding their interest in pursuing the work in accordance with Customs and Border Protection (CBP) standards (proprietary). All declined, expressing concern about the unfamiliarity with CBP standards, availability of CBP-approved materials and equipment, and the steep learning curve.

Ravatt-Albrecht, project architect, together with the airport, produced a package for distribution to a select group of providers known to be familiar with CBP standards and known for being successful on previous similar projects. The package was without the CBP standards (we are not in a position to distribute), but instead relying on the contractors' in-house knowledge of these standards. Of the two firms contacted, one responded, and one has been non-responsive.

Enclosed you will find the scope and fee proposal from Controlled Key Systems, Inc., submitted to the airport and Tartaglia Engineering. They are experienced with CBP standards and through their bid, have expressed interest in serving this project. Portions of the document pertaining to specific technology including part numbers, system names, specific installation location call-outs within the building, and other characterization identifiers have been redacted, as they are immaterial to the overall scope and fee.

At this point, Tartaglia Engineering recommends award of the contract to Controlled Key Systems, Inc., in the amount of \$146,404.84. In the interest of keeping this project moving forward, the team would like to move on this as quickly as possible.

Enclosure: Controlled Key Systems Proposal



CONTROLLED KEY SYSTEMS, INC.

**US Customs &
Border Protection,
Santa Maria, CA**

Submitted by:

Paul R. Wojdynski, Senior Operations Manager

**Physical Access Control, Video
Surveillance, and Intrusion
Detection Systems Installation**

**3335 Corsair Circle
Santa Maria, CA 93455**

June 4, 2024

Ric Tokoph
Santa Maria Airport District
3217 Terminal Drive
Santa Maria, CA 93455

**Re: US Customs & Border Protection, Santa Maria Airport
3335 Corsair Circle, Santa Maria, CA 93455**

Executive Summary

The US Customs & Border Protection's Santa Maria Airport facility must have agency compliant security systems (i.e. Physical Access Control, Video Surveillance, and Intrusion Detection Systems). This proposal addresses the need for those systems, as well as the cost of the systems and installation. Controlled Key Systems, Inc. has worked extensively with US Customs and Border Protection installing, maintaining, and upgrading the various systems. We maintain a California Contractors License (#528017) for the following classifications: C7 Low Voltage, C28 Lock & Security Hardware, C61/D16 Doors & Hardware. Our Senior Operations Manager, Paul Wojdynski is a Certified Systems Engineer ICAM & PACS (CSEIP), and a Identiv Velocity certified technician, which are required for the PACS system. Our field technicians are Vicon certified for the ViconNet CAVSS, and are also factory certified for the Honeywell/Resideo Intrusion Detection Systems.

Scope of Proposed Upgrade

Access Control System:

A new Access Control System will be installed at the facility, using the [REDACTED] compliant software, door controllers, and reader/keypads. The software will be installed on the video workstation that will be in the CBP Office. The door controller, lock power supply, and peripheral [REDACTED] devices will be installed in the [REDACTED]. Both the door controller and lock power supply will contain battery backup to continue operating, in the event of a power outage. Controlled Key Systems will connect electrified door hardware, being installed by the door & hardware contractor, and will test for proper operation. [REDACTED] according to the hardware submittal, will have integrated "Request to Exit" functions. The balance of the [REDACTED] doors will be equipped with [REDACTED] to perform the "Request to Exit" function. Each of the card reader-controlled doors will also be equipped with [REDACTED] switches. Controlled Key Systems will program the initial door setups and door groups, working with the facility's leadership. We will also train authorized station personnel on the programming of the system and enrolling cardholders into the system.

Video Surveillance System:

A new [REDACTED] Surveillance Network [REDACTED] will be installed in the [REDACTED]. There will be one (1) new [REDACTED] switch to connect the cameras into the new [REDACTED]. Two (2) new [REDACTED]

[redacted] workstations will be installed in the [redacted] area and the [redacted] and connected to the security network. The workstations can also operate multiple monitors if so desired. Controlled Key Systems will train authorized US Customs and Border Protection personnel on the use of the [redacted] software.

Intrusion Detection System

The Intrusion Detection System will consist of a [redacted] panel in the [redacted] and will integrate with the [redacted] door controller to monitor the card reader controlled doors. The system will also monitor [redacted] detectors and [redacted] detectors in [redacted] areas of the building. The [redacted] keypad will be located just inside the [redacted] door. We will partition the system so that the [redacted] and [redacted] rooms can be armed and disarmed separately. Training on the system will be provided to station personnel.

System Pricing

The pricing for the Physical Access Control, Video Surveillance and Intrusion Detection Systems is attached to this proposal and is summarized as follows:

[redacted] Physical Access Control System	\$ 58,524.63
[redacted] Surveillance System	\$ 75,134.63
[redacted] Intrusion Detection Systems	\$ 12,745.58
	<u>\$146,404.84</u>

Please review the attached itemized pricing and contact me with any questions. All of our systems are compliant with government regulations and laws, such as the Americans with Disabilities Act (ADA), the Buy American Act, as well as others. Our systems are [redacted] compliant and comprised of state of the art devices and will provide years of excellent service. We also recommend regularly scheduled maintenance on the systems to keep them running smoothly. We truly appreciate the opportunity to present our proposal for this project.

Exclusions:

Unswitched, 110VAC Circuit for control panels (customer to provide)
Any IT related items, such as network connection points, wireless and/or satellite internet functionality, unless specifically listed.
One (1) dedicated phone line for Intrusion System (customer to provide)
Repairs to existing door hardware, except as noted.

General Conditions:

1. This proposal includes standard labor rates and includes prevailing wage or other special wage rates. All work (i.e. installation, testing, training, and inspections, if required) shall be scheduled during regular business hours only. Any work or inspections outside regular business hours shall be in addition to this proposed amount.
2. This proposal is based on the published project schedule at bid time. Delays to the project outside of Controlled Key Systems' control may incur additional expenses.
3. Customer to provide installation area for control panels. Area and size to be determined.

4. Painting, coring, x-raying, woodwork, or drywall patchwork required for the installation of devices is excluded unless otherwise noted.
5. This proposal is valid thirty (30) days from the date shown on the cover page unless specifically approved by Controlled Key Systems.
6. Customer to provide a 110VAC outlet at required locations.
7. Customer will provide all necessary information before programming of the access system database. Controlled Key Systems will train the customer on administration of the system.
8. Any repairs to existing customer owned equipment will be done on a time & material basis.
9. Controlled Key Systems will be notified, in writing by the owner, of any hazardous materials issues that may be encountered on-site prior to the start of the work.
10. Controlled Key Systems will have unencumbered access to all necessary areas, including closed ceilings, tenant areas, engineering areas, etc., to avoid delays in installation. Excessive delays may result in additional charges to the customer.
11. Parking is to be provided, free of charge, to Controlled Key Systems' installation vehicles.

Warranty Terms & Conditions:

1. The term of the Warranty shall be one (1) year labor and one (1) year materials.
2. The warranty period shall commence upon the customer's signature on the "System Acceptance" sheet.
3. The warranty shall cover the cost of replacement parts and the labor to install.
4. Controlled Key Systems reserves the right to repair or replace equipment as necessary utilizing either new or refurbished parts.
5. Parts and equipment that is replaced under this warranty period will be warranted for a period of ninety (90) days, **OR**, the remainder of the original One (1) year warranty, whichever is longer.
6. All warranty work will be performed during normal business hours. After-hours warranty work may incur additional charges.

Project Authorization

The undersigned hereby authorizes Controlled Key Systems to proceed with the "Scope of Work" as described previously, outlining the Exclusions, General Conditions, and Warranty Terms & Conditions.

Purchase Order Number: _____

Authorized by:

Signature	Print Name	Title	Date
-----------	------------	-------	------

Conclusion

All of us at Controlled Key Systems appreciate your interest and confidence in our company. Please be assured that we will always provide you with the best that we have to offer. We look forward to working with you and your staff. Once again, thank you, and if you have any questions, or need additional information, please contact me.

Sincerely,

Paul R. Wojdowski

Paul R. Wojdowski, CPL

CONTROLLED KEY SYSTEMS, INC.

17248 Red Hill Avenue, Irvine, CA 92614

(949) 756-1121 Fax (949) 756-1143

<input type="checkbox"/> ESTIMATE	<input type="checkbox"/> QUOTE	<input checked="" type="checkbox"/> PROPOSAL	Date 06/04/24
			No. 060424SMX1

To: Santa Maria Airport District Office
3217 Terminal Drive
Santa Maria, CA 93455

Est. Del.	As Scheduled
Terms:	Net 30 Days oac
Salesperson	Paul Wojdynski
F.O.B.	Installed

Attn: Ric Tokoph	Phone: 805 922-1726 x113	email: rtokoph@santamariaairport.com
------------------	--------------------------	--------------------------------------

Re: USCBP, 3335 Corsair Circle, Santa Maria, CA 93455	
Cost to supply and install [REDACTED] compliant Physical Access Control System	

Qty	Description	Price	U/M	Amount
1	[REDACTED]	\$4,842.00	ea	\$4,842.00
1	[REDACTED]	\$7,049.00	ea	\$7,049.00
1	[REDACTED]	\$6,064.00	ea	\$6,064.00
1	[REDACTED]	\$514.00	ea	\$514.00
1	[REDACTED]	\$1,251.00	ea	\$1,251.00
6	[REDACTED]	\$612.00	ea	\$3,672.00
6	[REDACTED]	\$575.00	ea	\$3,450.00
4	[REDACTED]	\$110.00	ea	\$440.00
2	[REDACTED]	\$92.00	ea	\$184.00
1	[REDACTED]	\$96.00	ea	\$96.00
1	[REDACTED]	\$178.00	ea	\$178.00
10	[REDACTED]	\$125.00	ea	\$1,250.00
	State Sales Tax (Santa Maria, CA)	8.75%		\$2,536.63
76	Installation Hours	\$143.00	hr	\$10,868.00
20	Programming Hours	\$177.50	hr	\$3,550.00
20	Travel Hours	\$143.00	hr	\$2,860.00
36	Meals/Lodging (3 techs x 12 Days = 36)	\$270.00	day	\$9,720.00
TOTAL				\$58,524.63

*Estimates are based on customer provided information. Additional parts, services and/or labor, other than that listed above, will be brought to customer's attention and, upon approval, will be billed accordingly. Returned materials may be subject to a 15% restocking fee. Special order items may not be able to be returned.

APPROVED BY:	DATE:
---------------------	--------------

PRICES ARE GUARANTEED FOR 30 DAYS FROM DATE LISTED ABOVE

Please refer to the number above when placing your order

Thank You!

**THIRD AMENDMENT OF SERVICE AGREEMENT
FOR PROFESSIONAL SERVICES FOR THE SANTA MARIA AIRPORT U.S.
CUSTOMS BUILDING REMODEL**

RE: By this Service Agreement ("Agreement") dated December 28, 2022, by and between SANTA MARIA PUBLIC AIRPORT DISTRICT, a public airport district of the State of California ("District") and RAVATT ALBRECHT & ASSOCIATES, INC. ("Architect"), District hires Architect to perform, and Architect agrees to perform, the professional Architect and Mechanical Engineering services described below, subject to the following terms, conditions, and provisions:

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and RAVATT ALBRECHT & ASSOCIATES, INC. ("Architect"), agree to amend the Agreement effective November 1, 2024, as follows:

1. **TIME OF PERFORMANCE.** The time to complete the services is extended from October 31, 2024, to February 28, 2025.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

Dated: **October 24, 2024**

DISTRICT:

Approved as to content for
District:

SANTA MARIA PUBLIC AIRPORT DISTRICT

General Manager

Ignacio Moreno, President

Approved as to form for District

Steve Brown, Secretary

District Counsel

ARCHITECT:

RAVATT ALBRECHT & ASSOCIATES, INC.

Greg Ravatt, AIA, CID,
Principal Architect

**FIRST AMENDMENT OF CONSULTING SERVICE AGREEMENT
(PRELIMINARY, DESIGN, BIDDING, CONSTRUCTION, AND COMPLETION PHASE)
SERVICES FOR THE U.S. CUSTOMS BUILDING UPGRADES
AT THE SANTA MARIA PUBLIC AIRPORT DISTRICT**

RE: By this Service Agreement ("Agreement") dated April 11, 2024, by and between SANTA MARIA PUBLIC AIRPORT DISTRICT, a public airport district of the State of California ("District") and TARTAGLIA ENGINEERING a sole proprietorship owned by John A. Smith, (herein called "Engineer"), District retains Engineer to perform certain engineering and design services.

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and TARTAGLIA ENGINEERING. ("Engineer"), agree to amend the Agreement effective November 1, 2024, as follows:

1. **TIME OF PERFORMANCE.** The time to complete the services is extended from October 31, 2024, to February 28, 2025.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

Dated: **October 24, 2024**

DISTRICT:

Approved as to content for District:

SANTA MARIA PUBLIC AIRPORT DISTRICT

General Manager

Ignacio Moreno, President

Approved as to form for District

Steve Brown, Secretary

District Counsel

ENGINEER:

TARTAGLIA ENGINEERING

John A. Smith, P.E.
Principal

Recording Requested by:
CHIEF DEPUTY CITY CLERK
CITY OF SANTA MARIA, CA

When recorded, mail this document and
tax statements (if any) to:
Chief Deputy City Clerk Donna Schwartz
City of Santa Maria
110 E. Cook Street, Rm. 3
Santa Maria, CA 93454

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NO FEE PER GOV'T CODE SECTION 6103

**GRANT OF EASEMENT
FOR
WATER PURPOSES**

DOCUMENTARY TRANSFER TAX \$ <u>zero (0)</u>
EXEMPTION (R&T CODE) <u>§11922</u>
EXPLANATION <u>Municipal Govt. Agency</u>
_____ Signature of Declarant or Agent Determining Tax

The undersigned, as their interests may appear, hereby grant to the City of Santa Maria, a municipal corporation, easements for water purposes including the construction, maintenance, and replacement of a waterline and establishment of well site #6, including appurtenances in, on, over, under, through, and across the following described property:

(SEE EASEMENT SKETCH, EXHIBIT "A," ATTACHED HERETO)

(SEE EASEMENT DESCRIPTION, EXHIBIT "B," ATTACHED HERETO)

REF: Airport District

APPROVED AS TO FORM:

BY: _____
City Attorney
Thomas T. Watson

DATED: _____

CONTENTS:

BY: _____
Reese Riddiough, P.E. 18,035
City Surveyor
Public Works Department

BY: _____
Ignacio Moreno
President

BY: _____
Steve Brown
Secretary

EXHIBIT A

LEGAL DESCRIPTION

10-FOOT-WIDE WATERLINE AND WELL SITE EASEMENT

LYING WITHIN SECTION 33, TOWNSHIP 10 N. RANGE 34 W. SAN BERNARDINO BASE AND MERIDIAN AS SHOWN ON THE SURVEY FILED ON BOOK 29 OF RECORDS OF SURVEY, AT PAGE 141 IN THE RECORDER'S OFFICE OF SANTA BARBARA COUNTY, STATE OF CALIFORNIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

WATERLINE PARCEL:

A 10-FOOT-WIDE WATERLINE EASEMENT LYING 5.00' ON EACH SIDE OF THE FOLLOWING DESCRIBED CENTERLINE:

COMMENCING AT THE NORTHEAST CORNER OF THE SECTION 33 AS SHOWN ON SAID RECORD OF SURVEY;

THENCE SOUTH 0 DEGREES 46 MINUTES 38 SECONDS EAST 1562.37 FEET TO A POINT REFERRED TO HEREAFTER AS "POINT A", AND BEING THE **POINT OF BEGINNING** OF SAID CENTERLINE;

THENCE SOUTH 46 DEGREES 56 MINUTES 45 SECONDS WEST 50.49 FEET;

THENCE NORTH 87 DEGREES 24 MINUTES 35 SECONDS WEST 10.23 FEET;

THENCE NORTH 41 DEGREES 46 MINUTES 45 SECONDS WEST 464.62 FEET;

THENCE NORTH 39 DEGREES 26 MINUTES 46 SECONDS WEST 114.17 FEET;

THENCE NORTH 17 DEGREES 41 MINUTES 06 SECONDS WEST 5.00 FEET;

THENCE NORTH 29 DEGREES 06 MINUTES 52 SECONDS EAST 40.17 FEET;

THENCE NORTH 13 DEGREES 08 MINUTES 44 SECONDS WEST 142.37 FEET;

THENCE NORTH 54 DEGREES 21 MINUTES 35 SECONDS WEST 59.77 FEET;

THENCE NORTH 9 DEGREES 21 MINUTES 35 SECONDS WEST 156.69 FEET;

THENCE NORTH 1 DEGREES 53 MINUTES 25 SECONDS EAST 363.56 FEET.

THE SIDELINES OF SAID 10-FOOT-WIDE WATERLINE EASEMENT SHALL BE EXTENDED OR SHORTENED TO MEET AT END AND ANGLE POINTS SO AS TO CREATE A CLOSED FIGURE.

WELL SITE PARCEL:

BEGINNING AT SAID "POINT A";

THENCE NORTH 0 DEGREES 54 MINUTES 04 SECONDS EAST 29.48 FEET;

THENCE SOUTH 88 DEGREES 20 MINUTES 03 SECONDS EAST 112.75 FEET;

THENCE SOUTH 0 DEGREES 32 MINUTES 30 SECONDS WEST 74.42 FEET;

THENCE NORTH 87 DEGREES 52 MINUTES 17 SECONDS WEST 113.24 FEET;

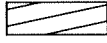
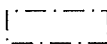
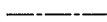
THENCE NORTH 0 DEGREES 54 MINUTES 04 SECONDS EAST 44.02 FEET TO SAID POINT "A", BEING THE POINT OF BEGINNING OF SAID WELL SITE PARCEL.

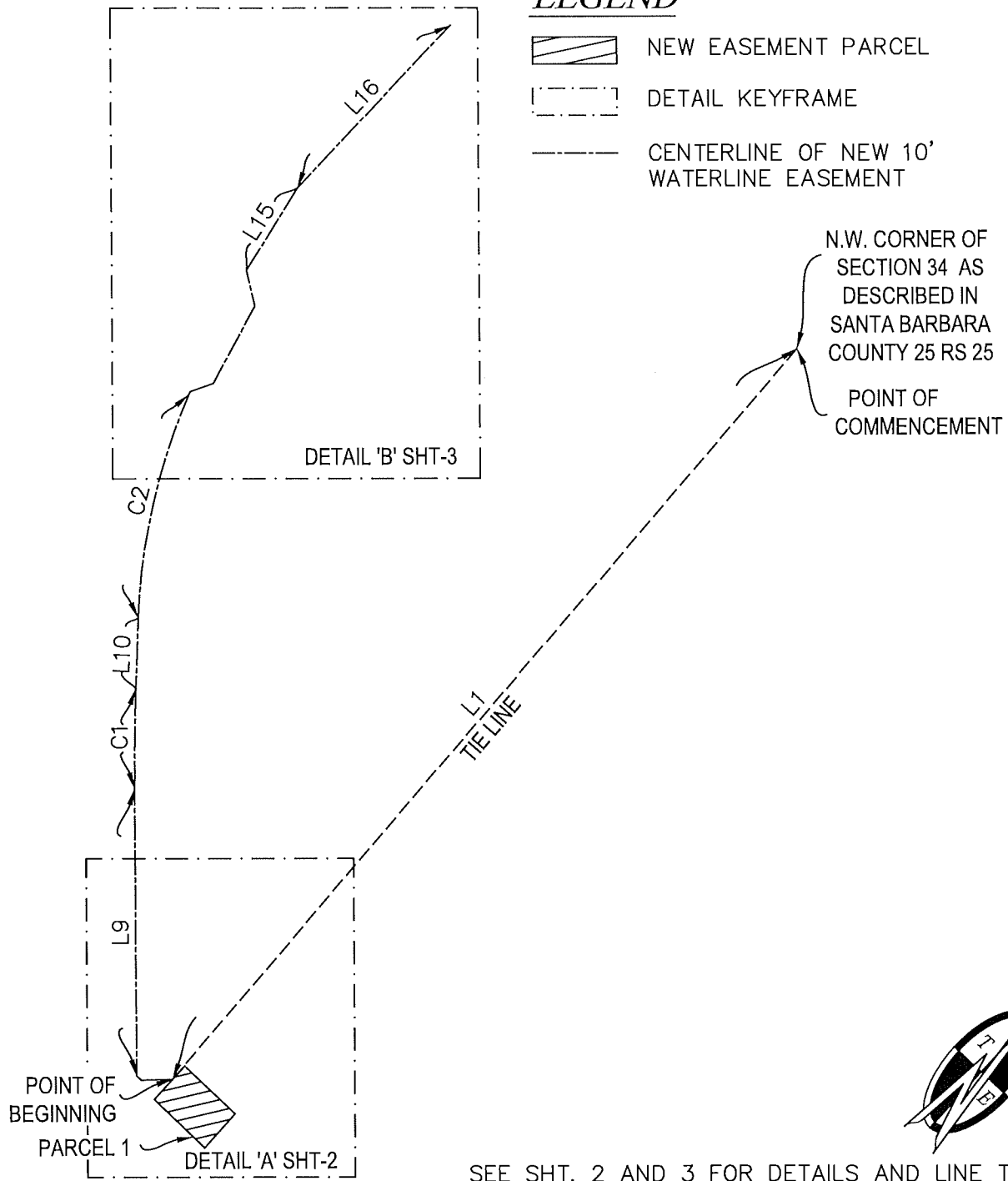
THE ABOVE-DESCRIBED FIGURES ARE GRAPHICALLY DEPICTED ON THE ATTACHED EXHIBIT B, AND BY REFERENCE IS MADE A PART HEREOF.

END OF DESCRIPTION



LEGEND

-  NEW EASEMENT PARCEL
-  DETAIL KEYFRAME
-  CENTERLINE OF NEW 10' WATERLINE EASEMENT



SEE SHT. 2 AND 3 FOR DETAILS AND LINE TABLE

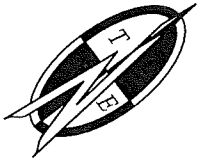
TARTAGLIA
ENGINEERING

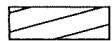

CITY OF SANTA MARIA
NEW WELL 6S EASEMENT

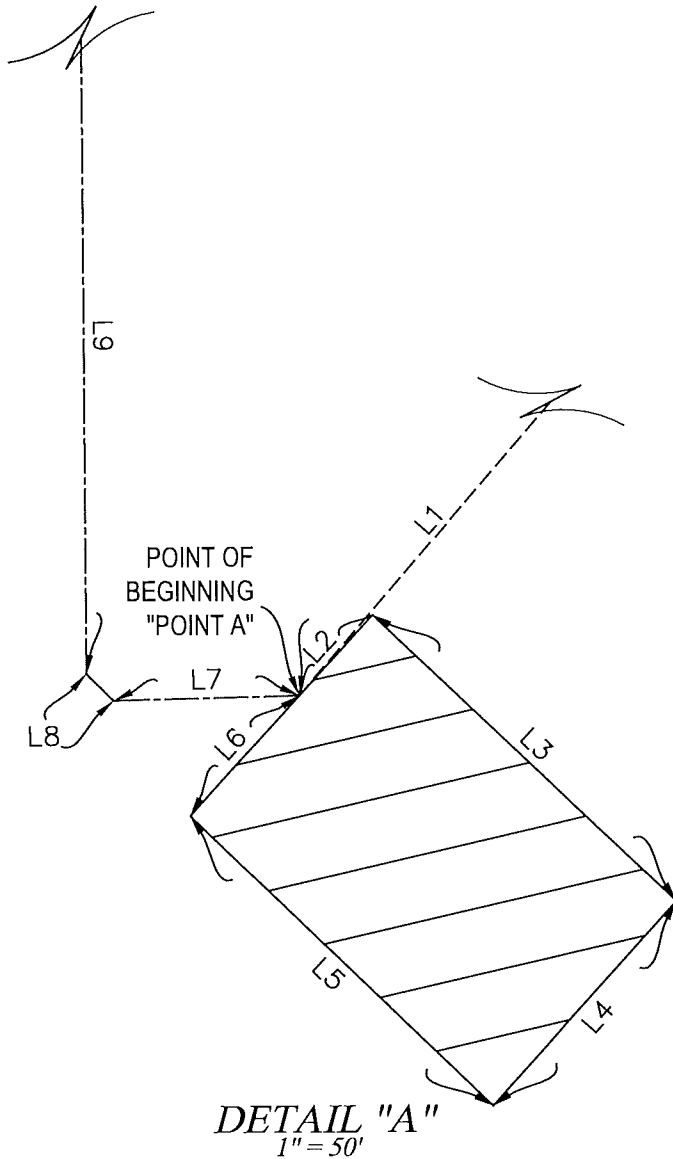
EXHIBIT B

SCALE: 1"=250'
DATE 12-20-2023
SHEET 1 OF 3

LEGEND



-  NEW EASEMENT PARCEL
-  CENTERLINE OF NEW 10' WATERLINE EASEMENT



PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	1562.37	S0° 46' 38"E
L2	29.48	N0° 54' 04"E
L3	112.75	S88° 20' 03"E
L4	74.42	S0° 32' 30"W
L5	113.24	N87° 52' 17"W
L6	44.02	N0° 54' 04"E
L7	50.49	S46° 56' 45"W
L8	10.23	N87° 24' 35"W
L9	464.62	N41° 46' 45"W
L10	114.17	N39° 26' 46"W
L11	5.00	N17° 41' 06"W
L12	40.17	N29° 06' 52"E
L13	142.37	N13° 08' 44"W
L14	59.77	N54° 21' 35"W
L15	156.69	N9° 21' 35"W
L16	363.56	N1° 53' 25"E

TARTAGLIA
ENGINEERING

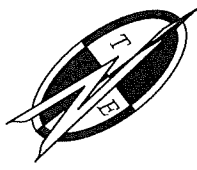
CITY OF SANTA MARIA
NEW WELL 6S EASEMENT

EXHIBIT B

SCALE: 1"=50'

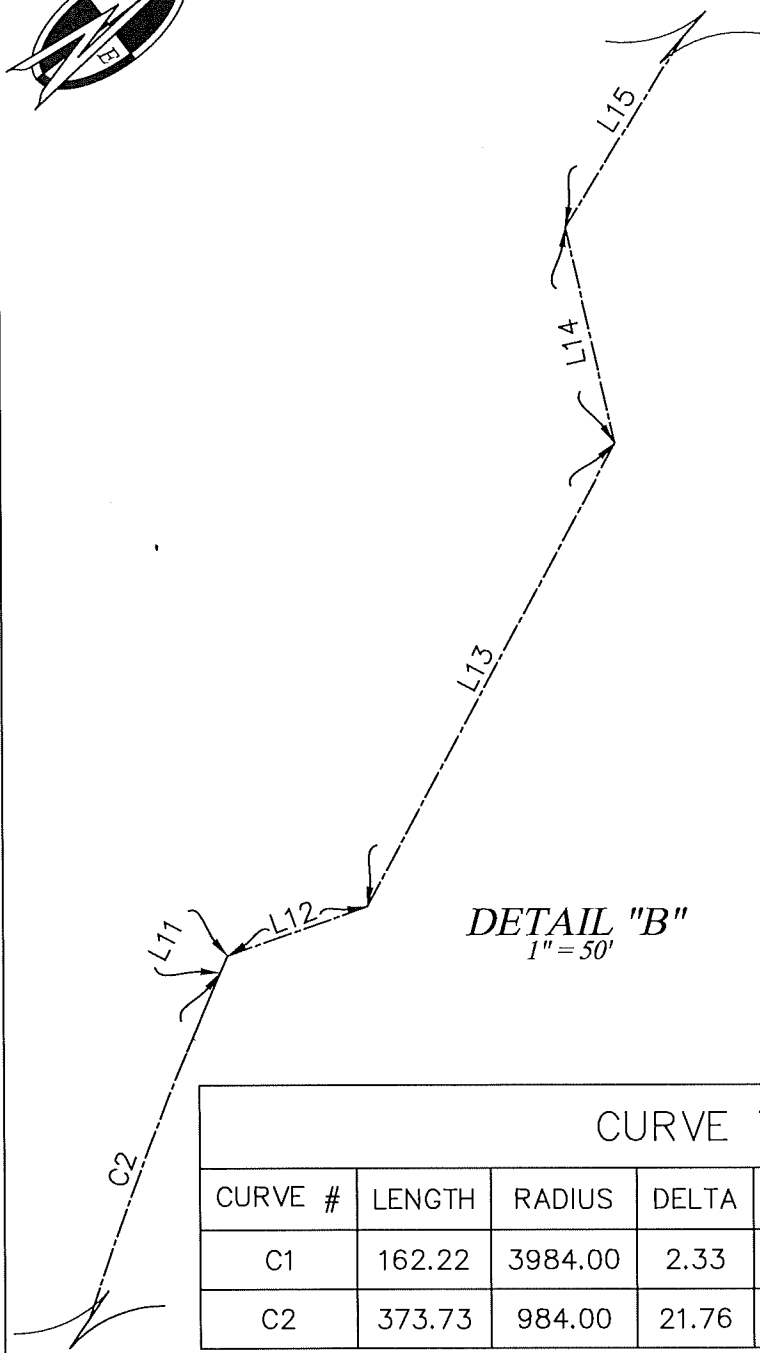
DATE 12-20-2023

SHEET 2 OF 3



LEGEND

----- CENTERLINE OF NEW 10' WATERLINE EASEMENT



CURVE TABLE					
CURVE #	LENGTH	RADIUS	DELTA	CHORD DIRECTION	CHORD LENGTH
C1	162.22	3984.00	2.33	N40° 36' 46"W	162.21
C2	373.73	984.00	21.76	N28° 33' 56"W	371.49

TARTAGLIA
ENGINEERING

CITY OF SANTA MARIA
NEW WELL 6S EASEMENT

EXHIBIT B

SCALE: 1"=50'

DATE 12-20-2023

SHEET
3 OF 3

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CHIEF DEPUTY CITY CLERK
CITY OF SANTA MARIA, CA

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Santa Maria, CA 93454

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NO FEE PER GOV'T CODE SECTION 6103

**ABANDONMENT OF
EASEMENT FOR WATER PURPOSES**

DOCUMENTARY TRANSFER TAX \$ <u>zero (0)</u>
EXEMPTION (R&T CODE) <u>§11922</u>
EXPLANATION <u>Municipal Govt. Agency</u>
Signature of Declarant or Agent Determining Tax

The undersigned, as their interests may appear, hereby abandon well site #6 easement for water purposes through and across the following described property:

(SEE EASEMENT SKETCH, EXHIBIT "A," ATTACHED HERETO)

(SEE EASEMENT DESCRIPTION, EXHIBIT "B," ATTACHED HERETO)

REF: Airport District

APPROVED AS TO FORM:

BY: _____
City Attorney
Thomas T. Watson

DATED: _____

CONTENTS:

BY: _____
Reese Riddiough, P.E. 18,035
City Surveyor
Public Works Department

BY: _____
Ignacio Moreno
President

BY: _____
Steve Brown
Secretary

EXHIBIT A

LEGAL DESCRIPTION

WELL SITE EASEMENT ABANDONMENT

AN EASEMENT ABANDONMENT BEING A PORTION OF THAT CERTAIN LAND DESCRIBED IN THE DOCUMENT RECORDED ON JANUARY 7, 1992 AS INSTRUMENT NUMBER 92-01067 IN SAID RECORDER'S OFFICE, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

EASEMENT 1

PARCEL NO. 1: A PORTION OF THE S.W. 1/4 OF THE N.W. 1/4 OF SECTION 34, T. 10 N. , R. 34 W. , S.B.B. & M. , IN THE CITY OF SANTA MARIA, COUNTY OF SANTA BARBARA, CALIFORNIA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

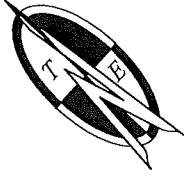
BEGINNING AT A POINT IN THE WEST LINE OF A CITY OF SANTA MARIA WATER WELL SITE, SAID POINT BEING SOUTH 0 DEGREES 13 MINUTES 53 SECONDS EAST , 1572.78 FEET AND NORTH 89 DEGREES 46 MINUTES 07 SECONDS EAST , 37.38 FEET FROM A POINT AT THE NORTHWEST CORNER OF THE N.W. 1/4 OF SECTION 34, T. 10 N., R. 34 W. , S.B.B & M AS SHOWN ON MAP OF RECORD OF SURVEY AS FILED IN BOOK 25, RECORD OF SURVEYS, PAGE 25, SANTA BARBARA COUNTY RECORDS;

THENCE NORTH 0 DEGREES 13 MINUTES 53 SECONDS WEST, 62.50 FEET TO A POINT; THENCE NORTH 89 DEGREES 46 MINUTES 07 SECONDS EAST , 125.00 FEET TO A POINT, THENCE SOUTH 0 DEGREES 13 MINUTES 53 SECONDS EAST , 125.00 FEET TO A POINT, THENCE SOUTH 89 DEGREES 46 MINUTES 07 SECONDS WEST , 125.00 FEET TO A POINT; THENCE NORTH 0 DEGREES 13 MINUTES 53 SECONDS WEST , 62.50 FEET TO THE POINT OF BEGINNING

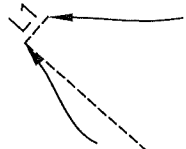
THE ABOVE-DESCRIBED FIGURE IS GRAPHICALLY DEPICTED ON THE ATTACHED EXHIBIT B, AND BY REFERENCE IS MADE A PART HEREOF.

END OF DESCRIPTION.

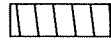




N.W. CORNER OF SECTION
34 AS DESCRIBED IN SANTA
BARBARA COUNTY
25 RS 25



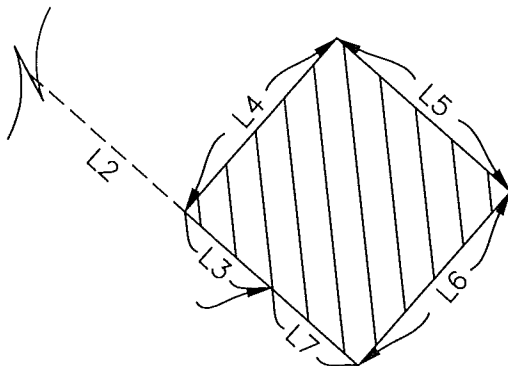
LEGEND



PORTION OF EASEMENT TO BE
ABANDONED

PARCEL LINE TABLE		
LINE #	LENGTH	DIRECTION
L1	37.38	N89° 46' 07"E
L2	1572.78	S0° 13' 53"E
L3	62.50	N0° 13' 53"W
L4	125.00	N89° 46' 07"E
L5	125.00	S0° 13' 53"E
L6	125.00	S89° 46' 07"W
L7	62.50	N0° 13' 53"W

TIE LINE
L2



DETAIL "A"
1" = 100'

POINT OF BEGINNING

PARCEL 1 AS
DESCRIBED IN 92-01067

DETAIL "A"

TARTAGLIA
ENGINEERING

CITY OF SANTA MARIA
WELL 6 EASEMENT ABANDONMENT

EXHIBIT B

SCALE: 1"=200'
DATE 12-20-2023
SHEET 1 OF 1

CONSULTING SERVICE AGREEMENT
(PRELIMINARY, DESIGN, BIDDING, CONSTRUCTION, AND COMPLETION PHASE)
SERVICES FOR THE TAXIWAY CHARLIE STORM DRAIN REPAIR & MAIN HANGAR
DRAINAGE
AT THE SANTA MARIA PUBLIC AIRPORT DISTRICT

By this Agreement, dated October 24, 2024, between SANTA MARIA PUBLIC AIRPORT DISTRICT (herein called "District") and TARTAGLIA ENGINEERING a sole proprietorship owned by John A. Smith, (herein called "Engineer"), District retains Engineer to perform certain engineering and design services.

WITNESSETH

In consideration of the mutual covenants, conditions, and promises contained herein below, District and Engineer agree as follows:

1. SCOPE OF AGREEMENT

District hereby hires Engineer to provide the services as defined in Exhibit "A" attached hereto and incorporated by this reference entitled "Engineer's Scope of Project and Compensation". Engineer agrees to perform said services and accept the compensation set forth in said Exhibit "A".

2. TIME OF PERFORMANCE

Performance of the services hereunder by Engineer will commence retroactively to August 1 2024, or upon sooner under the direction of the General Manager, with time of completion on or before March 31, 2025.

3. COMPENSATION

District shall compensate Engineer in accordance with the terms, rates, and conditions of Exhibit "A" attached hereto and incorporated by this reference. Engineer shall bill District monthly with an itemized invoice detailed to nearest one-half (1/2) of an hour of all services performed and authorized expenses, other than incidental office expenses, incurred during the preceding month. Compensation rates shall be reviewed on an annual basis.

4. MATERIALS AND DOCUMENTS

District shall be the owner of all drawings, mylars, reproducibles, plans, specifications, test reports, and other documents, data and work products produced or resulting from the services of Engineer. Engineer may retain copies for its files.

Engineer shall bear the cost and expense of all facilities, equipment, materials, supplies, documents, publications and other expenses or items used or needed or incurred by Engineer in the performance of the services hereunder, except as otherwise specifically provided.

5. ASSIGNMENT

This Agreement or any interest herein shall not be assigned by Engineer.

6. INDEPENDENT CONTRACTOR

The parties intend that Engineer shall be an independent contractor in performing the services provided by this Agreement. District is interested only in the results to be achieved, and the conduct and control of the work will lie solely with Engineer. Engineer is not to be considered an agent or employee of District for any purpose, and the officers, employees and agents of Engineer are not entitled to any of the benefits that District provides for its employees, including worker's compensation insurance. It is understood that Engineer is free to contract for similar services to be provided to others while under contract with the District, provided there is no actual or perceived conflict of interest. District's General Manager shall have the right, in his sole discretion, to determine if a conflict of interest exists.

7. PRIOR APPROVAL OF DISTRICT

Engineer shall not incur any obligations or provide any services for District without first obtaining approval therefore from a majority of District's Board of Directors at a publicly noticed meeting of the Board or from District's General Manager. The District's General Manager is authorized to review and approve Engineer's bills.

8. ENGINEER' RECORDS

Full and complete records of Engineer's services and expenses and records between District and Engineer shall be kept and maintained by Engineer and shall be retained by Engineer for three (3) years after District makes final payment to Engineer hereunder. District, the FAA, the Comptroller General of the United States, or any of their duly authorized representatives shall have access to any books of account, documents, papers, and records of Engineer which are directly pertinent to Engineer's work hereunder.

9. TERMINATION

This Agreement may be terminated by either party without cause upon the giving of thirty (30) days written notice to the other. In the event of such termination by the District, Engineer shall not be entitled to further compensation from District, other than for services previously approved and completed.

10. SUSPENSION OR ABANDONMENT OF PROJECT

District may at any time suspend or abandon any project or any part thereof. In the event District should determine to suspend or abandon all or any part of any project, it shall give written notice thereof to Engineer, who shall immediately terminate all work upon that portion of the project suspended or abandoned in the notice. Within thirty (30) days of the date of notice of suspension or abandonment, District shall pay to Engineer, as full and final settlement, compensation for all of Engineer's services performed and costs and expenses incurred prior to receipt of notice of suspension or abandonment in a prorated amount equal to the proportion that the Engineer's services rendered to the date of receipt of such notice bears to the total compensation the Engineer would have received in accordance with Exhibit "A" had the project been completed.

11. INSURANCE Engineer shall, at Engineer's expense, take out and maintain during the duration of this Agreement, the following types and amount of insurance insuring Engineer and Engineer's officers and employees:

Automotive and Public Liability and Property Damage Insurance: Automobile liability and comprehensive general liability insurance, including public liability, property damage liability, and contractual liability coverage, providing bodily injury, death and property damage liability limits of not less than \$1,000,000 for each accident or occurrence.

Professional Errors and Omissions Insurance. Professional errors and omissions insurance with liability limits of not less than \$1,000,000 per occurrence.

Before or concurrently with the execution of this Agreement, Engineer shall file with the District a certificate or certificates of insurance, issued by the insurance carrier, covering the specified insurance. Each such certificate shall bear an endorsement precluding the cancellation, or reduction in coverage, of any policy before the expiration of thirty (30) days after the District shall have received notification by registered or certified mail from the insurance carrier. Each certificate and policy shall bear an endorsement providing contractual liability coverage for this Agreement. District shall be named an additional insured for each policy, without offset to any insurance policies of District.

12. INDEMNITY

Engineer shall defend (with counsel acceptable to District), indemnify and hold harmless District, its directors, officers, employees, agents and representatives from and against any and all suits, proceedings, liens, actions, penalties, liability, loss, expense, claims or demands of any nature including costs and expenses for legal services and cause of action of whatever character which District may incur, sustain or be subjected to arising out of or in any way connected with the services or work to be performed by Engineer, or arising from the negligence, act or omission of Engineer, its officers and employees, provided, however, that Engineer is not hereby indemnifying and holding District harmless for liability or loss occasioned, caused or suffered by the sole active negligence of District or its willful misconduct.

13. EXTRA SERVICES

There will be no payment for extra services by Engineer unless it is expressly authorized by the District's General Manager or a majority of the Board of Directors. Compensation for any extra services shall be in accordance with Exhibit "A" attached hereto and incorporated by this reference.

14. RIGHT TO AMEND

This Agreement shall be subordinate to the provisions of any existing or future agreement between District and the United States by which District obtains federally-owned surplus property or federal aid for the improvement, operation, and/or maintenance of the airport. If the Federal Aviation Administration or any other federal agency requires modifications or changes in this Agreement as a condition for the granting of funds for the improvement of the air terminal or lands and improvements covered by its laws, rules, or regulations, Engineer agrees to consent to the amendments, modifications, revisions, supplements, or deletions of any of the terms, conditions, or requirements of this Agreement as may be required to obtain such funds. This right to amend will not affect payment to Engineer for previously approved expenses and completed services.

15. NOTICES

All notices required herein shall be in writing and may be given by personal delivery or by registered or certified mail, postage prepaid, and addressed to District at 3217 Terminal Drive, Santa Maria, California 93455, and to Engineer at Tartaglia Engineering, 359 Front Street, Suite E & F, Grover Beach, CA 93433. Any party may at any time change its address for such notice by giving written notice of such change to the other parties. Any notice provided for herein shall be deemed delivered upon being addressed and deposited as aforesaid at any United States Post Office or branch or substation or in any United States mailbox, or at time of personal delivery.

16. ATTORNEY'S FEES

In the event either party hereto commences any legal action or proceeding against the other party to perform or keep any term, covenant or condition of this Agreement to be kept or performed by the other party, the party prevailing in such action shall be entitled to recover court costs and a reasonable attorney's fee to be fixed by the court.

17. OTHER ENGINEERING SERVICES

District reserves the right to contract with Engineer or other engineering firms for engineering and design services on a project-by-project or other basis.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be fully executed.

Dated: October 24, 2024

Approved as to form on behalf of District:

DISTRICT:

General Manager

Ignacio Moreno, President

Approved as to form:

Steve Brown, Secretary

District Counsel

Engineer:

John A. Smith, P.E.
Principal

CERTIFICATION OF ENGINEER

I hereby certify that I am the owner or principal executive officer and duly authorized representative of the firm of TARTAGLIA ENGINEERING, ENGINEERING a sole proprietorship owned by John A. Smith, whose address is 7360 El Camino Real, Suite E, P.O. Box 1930, Atascadero, California 93423, and that neither I nor the firm I represent has:

- A. Employed or retained for commission, percentage, brokerage contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above firm) to solicit or secure this contract.
- B. Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract; or
- C. Paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above firm) any fee, contribution, donation, or consideration of any kind for or in connection with procuring or carrying out the contract, except as herein expressly stated (if any):

I hereby certify that I am a registered and California licensed civil engineer.
License Number: C46852

I acknowledge that this certificate is to be furnished to the Federal Aviation Administration of the United States Department of Transportation in connection with this contract involving participation of Airport Improvement Program (AIP) funds and is subject to applicable state and federal laws, both criminal and civil.

(Date)

JOHN A. SMITH, Owner

STATEMENT OF UNDERSTANDING

The following reflects our understanding of the project and our involvement therein, based on our current communications and several site visits to the airport.

- A. The project is focused on repairing an existing storm drain that runs under Taxiway Charlie, and correcting surface drainage problems on the north and south side of the main hangar.
- B. During a recent inspection of airfield pavements, Airport Staff observed a localized depression within the paved surface of Taxiway Charlie. The surface anomaly was about 5 feet wide by 15 feet long, with a settlement of over 3-inches. The taxiway has been temporarily closed until such time as the stretch can be made safe. Airport Maintenance removed the paved surface, excavated down, and exposed both pipes crossing the taxiway. It is very apparent there is a leaking pipe joint contributing to the situation. Stormwater flowing through the pipe over time, have caused either consolidation of the native soil or actual evacuation of native soil into the pipe through the opening. It is the airport's interest to conclude the effort of the maintenance staff, and go out to bid to repair the storm drain.
- C. Taxiway Charlie will remain closed until successful completion of the improvements. At that time, The Airport will remove the delineation and re-open the taxiway for aircraft.
- D. During rain events, the main hangar often experiences stormwater runoff directed into the hangar, causing complications for the tenant operations. The Airport would like to rehabilitate the existing "military ramp" to correct the surface grade problems and implement storm drain improvements to rectify the flooding issues.
- E. Project schedule phasing considerations:
 - a. The project shall be phased to allow access to/from hangars on the military ramp.
 - b. The work on the north side of the main hangar will occur in a 5-day period.
 - c. The contract time for construction is anticipated to be 55 working days.
 - d. Taxiway Charlie repair work will occur during Phase 1.
- F. The Airport has directed Tartaglia Engineering to consolidate the two work areas (Taxiway Charlie storm drain repair and the main hangar drainage improvements), and package as one project.
- G. At The Airports direction, the project was put out for public bidding on September 11, 2024. The goal is to open bids in early October and start construction as soon as possible.
- H. No preliminary geotechnical investigation or report is required for this project.
- I. This contract is for professional services related to all five phases: Preliminary, Design, Bidding, Construction, and Completion. It is anticipated that this will be a District-funded project, with construction beginning in October or November 2024.

SCOPE OF PROJECT

- A. Taxiway Charlie Storm Drain Repair:
1. Temporarily stop storm flows in the pipe using a sump pump dewatering method.
 2. Excavate down and around the leaking joint. Clean the area. Construct a concrete collar around, providing seal to the pipe.
 3. Cut the earth sidewalls to near vertical. Backfill the excavation through an engineered fill.
 4. Import and construct an aggregate base section above the native subgrade.
 5. Re-saw cut the paved limits of the work area.
 6. Construct an asphalt paved surface, matching grade all around.
 7. Apply taxiway centerline marking over the trench repair area.
 8. Remove and dispose all excess material.
- B. Main Hangar Drainage Improvements:
- The work on the north side of the hangar entails a full reconstruction of a portion of the existing military ramp to correct the existing surface grade issues that direct water into the main hangar. On the south side, the work entails full reconstruction of a portion of the existing military ramp, in addition to installation of a trench drain and underground storm drain. Specific items of work include:
1. Sawcut, and removal of existing asphalt and portland cement concrete pavement sections.
 2. Earthwork and subgrade preparation.
 3. Installation of new concrete encased trench drain.
 4. Installation of new storm drain and catch basins.
 5. Construction of new pavement structural section, including aggregate base, and hot-mix asphalt pavement.

SCOPE OF SERVICES

Services to be provided by Tartaglia Engineering may include, but not necessarily be limited to, the following:

1. PRELIMINARY ENGINEERING PHASE

- A. Provide project management, communication, invoicing, and overall coordination of Tartaglia Engineering and associated subconsultants through the work of this phase.
- B. Attend and provide active participation at a project kick-off meeting. For this project, several on-site meetings were held to assist airport maintenance staff with guidance on how to investigate the pothole on Taxiway Charlie.
- Establish goals and objectives for the work.
 - Establish timeline for project milestones.
 - Gain an understanding of District bidding procedures and methods – **The project will go out for public bidding.**
 - Identify the need, if any, for construction permits.
 - Identify all environmental constraints and issues.
 - Establish construction constraints relative to circulation patterns.
 - Establish taxiway closure requirements, and project phasing.
 - Establish calendar, daily, and weekly work-window constraints.

- C. Inventory of existing facilities and conditions, including a review of the existing pavement sections and existing storm drain utilities.
- D. Perform a topographic survey of the main hangar drainage improvements, including locations of potential storm drain tie-ins. Perform field measurements of the Taxiway Charlie trench to provide the overall trench area and depth, as well as the depth of the exposed underground utilities.
- E. Prepare a preliminary summary of project approach (construction), proposed phasing and sequencing and a preliminary construction cost estimate.

The following deliverables are due during and before the conclusion of the Preliminary Phase:

- Summary report of project approach.
- Preliminary design.
- Proposed phasing.
- Preliminary construction cost estimate.

Note: A geotechnical investigation is not included in this scope of services.

2. DESIGN PHASE

- A. Provide project management, communication, invoicing, and overall coordination of Tartaglia Engineering and associated subconsultants through the work of this phase.
- B. Prepare engineering design of project improvements, to include the following, at a minimum:
 - Cover sheet with project description, sheet schedule and approval blocks.
 - Project layout plan identifying project elements relative to overall airport facilities.
 - Improvement Plan Sheets: Taxiway Charlie Storm Drain Repair & Main Hangar Drainage Improvements.
 - Underground storm drain plan and profile views.
 - Details.

Present plans to the District at 75%, and bid-ready stages of completion. Meet with affected tenants to discuss construction timing and phasing considerations.

- C. Prepare specifications and contract documents to include the following, at a minimum:
 - Notice Inviting Sealed Bids.
 - Bid Proposal.
 - Contract.
 - General Provisions.
 - Special Provisions.
 - Technical Specifications.

Tartaglia will prepare specification booklets to include District-provided materials including District standard boiler plate specifications and contract.

- D. Prepare a Construction Safety Phasing Plan (CSPP). Gain District approval. On behalf of the District, upload the CSPP through the FAA's 7460-1 - Notice of Proposed Construction or Alteration, upload and approval process.

- E. Prepare construction cost estimate after district approves 75% plans. Revise initial cost estimate after completion of 100% plans.
- F. Perform all final revisions to plans and specifications based on input and review by the District, and any other agency or entity that has an interest and has provided review comments to the documents.

The following deliverables are due during and before the conclusion of the Design Phase:

- Electronic file copy and paper copy of the approved plans.
- Electronic file copy and paper copy of the approved specifications.
- Separate electronic file copy of the CSPP.

3. BIDDING PHASE

At the appropriate time, based on direction provided by the District, proceed with public bidding.

- A. Provide project management, communication, invoicing, and overall coordination of Tartaglia Engineering through the work of this phase.
- B. Prepare and provide the Notice Inviting Sealed Bids to the District for posting on the District website, to Public Purchase for posting on the bidding service website, and to the Santa Maria Times for publication in the local newspaper. Establish the project listing and upload the project plans and specifications on the Public Purchase Web Portal.
- C. Be available to answer contractor questions throughout the Bidding Phase, providing timely, unbiased, and thorough responses. Generate and distribute addenda if and as necessary.
- D. Chair, run, and take minutes at a Mandatory Pre-Bid Job Walk. Include a walking tour of the site.
- E. Review contractor's bids received on the Public Purchase website. Generate a summary of bids received and a detailed spreadsheet that includes all line item pricing, and listed subcontractors. Review DBE-provided documentation. Prepare a preliminary correspondence to the District identifying the "apparent low bidder" for the project. Prepare a second communication to the District to include a "recommendation for award of contract".

4. CONSTRUCTION PHASE

Contract duration based on award of construction contract: 55 Working Days.

- A. Provide project management, communication, invoicing, and overall coordination of Tartaglia Engineering and associated subconsultants through the work of this phase.
- B. Schedule, chair, and take minutes at a Pre-Construction Conference:
 - Part One to include general discussion about scope, phasing and sequencing, and impacts to circulation around the airport.
 - Tenants and users invited to Part One.
 - Part Two to include detailed discussion about mechanics of project completion.

C. Construction contract management:

- Assist District in the preparation of contracts.
- Active communication between all parties of interest including the District, contractor, and tenants. Provide project updates and advance scheduling information in a format suitable for District dissemination to parties of interest.
- Support the District in securing DIR registration for the project and in assuring contractor responsibilities for DIR registration and upload of payroll statements.
- Actively manage, respond to, and document through log record all Requests For Information (RFI's), and other contractor-initiated communication, along with official responses.
- Material submittal review: 20 Submittals are anticipated for this project.
- Monitoring of contractor progress relative to the contract time for performance and contractor-provided, engineer-approved base line schedule.
- Attendance at weekly construction progress meetings. Generate progressive meeting minutes.
- Manage issues during construction as they develop. Render opinion regarding contract obligation, additional work based on unforeseen conditions or circumstances, District-initiated modification or change, etc. Prepare and issue Requests For Proposals (RFP's), receive and negotiate cost proposals, prepare Change Orders, and gain District approval of same.
- Review and approval of contractor periodic progress payments.
- Receive, document, and verify DBE levels of participation.
- Periodic review of the CSPP to confirm effectiveness.
- Participate in preliminary and final inspections. Prepare and distribute Punch List.
- Prepare final correspondence to the Airport District for final acceptance. Prepare and submit Notice of Project Final Acceptance.

D. Construction observation:

***Fee work-up assumptions for construction observation:**

- Total of 55 shifts.
- All work will be day shifts (no night work for this project).
- Tartaglia will serve the project at a 75% capacity. Some days will require full time inspection, while other days will only require part time observation.

- Active inspection of all contractor operations.
- Field engineering and interpretation of plan and specification.
- Engaging dialog with the contractor through 'look-ahead' tailgate meetings:
 - Issues and opportunities.
 - Phasing and sequencing.
 - Delineation, and FOD check.
 - Perimeter security issues, and gate access protocol.
 - Identify expectations for performance.

- Daily inspection reports to include the following, at a minimum:
 - Day, date, and contract day.
 - Weather and working conditions (twice each shift).
 - Men and equipment. Material delivered.
 - Work accomplished.
 - Materials testing.

- Scheduling and coordination of all construction materials testing for Quality Assurance.
- Site inspection for compliance with CSPP. Provide input regarding any necessary modifications to the plan.
- Monitor contractor performance regarding site access, path of travel, escort, vehicle and equipment delineation, etc.
- Photo documentation of all activities.
- Review material certifications (weight tickets, material tags, etc., for compliance with approved submittals).
- Review contractor-prepared "As-Built" marked up drawings.
- Establish individual pay items quantities through field measurement or from material delivery tickets.
- Complete contractor compensation adjustment worksheets based on performance.
- Determine periodic pay and final pay quantities.
- Participate in preliminary and final inspections, with input to the Punch List.

E. Construction Materials Testing:

Materials testing to be performed by Earth Systems Pacific, for the following items:

- Earthwork, subgrade preparation
- Aggregate Base
- Asphalt Pavement
- Concrete

5. COMPLETION PHASE

- A. Provide project management, communication, invoicing, and overall coordination of Tartaglia Engineering and associated subconsultants through the work of this phase.
- B. Establish final pay quantities and final compensation to contractor, including any adjustments based on performance. Prepare Balancing Change Order.
- C. Receive the contractor-prepared, marked-up as built plans. With Inspector input, revise electronic file version of the project plans to reflect the completed project.
- D. Assure complete contractor vacation of the airport and yard, removal of any contractor locks, removal of all excess materials and disposal facilities for solid and sanitary waste, etc.
- E. Prepare a final documentation summary of the project, including a descriptive summary of the project completion process, photo documentation and all materials testing results. Provide final accounting documentation for the contractor and professional support team.

The following deliverables are due at the conclusion of the Completion Phase:

- Project accounting including final contractor pay quantities and balancing change order.
- Project photos.
- As-Built plans.
- Material submittals.
- All construction progress reports.
- Tartaglia Engineering letter certifying the project as complete.

TIME FOR PERFORMANCE

Tartaglia Engineering provided and performed the work of the Preliminary and Design Phases in accordance with the schedule discussed with staff. The project is out to bid with a bid opening date of October 2, 2024. Tartaglia Engineering will perform the services of the Construction and Completion Phases according to the following:

Pre-Construction Conference:	October 2024
Notice to Proceed (with construction):	November 2024
Construction:	55 working day contract
Completion Phase:	Within 90 days of construction acceptance

COMPENSATION SUMMARY

All services identified in the Scope of Services Section of this Exhibit, on a Time and Materials Basis, Not to Exceed:

Nineteen Thousand Three Hundred Dollars	(\$19,300.00)	Preliminary Phase
Thirty-Four Thousand Eight Hundred Dollars	(\$34,800.00)	Design Phase
Twelve Thousand One Hundred Dollars	(\$12,100.00)	Bidding Phase
One Hundred Twenty Thousand Five Hundred Dollars	(\$120,500.00)	Construction Phase
Thirteen Thousand One Hundred Dollars	(\$13,100.00)	Completion Phase
Total Agreement Compensation, Not to Exceed:	\$199,800.00	

TARTAGLIA ENGINEERING HOURLY RATE SCHEDULE

Position	Hourly Rate
Principal-In-Charge.....	\$240.00
Licensed Land Surveyor	\$179.00
Registered Civil Engineer	\$188.00
Project Manager	\$157.00
Environmental Coordinator / CPESC	\$123.00
Engineer / Survey Technician III.....	\$141.00
Engineer / Survey Technician II	\$114.00
Engineer / Survey Technician I.....	\$92.00
Clerical.....	\$76.00
Professional Travel Time	\$114.00
Inspector: Day, Straight Time	\$168.00
Day, Overtime	\$197.00
Night, Straight Time	\$182.00
Night, Overtime.....	\$201.00
(Minimum night shift = 4 hours)	
Survey Party: One Man.....	\$250.00
Two Man	\$344.00

(Compensation to field surveyors performing construction staking and layout, and to construction inspectors, shall be in accordance with prevailing wage requirements.)

Direct expenses shall be reimbursed as follows:

Mileage	\$0.65 per mile
Per diem	\$224.00 per man-day
Reproduction, postage, express mail shipping, advertising	At Cost
Sub-consultant services.....	At Cost
Supplies including monuments and construction staking material.....	At Cost
Permit, plan check, and agency inspection fees.....	At Cost

Tartaglia Engineering DIR# 1000049201

Fee Schedule subject to change after December 31, 2024

		Principal	Land Survey.	Civil Eng	Tech. III	Tech. II	Tech. I	Clerical	Survey 1-Man	Inspect. Day ST	Inspect. Night ST	Inspect. OT	Prof. Travel	Mileage	Per-Diem	Total
Task	Description	\$240.00	\$179.00	\$188.00	\$141.00	\$114.00	\$92.00	\$76.00	\$250.00	\$168.00	\$182.00	\$197.00	\$114.00	\$0.65	\$224.00	
1 Preliminary Eng. Phase																
A	Management of team & work	2.0						2.0								\$632.00
B	Kick-off meeting, Site Visits	2.0		6.0									6.0			\$2,292.00
C	Inventory & review materials		4.0	6.0	4.0		1.0						2.0			\$2,728.00
D	Topographic Survey		16.0		6.0				33.0							\$11,960.00
E	Prelim. design & summary	1.0		4.0		4.0										\$1,448.00
	Supplies, Postage															\$240.00
	Sub-Total															\$19,300.00
2 Design Phase																
A	Management of team & work	2.0						4.0								\$784.00
B	Prepare improvement plans	2.0		66.0	22.0		28.0									\$18,566.00
C	Prepare specs. / contract docs.	2.0		33.0	6.0	2.0										\$7,758.00
D	Prepare CSPP & process			1.0		14.0										\$1,784.00
E	Cost Estimate	1.0		6.0	4.0	2.0	4.0									\$2,528.00
F	Perform all revisions.			4.0		18.0										\$2,804.00
	Supplies, Prints, Postage															\$576.00
	Sub-Total															\$34,800.00
3 Bidding Phase																
A	Management of team and work	2.0		2.0				2.0								\$1,008.00
B	Provide Notice, Public Purchase			3.0	1.0											\$705.00
C	Answer questions	1.0		12.0	14.0	2.0										\$4,698.00
D	Pre-Bid Conference	3.0		14.0									2.0			\$3,580.00
E	Bid Review and Summary	2.0		4.0	2.0		2.0									\$1,698.00
	Supplies, Postage															\$411.00
	Sub-Total															\$12,100.00

		Principal	Land Survey.	Civil Eng	Tech. III	Tech. II	Tech. I	Clerical	Survey 1-Man	Inspect. Day ST	Inspect. Night ST	Inspect. OT	Prof. Travel	Mileage	Per-Diem	Total
Task	Description	\$240.00	\$179.00	\$188.00	\$141.00	\$114.00	\$92.00	\$76.00	\$250.00	\$168.00	\$182.00	\$197.00	\$114.00	\$0.65	\$224.00	
4 Construction Phase																
A	Management of team and work	6.0		6.0				14.0								\$3,632.00
B	Pre-Construction Conference	3.0		8.0		3.0							4.0			\$3,022.00
C	Construction management	6.0		96.0		38.0	12.0						13.0			\$26,406.00
D	Construction observation									330.0				1140.0		\$56,181.00
E	Materials Testing	Performed By Earth Systems Pacific - See Proposal Dated October 18, 2024														\$30,381.50
	Supplies, Postage															\$877.50
	Sub-Total															\$120,500.00
5 Completion Phase																
A	Management of team and work	2.0		2.0				2.0								\$1,008.00
B	Final pay quantity & adjustment	2.0		1.0		4.0		2.0		2.0						\$1,612.00
C&D	As-Built plans, Close out	2.0		14.0	12.0		10.0			3.0						\$6,228.00
E	Final Report and Documentation	2.0		12.0			4.0			4.0						\$3,776.00
	Supplies, Postage															\$476.00
	Sub-Total															\$13,100.00
Summary																
												Construction Cost Estimate			\$480,000.00	
												Preliminary, Design, and Bidding Phases Combined			\$66,200.00	
												Construction and Completion Phases Combined			\$133,600.00	
Total: Preliminary, Design, Bidding, Construction, and Completion Phase Services															\$199,800.00	
Notes and Assumptions																
1	Task items line up, one for one, with tasks identified in the Scope of Services portion of Exhibit A.															
2	Inspector mileage on site = 20 miles per day.															
3	Tartaglia does not mark-up third party invoicing, printing, shipping, supplies, etc.															
5	Assumed 55 construction shifts. Inspector will serve the project at 75% capacity.															



October 18, 2024

Mr. Jason Hargreaves
Tartaglia Engineering
PO Box 476
Pismo Beach, 93448

PROJECT: SANTA MARIA AIRPORT
TAXIWAY C AND MAIN HANGAR DRAINAGE
SANTA MARIA, CALIFORNIA

REFERENCE: Professional Services Fee Proposal, Santa Maria Airport – Taxiway Charlie Storm Drain Repair & Main Hangar Drainage Project, dated September 18, 2024.

SUBJECT: Proposal to Provide Compaction Testing and Materials Testing Services

Dear Mr. Hargreaves:

This proposal has been prepared at your request for professional services related to airfield pavement and drainage repairs being performed at the Santa Maria Airport. We understand that the project involves a storm drain repair on Taxiway Charlie, and drainage improvements to the Main Hangar area. We further understand that the project is subject to California Prevailing Wage Law and is a district-funded project.

SCOPE OF SERVICES

Our anticipated scope of services and estimated fees have been developed based upon the request for fee proposal, sent by the client, dated September 18, 2024. Based upon the scope of the project, we propose to provide our services on a time and material basis.

We understand that the storm drain repair and Taxiway Charlie will involve sawcut and removal of the existing section, repair of an existing leaking storm drain, placement and compaction of backfill and aggregate base and hot mix asphalt (HMA) paving over the repaired area.

We understand that the Main Hangar Drainage repairs will include a full reconstruction of a portion of the existing military ramp. The planned scope of this work will entail sawcut and removal of existing asphalt concrete and Portland cement concrete pavement, subgrade preparation, installation of a trench drain, storm drain, and catch basins, and reconstruction of the pavement section, including aggregate base and HMA pavement.

Our estimate has been prepared based upon the request for proposal and includes attendance at a preconstruction meeting by an Earth Systems project professional and technician, sampling native and base material on site, compaction testing of native soil prior to aggregate base



placement, compaction testing of aggregate base, and compaction testing and sampling during HMA placement. Also included are maximum density and optimum moisture curves, laboratory testing on soils and aggregate base, HMA quality testing, compaction tests, mileage to the site and project management and reporting.

FEES

Based upon the scope of work, we propose to provide our services on a time-and-material, not-to-exceed basis:

Field Work

Technician	94 hrs. @ \$150.00/hr.	\$14,100.00
Max. Density + Optimum Moisture Curve	4 ea. @ \$325.00	1,300.00
Compaction Tests	60 ea. @ \$10.00	600.00
Sieve Analysis	2 ea. @ \$215.00	430.00
R-value	2 ea. @ \$325.00	650.00
Correction Factor	1 ea. @ \$900.00	900.00
Binder Content	3 ea. @ \$285.00	855.00
Sieve Analysis - HMA	3 ea. @ \$275.00	825.00
Theoretical Max. Density	3 ea. @ \$170.00	510.00
Density Cores	9 ea. @ \$80.00	720.00
Mileage	340 mi. @ \$0.85	289.00

Project Management

Associate Engineer	12 hrs. @ \$230.00/hr.	2,760.00
Project Professional	28 hrs. @ \$175.00/hr.	4,900.00
Technical Assistant	12 hrs. @ \$125.00/hr.	1,500.00
Mileage	50 miles @ \$0.85/mile.....	42.50

ESTIMATED PROJECT TOTAL.....\$30,381.50



SCHEDULE AND CONDITIONS

The fees and conditions of this proposal will remain in effect for a period of 60 days from the date of issue. Items not included within the above scope of services will be billed in accordance with the Earth Systems Pacific's January 2024 Fee Schedule. Our technicians will attempt, wherever practicable, to combine inspections or test multiple areas during site visits, in order to keep the final bill as low as reasonable. However, as the presence of our personnel at the site will depend upon the contractor's schedule and the progress of the work, the fees presented above are to be considered as estimates only and shall not be construed as guaranteed maximum fees. The invoices will reflect the actual amount of time spent and service performed and may be greater or less than the estimated amounts.

The client or client's agent is to supply latest plans and specifications and notify us of any changes pertinent to the performance of testing and observations. The client or client's agent is responsible for contacting this firm when testing services are required. Earth Systems Pacific will test at locations deemed appropriate to provide the client with information regarding the acceptability of the tested areas. Previously failed areas may be retested after rework, if required. Charges for retests due to failing results, or when tests are requested but the contractor is not ready and does not cancel scheduled testing are not included in the estimate and will be billed at the hourly rates listed previously. This firm shall not be responsible for backcharging contractors for retests or re-inspections

All site visits will be subject to a 4-hour minimum charge, billed in 1-hour increments, plus a mileage charge of \$0.85/mile. This estimate is based on the assumption that all services will be provided during normal working hours (Monday through Friday, 0700 to 1700), and that all maximum density laboratory tests will be completed under a normal turnaround schedule. Services provided beyond these hours or for rush laboratory work will be subject to overtime or rush charges as per our Fee Schedule.

Routine project management and one site visit during construction by a senior engineer has been included in the above estimate. However, please note that the above estimate does not include charges for additional meetings or site visits to address problems, or other such services. Fees for such services will be charged at the Prevailing Wage Fee Schedule rates in effect at the time of the services request. Based upon our current work load, we anticipate that the undersigned will be the lead engineer for the project.

If the client finds the scope of work, terms, and estimated fees satisfactory, the return of the attached work order indicating the legal entity that will be our client, signed and dated by the party responsible for payment, will constitute authorization for work to begin. Please note that effective August 1, 2016, we are required to submit certified payrolls for all Prevailing Wage



projects via eCPR. In order to upload certified payrolls to the State's website, the project's DIR number is necessary. Please complete the attached Prevailing Wage and Accounts Payable Information Request form and return to our office at your convenience. This agreement can be terminated by either party upon notification in writing. Earth Systems Pacific's responsibility for the project will end upon completion of the services described herein or termination of the agreement, unless authorization to perform additional work and agreement for payment thereof is provided by the client.

Thank you for your consideration of our firm for this project. If you have any questions or require additional information, please contact me at your convenience.

Sincerely,

Earth Systems Pacific

Robert Down, PE
Executive Vice President

Sydney Johnson
Project Manager

Attachments: Work Order
 Terms
 Prevailing Wage and Accounts Payable Information Request Form

Doc. No.: SLO-2410-052.PRP/pm



EARTH SYSTEMS

4378 Santa Fe Road | San Luis Obispo, CA 93401 | (805) 544-3276 | www.earthsystems.com

WORK ORDER

EARTH SYSTEMS PACIFIC (“CONSULTANT”) AND CLIENT AGREE TO A WORK ASSIGNMENT FOR EARTH SYSTEMS PACIFIC AS FOLLOWS:

Date: October 18, 2024 **Doc. No.:** SLO-2410-052.PRP

Name of Project: SANTA MARIA AIRPORT TAXIWAY C AND MAIN HANGAR DRAINAGE

Order Received by: Sydney Johnson

Client Name: Tartaglia Engineering, Attn: Jason Hargreaves

Client Address: PO Box 476, Pismo Beach, CA 93448

Location of Project: Santa Maria, California

Scope of Services: Per Proposal dated October 18, 2024

Fees to be Charged: Per Proposal dated October 18, 2024*

**I have read and agree to all terms of this document, including the attached terms for services (7/2017).
AGREED TO AND ACCEPTED:**

Earth Systems Pacific

DIR Public Works Registration No. 1000003643

Robert Down, PE 70206,
Executive Vice President

October 18, 2024

Date

**PLEASE RETURN A SIGNED COPY
TO EARTH SYSTEMS PACIFIC**

Client (Party responsible for payment)

by Authorized Representative (please print)

Signature and Title

Date

Telephone Number

Email Address

IF THE CLIENT DOES NOT OWN THE PROPERTY, PLEASE FILL IN THE PROPERTY OWNER'S NAME AND ADDRESS:

Name: _____

Address: _____

* Rates are subject to change due to changes in prevailing wage law or its application. In the event that it is determined or alleged that Prevailing Wage Law applies to any additional aspect of the project, the client agrees to pay Earth Systems Pacific (Consultant) any and all additional compensation necessary to adjust Consultant's wage, to pay any penalties that may be levied against Consultant due to alleged noncompliance with the Prevailing Wage Law, and to pay for apprentices, supervision, certified payrolls, and other administrative costs as necessary to comply with Prevailing Wage Law. In the event that work thought to be subject to prevailing wage is determined not to be subject to prevailing wage, no refund of fees will be given. **January 2024 Fee Schedule**

TERMS FOR SERVICES

1. INVESTIGATION, MONITORING & INSPECTION If the services include monitoring or inspection of soil, construction and/or materials, Client shall authorize and pay for Consultant to provide sufficient observation and professional inspection to permit Consultant to form opinions according to accepted statistical sampling methods as to whether the work has been performed in accordance with recommendations. Such opinions, while statistically valid, do not guaranty uniformity of conditions or materials. Similarly, soils and geology investigations do not guaranty uniformity of subsurface conditions. Client hereby represents and warrants that it has provided and shall provide to Consultant all information and sufficient advance notice necessary in order for Consultant to perform the appropriate level of services. No statement or action of Consultant can relieve Client's contractors of their obligation to perform their work properly. Consultant has no authority to stop the work of others.

2. SITE ACCESS & UTILITIES Client has sole responsibility for securing site access and locating utilities.

3. BILLING AND PAYMENT Client will pay Consultant the proposal amount or, if none is stated, according to the fee schedule attached to the proposal. Payment is due on presentation of invoices, and is delinquent if Consultant has not received payment within thirty (30) days from date of an invoice. Client will pay an additional charge of 1 1/2 (1.5) percent per month (or the maximum percentage allowed by law, whichever is lower) on any delinquent amount, excepting any portion of the invoiced amount that is disputed in good faith. Each payment will first be applied to accrued interest, costs and fees and then to the principal unpaid amount. All time spent and expenses incurred (including any in-house or outside attorney's fees) in connection with collection of any delinquent amount will be paid by the Client to Consultant per Consultant's current fee schedule. Services to be performed by Consultant hereunder which are not set forth in this proposal and/or Work order are additional services. Any additional services provided by Consultant shall be subject to the terms of this contract and charged per Consultant's current fee schedule.

4. OWNERSHIP OF DOCUMENTS Consultant owns all documents it creates and grants Client limited license to use the documents for the purposes stated in the documents. Consultant reserves the right to withhold delivery of documents to Client until payment in full of current invoices has been received.

5. TERMINATION This agreement may be terminated by either party effective 7 days from the date of written notice, or if the client suspends the work for three (3) months. In the event of termination, Consultant will be paid for services performed prior to the date of termination plus reasonable termination expenses. If Consultant has not received payment for any invoice within 30 days from the date of the invoice, or in the event of anticipatory breach by Client, Consultant may suspend performance of its services immediately and may terminate this contract.

6. RISK ALLOCATION In order for Client to obtain the benefit of a fee which includes a lesser allowance for compensating Consultant for its litigation risk, Client agrees to indemnify, hold harmless and defend Consultant, its agents, employees, or officers, from and against any and all loss, claim, expenses, including attorney's fees, injury, damages, liability or costs arising out of non-design services (i.e., services other than as defined by Civil Code Section 2784) performed by Consultant on this project, except where such loss injury, damage, liability, cost, expenses or claims are the result of the sole negligence or willful misconduct of Consultant. Regarding any loss due to the negligence or willful misconduct of Consultant, or any loss due to design defects, Client agrees to limit the total aggregate liability of Consultant, its agents, employees, and officers to Client, and to all construction contractors and subcontractors on the entire project, to the greater of \$25,000.00 or total fees charged by Consultant. Client further agrees to require of the contractor and his subcontractors an identical limitation of Consultant's liability for damage suffered by the contractor or the subcontractor arising from any alleged breach or negligence of Consultant. You should consult with an attorney experienced in construction contracts and litigation regarding this provision.

7. HAZARDOUS MATERIALS Consultant is responsible only for hazardous materials brought by Consultant onto the site. Client retains ownership and responsibility in all respects for other hazardous materials and associated damage.

8. THIRD PARTIES AND ASSIGNMENT This Contract is intended only to benefit the parties hereto. No person who is not a signatory to this Contract shall have any rights hereunder to rely on this Contract or on any of Consultant's services or reports without the express written authorization of Consultant. This Contract shall not be assigned by Client without the Consultant's written consent. This Contract is binding on any successor companies to Client or Consultant, and on the surviving corporation in the event of a merger or acquisition.

9. GOVERNING LAW, SURVIVAL AND FORUM SELECTION The contract shall be governed by laws of the Federal Government. If any of the provisions contained in this agreement are held invalid, the enforceability of the remaining provisions will not be impaired. Limitations of liability, indemnities, representations and warranties by Client will survive termination of this agreement. The signatories represent and warrant that they are authorized by the entities on whose behalf they sign to enter into this contract and that their principals have filed fictitious business name statements, if required. All disputes between Consultant and client related to this agreement will be submitted to the court of the county where Consultant's principal place of business is located and client waives the right to remove the action to any other county or judicial jurisdiction.



Prevailing Wage and Accounts Payable Information Request

Thank you for this opportunity to be of service on your public works project. Please complete and return this form to allow us to comply with California’s prevailing wage requirements, and to prepare Earth Systems’ invoices in accordance with your organization’s billing requirements in a timely manner. Thank you!

Legal Name of Earth Systems PWC Registration No.	Earth Systems Pacific 100003643
Earth Systems Project No.	

PUBLIC WORKS PROJECT REGISTRATION INFORMATION:

CLIENT’S PROJECT NAME	
DIR PROJECT ID (PWC-100)	
APPLICABLE BID ADVERTISEMENT DATE	
CLIENT’S REPRESENTATIVE FOR DIR PROJECT ID INFORMATION	Name: E-mail: Phone No.:
LABOR COMPLIANCE PROGRAM (LCP) APPLICABLE TO THIS PROJECT?	Yes or No If yes, please confirm if Earth Systems will be subject to the LCP and provide a copy of the LCP manual to Earth Systems before start of project.

CLIENT’S BILLING REQUIREMENTS:

PURCHASE ORDER NO. (if applicable)	
ADDITIONAL INFORMATION REQUIRED ON INVOICES	
SPECIFY ANY ADDITIONAL FORMS OR BILLING FORMATS REQUIRED TO BE SUBMITTED WITH INVOICES (please attach example)	
ACCOUNTS PAYABLE CONTACT INFORMATION	Name: E-mail: Phone No.:
INVOICE DELIVERY METHOD	E-mail: Mailing Address:
Date	

Doc. No.: SLO-2410-052.PRP/pm

MEMO
October 18, 2024

TO: Martin Pehl, General Manager, Santa Maria Public Airport District
PROJECT: **Taxiway Charlie Storm Drain Repair and Main Hangar Drainage Improvements**
SUBJECT: Bid Opening
FROM: Jason Hargreaves & John A. Smith, Tartaglia Engineering

On October 2, 2024, bids were received for the Taxiway Charlie Storm Drain Repair and Main Hangar Drainage Improvements Project, in accordance with the Notice Inviting Sealed Bid. A total of three (3) bids were received and evaluated:

Bidder	Bid Total
The J.F. Will Co. Inc.	\$445,627.80
Granite Construction Company	\$759,870.00
Papich Construction Company, Inc.	\$870,995.00
Engineer's Estimate	\$481,080.00

A review of the bidders, the bids received, and the bidding process revealed the following:

1. All four bidders were present at the mandatory Pre-Bid Job Walk.
2. During the Pre-Bid Job Walk all bidders appeared to fully grasp the scope of the project.
3. All bids were received in advance of the date and time for receipt of bids.
4. All bids included the required Bid Bond.

Tartaglia Engineering thoroughly reviewed all bid packages submitted, focusing on the following:

1. Preparation of a detailed, spread-sheet summary of all bid items to confirm bid totals. Math errors, if they exist, were evaluated based on the following two parameters:
 - A. In the event of discrepancy between unit pricing and total pricing, unit pricing shall prevail.
 - B. In the event of discrepancy between words and figures, words shall prevail.There was one minor math error.
2. Unit pricing review for possible un-balanced bid. All bids are considered proper and well balanced.
3. Contractor licensing through the State of California, Department of Consumer Affairs. All bidders including the low bidder are properly licensed and all licensed are current.
4. Confirmation that all contractors are registered with the State Department of Industrial Relations.
5. Verification of proper and adequate bid bond.
6. Confirmation that the subcontractor schedule was properly and adequately filled out and that all certificates were signed.
7. Evidence of DBE goal or Good Faith Effort requirements for the low bidding contractor.
8. Confirmation of acknowledgement / receipt of any addendum. Two addendums were issued.

In general, the bids obtained are believed to accurately reflect the extent of work and the level of complexity associated with this project. The lowest bid received was 8% below the engineer's estimate.

Based on this review of the bid process and all bid packages received, Tartaglia Engineering recommends award of the construction contract to The JF Will Co., Inc., of Santa Maria, the low bidder, in the amount of \$445,627.80.

The bid result spreadsheet is enclosed for your review and is eligible for posting on the District's website. Please call with any questions you may have regarding the project or this correspondence.

Sincerely,

TARTAGLIA ENGINEERING

A handwritten signature in cursive script that reads "Jason Hargreaves".

Jason Hargreaves, P.E.

Enclosure: Bid Result Spreadsheet

Item	Description	Unit	Quantity	Engineer's Estimate		The J.F. Will Co. Inc.			Granite Construction Company		Papich Construction Company, Inc.	
				Unit Cost	Total Cost	Unit Cost	Total Cost	Total Cost (Identified)	Unit Cost	Total Cost	Unit Cost	Total Cost
1	MOBILIZATION (8% Max)	LS	1.0	\$40,000.00	\$40,000.00	\$35,420.00	\$35,420.00	\$35,420.00	\$60,000.00	\$60,000.00	\$69,675.00	\$69,675.00
2	AIRPORT SAFETY AND SECURITY (5% Max)	LS	1.0	\$20,000.00	\$20,000.00	\$21,850.00	\$21,850.00	\$21,850.00	\$35,000.00	\$35,000.00	\$43,090.00	\$43,090.00
3	DEEP SAWCUT - ASPHALT AND CONCRETE	LF	1100.0	\$6.00	\$6,600.00	\$10.86	\$11,946.00	\$11,941.60	\$10.00	\$11,000.00	\$19.00	\$20,900.00
4	SAWCUT - ASPHALT SURFACE	LF	1050.0	\$3.00	\$3,150.00	\$2.84	\$2,982.00	\$2,985.40	\$4.00	\$4,200.00	\$13.00	\$13,650.00
5	REMOVE AND DISPOSE EXISTING PAVEMENT SECTION	CY	550.0	\$55.00	\$30,250.00	\$54.40	\$29,920.00	\$29,918.40	\$175.00	\$96,250.00	\$125.00	\$68,750.00
6	CLEAR & GRUB SITE	SY	80.0	\$10.00	\$800.00	\$5.66	\$452.80	\$453.10	\$30.00	\$2,400.00	\$80.00	\$6,400.00
7	EXCAVATION & EARTH HAUL OFF	CY	95.0	\$60.00	\$5,700.00	\$57.33	\$5,446.35	\$5,446.40	\$200.00	\$19,000.00	\$145.00	\$13,775.00
8	EMBANKMENT	CY	65.0	\$40.00	\$2,600.00	\$12.46	\$809.90	\$809.60	\$50.00	\$3,250.00	\$80.00	\$5,200.00
9	UNSUITABLE SUBGRADE ALLOWANCE	T&M	1.0	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
10	SUBGRADE PREPARATION	SY	1460.0	\$18.00	\$26,280.00	\$10.38	\$15,154.80	\$15,152.40	\$12.00	\$17,520.00	\$34.00	\$49,640.00
11	AGGREGATE BASE - CALTRANS CLASS 2	TON	1060.0	\$55.00	\$58,300.00	\$53.17	\$56,360.20	\$56,361.50	\$65.00	\$68,900.00	\$75.00	\$79,500.00
12	HOT MIX ASPHALT - CALTRANS	TON	420.0	\$220.00	\$92,400.00	\$173.15	\$72,723.00	\$72,722.55	\$275.00	\$115,500.00	\$275.00	\$115,500.00
13	TRENCH DRAIN WITH PCC ENCASEMENT	LF	120.0	\$380.00	\$45,600.00	\$527.88	\$63,345.60	\$63,345.45	\$750.00	\$90,000.00	\$700.00	\$84,000.00
14	STORM DRAIN - 6" PVC	LF	30.0	\$60.00	\$1,800.00	\$31.20	\$936.00	\$936.10	\$165.00	\$4,950.00	\$375.00	\$11,250.00
15	STORM DRAIN - 8" PVC	LF	135.0	\$70.00	\$9,450.00	\$28.59	\$3,859.65	\$3,859.40	\$100.00	\$13,500.00	\$200.00	\$27,000.00
16	STORM DRAIN - 18" RCP, CLASS V	LF	270.0	\$145.00	\$39,150.00	\$107.50	\$29,025.00	\$29,026.00	\$320.00	\$86,400.00	\$400.00	\$108,000.00
17	CATCH BASIN - 30" SQUARE	EA	2.0	\$5,500.00	\$11,000.00	\$2,341.40	\$4,682.80	\$4,682.80	\$10,000.00	\$20,000.00	\$16,250.00	\$32,500.00
18	CONNECT STORM DRAIN TO EXISTING CATCH BASIN	LS	1.0	\$3,000.00	\$3,000.00	\$4,291.80	\$4,291.80	\$4,291.80	\$17,500.00	\$17,500.00	\$5,000.00	\$5,000.00
19	TWY CHARLIE RCP STORM DRAIN & CONCRETE TRENCH BACKFILL	LS	1.0	\$55,000.00	\$55,000.00	\$37,645.25	\$37,645.25	\$37,645.25	\$35,000.00	\$35,000.00	\$76,500.00	\$76,500.00
20	SHORING AND DEWATERING	LS	1.0	\$9,500.00	\$9,500.00	\$9,626.65	\$9,626.65	\$9,626.65	\$36,500.00	\$36,500.00	\$16,065.00	\$16,065.00
21	APPLY PAVEMENT MARKINGS	LS	1.0	\$5,500.00	\$5,500.00	\$24,150.00	\$24,150.00	\$24,150.00	\$8,000.00	\$8,000.00	\$9,600.00	\$9,600.00
	Total Bid					\$481,080.00		\$445,627.80		\$759,870.00		\$870,995.00

Total Identified on Bid Form: \$445,624.40 \$759,870.00 \$870,995.00

RESOLUTION NO. 940

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ESTABLISHING A POLICY FOR CHANGES TO RATES AND CHARGES FOR DISTRICT HANGARS AND STORAGE UNITS

WHEREAS, the Santa Maria Public Airport District (the "District") is an airport district duly formed and existing under the California Public Utilities Code Section 22001 et. seq; and

WHEREAS, the primary revenues generated for the Airport are facility rates and fees levied on the users of the airport; and

WHEREAS, periodic adjustment of rates and charges is appropriate in order to achieve the District's goal of recovering the costs of operating and maintaining the Airport from the rents, fees, and charges paid by tenants and users of Airport facilities; and

WHEREAS, the adjustment to rates and charges for use of District hangars for the 2024-2025 fiscal year was authorized by the Board of Directors through Resolution No. 930 in a duly held; and

WHEREAS, the District desires to continue the support of all aviation activities, including through competitive and predictable rates for hangar and storage unit users.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Santa Maria Public Airport District that it is the policy of the District that the rates and charges for use of District hangars and storage units that are smaller than 3,200 square feet ("non-commercial hangars and storage units") should be set based on changes in consumer price indices and market rate analysis.

BE IT FURTHER RESOLVED that the following guidelines for setting rates and charges for non-commercial hangars and storage units are hereby established:

Section 1. The District shall not increase rates and charges for non-commercial hangars and storage units in any fiscal year by more than the Consumer Price Index for All Urban Consumers: Los Angeles-Long Beach-Anaheim ("CPI-U") for the previous calendar year.

Section 2. Beginning in 2030, and every five years thereafter, the District shall conduct a market rate analysis study of the District's rates and charges for non-commercial hangars and storage units. The study shall be completed and presented to the Board of Directors on or before April 30 of that year for the purpose of recommending baseline rates and charges for non-commercial hangars and storage units for the upcoming fiscal year that begins on July 1 of that calendar year.

Section 3. In any year in which the District conducts a market rate analysis study of the District's rates and charges for non-commercial hangars and storage units, the rates and charges shall be established by the Board of Directors based on the recommendations in the market rate analysis study, and the limitation described in Section 1 shall not apply.

BE IT FURTHER RESOLVED that, pursuant to state law and District administrative code, the Board of Directors retains the full right, in its sole discretion, to set all rates and charges rates in accordance with the provisions of District leases and rental agreements. The policy shall not be deemed as modifying or waiving the District's rights and obligations under the District's leases and rental agreements or as creating a reliance or any other type of interest for tenants or other third parties.

BE IT FURTHER RESOLVED that if any provision, clause, sentence, paragraph, rate, charge, or fee of this Resolution, or the application thereof to any person or circumstance shall be held invalid, such invalidity shall not affect the other provisions of this Resolution which can be given effect without the invalid provision or application. To this end, the provisions of this Resolution are declared severable.

PASSED AND ADOPTED at the regular meeting of the Board of Directors of the Santa Maria Public Airport District held on the 24th day of October 2024, on Motion of _____, Seconded by _____, and carried by the following roll call vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Ignacio Moreno, President

ATTEST:

Steve Brown, Secretary

RESOLUTION NO. 941

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT ADOPTING THE TITLE VI PROGRAM FOR THE SANTA MARIA PUBLIC AIRPORT DISTRICT

WHEREAS, SMPAD assures that no person shall on the grounds of race, color, national origin, sex or creed as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100.259), and the Section 520 of the Airport and Airway Improvement Act of 1982 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

WHEREAS, SMPAD further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs are federally funded or not. Any time communities may be impacted by programs or activities every effort will be made to involve their leaders and the general public in the decision-making process. Awards of contracting, concessionaires, and leases are made without regard for race, color, national origin, sex, or creed; and

WHEREAS, SMPAD requires Title VI assurances from each tenant, contractor, and concessionaire providing an activity, service, or facility at the airport under lease, contract or franchise from the airport. **SMPAD** also requires that such tenants, contractors, and concessionaires require Title VI assurances from their subcontractors

NOW, THEREFORE, BE IT RESOLVED, by the Board of Directors of the Santa Maria Public Airport District adopt the Title VI Program attached.

PASSED AND ADOPTED at the Regular meeting of the Board of Directors of the Santa Maria Public Airport District held October 24, 2024, on motion of Director _____, seconded by Director _____, and carried by the following roll call vote:

- AYES:
- NOS:
- ABSENT:
- ABSTAIN:

Ignacio Moreno, President

Steve Brown, Secretary

Contents

Santa Maria Public Airport District	2
Title VI, Civil Rights Act of 1964.....	2
Policy Statement	2
2. Administration	4
3. Grant and Procurement Assurances	4
4. Title VI Coordinator Responsibilities	5
5. Notice	6
6. Community Statistics.....	7
7. Potential or Known Community Impacts.....	1
9. Transportation	4
10. Minority Businesses.....	4
11. Training.....	5
12. Compliance Reviews, Audits, Complaints, Lawsuits, and Other Investigations.....	6
13. Title VI Complaints	6
14. Population / Language Data.....	9
15. Completed Unlawful Discrimination Poster	17

Santa Maria Public Airport District

Title VI, Civil Rights Act of 1964

Policy Statement

The Santa Maria Public Airport District (SMPAD) assures that no person shall on the grounds of race, color, national origin, sex or creed as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100.259), and the Section 520 of the Airport and Airway Improvement Act of 1982 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

SMPAD further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs are federally funded or not. Any time communities may be impacted by programs or activities every effort will be made to involve their leaders and the general public in the decision-making process. Awards of contracting, concessionaires, and leases are made without regard for race, color, national origin, sex, or creed.

SMPAD requires Title VI assurances from each tenant, contractor, and concessionaire providing an activity, service, or facility at the airport under lease, contract or franchise from the airport. **SMPAD** also requires that such tenants, contractors, and concessionaires require Title VI assurances from their subcontractors.

Veroneka Reade, Manager of Finance and Administration, is the Title VI Coordinator for SMPAD, and is responsible for initiating and monitoring Title VI activities, preparing required reports, and other responsibilities required by 49 CFR Part 21.

The Title VI Coordinator is responsible for initiating and monitoring Title VI activities, preparing required reports and other required responsibilities.

In addition, the following programs maintain a Title VI liaison responsible for coordinating Title VI information, data, and notices related to the program: **engineering; contracts and procurement; legal; operations; and planning.**

Signature

Martin Pehl, General Manager
October 24, 2024

2. Administration

Santa Maria Public Airport District has reviewed and adopted this Title VI Plan for **Santa Maria Public Airport District**. This plan will be updated no less than once every 3 years. The plan will not be re-adopted following minor changes, such as updating the **Airport General Manager, or equivalents** or Coordinator’s name. Significant revisions to our policies or federal guidelines may warrant re-adoption by the SMPAD Board of Directors and resubmittal to FAA.

In addition to the Coordinator and airport sponsor’s leadership, the following people also assist with our Title VI program requirements:

Staff Supporting Title VI Program	Airport Sponsor Program / Office
<i>None</i>	

Santa Maria Public Airport District as the following airport program sub-recipients:

Sub-Recipients

None

As of the date of this plan, **Santa Maria Public Airport District** has the following pending applications for Federal financial assistance:

Federal Source	Grant Number	Amount
<i>None</i>		

“In addition, **Santa Maria Public Airport District** sub-recipients have the following pending applications for Federal financial assistance (either directly from the FAA, or passed through the State DOT):

Federal Source	Grant Number	Amount
<i>None</i>		

Updated information for pending and awarded grant applications will be available through the following methods:

Federal Source	Grant Award Information Available at:
<i>N/A</i>	

3. Grant and Procurement Assurances

49 CFR § 21.7 (a)(1); 49 CFR Part 21 Appendix C (b)

Santa Maria Public Airport District will complete standard grant assurances for Title VI and related requirements, in the form prescribed by FAA. See

https://www.faa.gov/airports/aip/grant_assurances/#current-assurances.

Clauses/Covenants

- a. All contracts, leases, deeds, licenses, permits, and other similar instruments, must contain the contractual requirements and clauses, in the form prescribed by FAA. See https://www.faa.gov/airports/aip/procurement/federal_contract_provisions/. Note that unlike many other clauses, Civil Rights clauses are required in all contracts. Note also special clauses that are required for certain types of contracts, such as land acquisition.
- b. **Santa Maria Public Airport District** requires, Civil Rights clauses to be included in solicitations and contracts for all subcontractors, subleases, and any other agreements.

Description of Oversight Methods for Subcontracts

Subcontract template must be used in all subcontracts related to the airport program. Subcontracts are audited by the Administrative Department. to verify they include the template language, for not less than 10 percent of contractors each year.

4. Title VI Coordinator Responsibilities

The Coordinator is responsible for ensuring that they and other staff supporting the Title VI are trained in Title VI requirements. Essential training topics include:

- Basic Title VI requirements
- Airport language assistance resources and practices
- Collecting and assessing demographic data
- Reporting Title VI complaints and other required FAA notifications

Among other responsibilities, the Coordinator:

- Proactively ensures that the Airport Sponsor is in compliance with nondiscrimination requirements of Title VI and reports to SMPAD leadership on the status of Title VI compliances.
- Responds promptly to requests by FAA for data and records and for the scheduling of compliance reviews and other FAA meetings to determine compliance with Title VI and related requirements.
- Receives discrimination complaints covered by Title VI and related requirements, and forwards them to the FAA, within 15 days of receipt, together with any actions taken to resolve the matter.
- Provides the FAA with updates regarding its response and status of early resolution efforts to complaints concerning Title VI and related requirements (49 CFR Part 21, Appendix C(b)(3)), including resolution efforts.
- Annually reviews the airport's Title VI plan and disseminates information throughout

staff and the Airport Sponsor’s leadership.

- Coordinates data collection to evaluate whether racial or ethnic groups are unequally benefited or impacted by airport programs. The data will be regularly assessed and readily available upon request (49 CFR § 21.9(b) & (c)). Data collection methods will include optional demographic questions in: airport customer satisfaction surveys, customer complaints, airport event sign-in sheets, and bids/proposals for airport contracts, and other methods described in the airport Community Participation Plan (CPP).
- Maintains demographic data for members of appointed planning and advisory bodies for the airport. Identifies any disparities compared to the community. Provides information to the membership selecting official/committee, particularly when vacancies occur.
- Maintains a copy of 49 CFR Part 21 for inspection by any person asking for it during normal working hours (49 CFR 21, Appendix C (b)(2)(i)).

The Coordinator has received access to the Title VI portion of the FAA Civil Rights Connect System (<https://faa.civilrightsconnect.com/>).

5. Notice

49 CFR Part 21 Appendix C(b)(2)(ii)

SMPAD will conspicuously display the FAA-provided Unlawful Discrimination Poster in all public areas on airport property, including those with pedestrian activity. The Coordinator ensures that these posters are visible, accessible,¹ and maintained. The poster template is available at

https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/non_disc_pr/ and a completed copy is attached. See Section 15 Appendix.

SMPAD has posted the above Title VI policy statement at its staff offices.

SMPAD will distribute this Title VI Plan among its employees and airport contractors, concessionaires, lessees, and tenants.

Posters are displayed in the terminal and other areas on airport property, including the following public locations: [*See examples of language for poster locations in table.*]

Terminal/FBO/Concessions/ Other Locations	Quantity in Pre-Security Area	Quantity in Post- Security Area	Additional Quantities
--	--	--	----------------------------------

¹ For more information about website accessibility, please visit ADA.gov.

<i>Terminal</i>	4	4	
<i>Rent-a-Car</i>	1		
<i>Administrative Office</i>	1		
FBO	2		

Outreach to Affected Communities

The administrative office ensures that notices for public meetings reach all segments of the impacted community. The Title VI coordinator will identify the effective media platforms to share announcement and notices. Announcements are made in social media, general circulation newspapers, community newspapers, email broadcast, and District website. Administrative office contacts leaders and representatives in Affected Communities directly to confirm effective media platforms to reach all Affected Communities² and provide important feedback on translated materials. The office maintains records of all such notices and the efforts made to reach each of the Affected Communities.

Detailed information on our public notice and outreach procedures is available in the SMPAD CPP. A copy of the CPP is available at <http://www.santamariaairport.com>. A copy of each CPP report completed since the last Title VI Plan is <http://www.santamariaairport.com>

SMPAD will create a detailed CPP. A copy of the plan will be available at [<http://www.santamariaairport.com>]

To ensure that the community is effectively informed of and able to participate in public hearings, the administrative office includes public notices translated into appropriate languages, including for any language spoken by a significant number or proportion of the Affected Community population that has limited English proficiency (LEP). Such social media postings and notices will include direction for obtaining an interpreter, free of charge, for public hearings. 28 CFR § 42.405(d). See Limited English Proficiency (LEP) Section.

6. Community Statistics

Title VI regulations require Federal grant recipients to know their community demographics.

² We will not subject any persons to discrimination based on race, color, national origin, age, sex, or creed. The term “protected communities” is used within this Title VI Plan to highlight the requirements of Title VI, 49 U.S.C. § 47123, the Age Discrimination Act of 1975, and in some instances, includes low-income populations under Executive Order 12898.

See 49 CFR § 21.9(b). By knowing this information, the SMPAD will be able to identify, understand, and engage with communities. In doing so, the SMPAD needs to know about communities eligible to be served, actually or potentially affected, benefited or burdened by SMPAD airport program.

Affected Communities ³	Population
<i>City of Santa Maria</i>	109,987

(Hereafter, the above communities will be referred to collectively as “the Affected Communities”).

We have identified the following facts about the Affected Communities:

Low Income Communities⁴.

A low-income area is an identifiable group of persons living in geographic proximity, whose median household income is at or below the Department of Health and Human Services poverty guidelines. Pursuant to Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” SMPAD is collecting information about affected and potentially affected low-income communities. According to According to a U.S. Census American Community Survey report for 2022 5-year Estimate the overall poverty level for the state is approximately 12.1%. Based on the same report the City of Santa Maria’s poverty level is 13.5% which is above the states poverty level.

Affected Communities	Poverty Rate
<i>City of Santa Maria</i>	13.5%

Racial and Ethnic Communities.

Demographic data for race, color, and national origin was evaluated to identify racial and ethnic communities and populations in each Affected Community. The demographic composition by race, color, or national origin for the specific Affected Communities are as follows⁵:

Affected Community: City of Santa Maria
Total Affected Community Population: 109,987

³ “Affected communities” means any readily identifiable group potentially impacted by an airport project or operation, such as the community immediately surrounding a project or a community in the flight path.

⁴ Low-income data must be collected to assist in our compliance with Environmental Justice requirements (not Title VI requirements). For example, this data will be utilized in our Community Participation Plan (CPP) to help ensure the meaningful involvement of low income communities in airport programs and activities.

⁵ Recommend using demographic groups from the U.S. Census.

Demographic Group within Affected Community	Number of People in Minority Group	Percent of Total Affected Community Population
<i>Hispanic or Latino Origin (of any race)</i>	87,211	79.3%
<i>White Alone</i>	15,300	13.9%
<i>Black or African American alone</i>	591	.5%
<i>American Indian and Alaska Native</i>	387	.4%
<i>Asian alone</i>	3,555	3.2%
<i>Native Hawaiian and other Pacific Island</i>	46	0%
<i>Some other Race alone</i>	23	0%
<i>Two or More Races</i>	2,872	2.6%

Limited English Proficiency (LEP).

The goal of all language access planning and implementation is to ensure that SMPAD communicates effectively with limited English proficient (LEP) individuals. Effective language access requires self-assessment and planning. The next table lists non-English languages⁶ that are spoken in LEP households in the Affected Communities. The data source is American Community Survey 2023-ACS 1-year estimate Demographic and Housing Estimates

The threshold we have used for identifying the languages with significant LEP populations is the DOT LEP Policy Guidance safe harbor threshold, which is 5% or 1,000, whichever is less.⁷ The safe harbor for our community is 5,499 Please refer to the end of this document to find data for all languages in our community.

⁶ Recommend using language groups from the U.S. Census, and using data for the “Speak English less than ‘very well’” category for each language over the threshold.

⁷ See the DOT LEP Policy Guidance at <https://www.federalregister.gov/d/05-23972/p-133>. The safe harbor provisions apply to the translation of written documents only; however, it provides a consistent starting point for identifying significant LEP populations.

Languages Spoken by LEP Population that Meet the Safe Harbor Threshold	Number	Margin of Error
<i>Spanish</i>	28,469	+/-1,279

Frequency of contact with LEP individuals at the airport and airport-related activities (all languages):

Languages Spoken by LEP Persons	A few times a year (12 or less days a year)	Several times a month (13 to 51 days a year)	At least once a week (52 to 364 days a year)	Every day (365 days a year)
<i>Spanish</i>		X		

languages spoken by significant numbers of LEP persons in the Affected Communities, local schools, emergency service providers, and others, include:

Additional Languages Spoken

<i>None</i>

This information is updated annually⁸ through checking the following resources:

Data Sources for Languages Spoken in Affected Community	Website link to Data Source
<i>U.S. Census Bureau</i>	https://data.census.gov/cedsci/table?q=B16001&tid=ACSDT1Y2019.B16001

Beneficiary Diversity.

Demographic information is collected from airport customers, attendees at community meetings, and businesses seeking opportunities at the airport, through voluntary disclosures.

Description of Beneficiary Demographic Information Collection Methods

- *Airport Management meets quarterly with business tenants to discuss customer satisfaction he survey includes voluntary request for demographic information.*
- *Airport Management meets quarterly with airline for a customer satisfaction survey which includes an anonymous survey that includes demographic information.*
-

Staff and Advisory Board Diversity.

Demographic information is collected from airport program employees and members of planning and advisory boards, through voluntary disclosures.

Description of Employee and Advisory Board Demographic Information Collection Methods

- *Employees are asked to submit voluntary confidential demographic information at time of hiring.*
- *Every 3 years, the airport administration sends an email to all board members asking them to voluntarily and anonymously enter demographic information through an online survey.*

⁸ Data should be kept up-to-date, but this plan does not need to be updated for incremental data changes during the Plan’s 3-year period.

7. Potential or Known Community Impacts

Projects or services receiving federal financial assistance have the potential to touch so many aspects of American life. Thus, in general, no SMPAD activity must have a discriminatory disparate impact on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age. This means that policies or procedures that have a disparate impact would require a well-documented substantial legitimate nondiscriminatory justification, summarized below. Impacts to protected communities must be avoided or minimized to the extent possible. No project with a discriminatory impact on protected communities will be undertaken.⁹

The following airport facilities are already in use or under construction and expected to be in use within the next 3 years:

Existing Airport Facilities	Affected Community Impacted by Operation of the Facility
<i>Airport Runway and Taxiways</i>	<i>Santa Maria</i>
<i>Airport Terminal</i>	<i>Santa Maria</i>
<i>Airport Administrative Building</i>	<i>None</i>
<i>Airport Main Hangar</i>	<i>None</i>
<i>Airport Hangars</i>	<i>None</i>

The following airport facility projects (including all alternatives) are in construction or expected to be in construction within the next 3 years

Airport Facility Construction Projects	Affected Community Impacted by Construction of the Facility
<i>Rehabilitate Parallel and Connecting Taxiways: A, A7, A8, V and W West Runway</i>	<i>Santa Maria</i> <i>Santa Maria</i>
<i>Rehabilitate Parallel Taxiway A and Connecting Taxiway U</i>	
<i>US Customs Remodel</i>	<i>Santa Maria</i>
<i>Repair Runway 12-30</i>	<i>Santa Maria</i>
<i>Rehabilitate Terminal Apron Phase 3</i>	<i>Santa Maria</i>

We have analyzed the above existing facilities and facility construction projects for disparate impacts on the basis of race, color, or national origin (including LEP) in Affected Communities. The following have disparate impacts:

Facilities or Construction	Affected Community Impacted	Impact Can Be
-----------------------------------	------------------------------------	----------------------

⁹ In order to carry out an alternative with a discriminatory impact, the airport sponsor must demonstrate that there was a substantial legitimate justification for the decision. The sponsor must also show that alternatives with less discriminatory impacts were meaningfully considered and rejected for legitimate reasons.

Projects with Disparate Impacts	Eliminated?
<i>None</i>	

8. Limited English Proficiency (LEP)
Executive Order 13166

In creating a Language Assistance Plan, the SMPAD will consider the volume, proportion, or frequency of contact with LEP persons in determining the appropriate language assistance to provide.

In Community Statistics section, we identified the following languages spoken by LEP persons in Affected Communities

Language
<i>Spanish</i>

SMPAD also collects data for languages spoken by airport guests.¹⁰ Data sources include:

Data Sources for Languages Spoken by Airport Guests	Website link to Data Source
<i>Airport Information Line</i>	<i>805-922-1726</i>
<i>Airline-provided data</i>	<i>N/A</i>
<i>Assumption from flight origin / destination</i>	<i>N/A</i>
<i>Assistance requests to airport information desks</i>	<i>N/A</i>

Based on the above data, the following additional languages have been identified as likely to be spoken by LEP airport guests:

¹⁰ We aim to provide appropriate language assistance services to every LEP person encountered. This includes instances when LEP statistical data for a particular language was not available beforehand, or the safe harbor threshold for written translation was not met.

Language

None

The Title VI Coordinator will also actively engage with community educators, community groups, places of work, business groups, social groups, and the like to confirm that translation and interpretation services are accurate and effective. Additionally, the Title VI Coordinator will inform leadership and staff of the SMPAD of the responsibility to provide language access. We have made the following plans to provide translation services free of charge to ensure that individuals with LEP have access to the benefits of the airport:

Translation Services:

- All written notices contain a statement in the identified languages, when appropriate, of how to receive translated written materials.
- The following vendors have been identified for written translations:

Translation Vendors	Languages
<i>Goggle Translate</i>	

- Information regarding translation services can be obtained at:

Location for Translation Assistance	Languages
<i>Administrative Office</i>	

Interpretation Services:

- The following vendors have been identified for interpretation services:

Interpretation Vendors	Languages
<i>None</i>	

- Information regarding interpretation services can be obtained at:

Location for Interpretation Assistance	Languages
<i>None</i>	

Description of Interpretation Assistance Processes

- *Airport Customer Service Office maintains a list of multilingual employees, the languages*

they speak, and their associated office telephone numbers. The list indicates whether each employee is proficient to provide interpretation and/or translation services. The list is updated annually in the Public Information Handbook and provided to all airport employees. Generally, these employee volunteers are available to assist members of the public with verbal real-time interpretation, during normal business hours.

9. Transportation

49 Part CFR 21 Appendix C (a)(1)(ix)

In the Community Statistics section of this plan, we identified Affected Communities and provided demographic and related data for the community populations. The minority and disadvantaged community areas located within the Affected Communities are identified below. Other minority and disadvantaged community areas that are near the airport but not within Affected Communities are also identified below.

We have coordinated with **Santa Maria Regional Transit** to encourage them to provide transit service access between the airport and these areas.

The following chart identifies existing and planned transit services connecting the airport employment centers with the identified minority and disadvantaged community areas.

Minority and/or Disadvantaged Community Areas	Transit Service	Planned or Existing
City of Santa Maria	Fixed-route buses	Existing

10. Minority Businesses

49 CFR 21 Appendix C (a)(1)(x)

Bids for airport concessions and other business opportunities are solicited from area minority and woman-owned businesses through the following methods:

Airport Business Opportunity	Minority Business Outreach Methods
<i>None</i>	<i>District will use the Caltrans Disadvantaged Business Enterprise System</i>

Selections are in compliance with Title VI, Part 21, and related requirements. Information on the award process and documentation for specific bid decisions is kept with **Veroneka Reade**.

11. Training

New employee orientation incorporates Title VI training. Topics include:

- Title VI and related laws prohibit discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age
- Title VI complaints must be forwarded to the Coordinator
- Protections against retaliation for filing civil rights complaints or related actions
- Title VI notices must be displayed throughout the airport public facilities
- All contracts must include Title VI clauses
- Language interpretation and translation services
- Cultural and community relations sensitivity training
- Anti-harassment training

Refresher information will be provided *annually*.

12. Compliance Reviews, Audits, Complaints, Lawsuits, and Other Investigations

FAA Notification. The Coordinator will notify FAA of any pending investigations and reviews, including:

- Compliance reviews or audits concerning civil rights requirements¹¹
- Complaints, lawsuits, or other investigations alleging noncompliance with civil rights requirements¹²

As discussed in the Title VI Complaints Section, Title VI complaints must be forwarded to FAA contacts within 15 days of receipt. For all other civil rights investigations SMPAD must notify FAA contacts of any new investigations prior to grant execution.

At regular intervals, the Coordinator will provide FAA contacts with status updates for the investigations and reviews, until completed. For each existing investigation or review completed within 5 years of this plan, the Coordinator will also provide a statement about the outcome, unless previously provided.

13. Title VI Complaints

49 CFR 21.11; 49 CFR 21 Appendix C (b)(3); 28 CFR 42.406(d)

Scope. These procedures are for complaints of discrimination under Title VI and related laws (hereafter “Title VI Complaints.” In order to be a Title VI Complaint, the complaint must:

1. Allege discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age or violations administrative requirements under Title VI or related laws.
2. Not only be for employment matters¹³
3. Allege misconduct by the SMPAD, including airport employees, contractors, concessionaires, lessees, or tenants.
4. Concern an airport facility or actions by the SMPAD including airport employees, contractors, concessionaires, lessees, or tenants.

¹¹ Includes any Title VI, ADA, Sec. 504, Title VII/EEO, or other civil rights program compliance review or audit to be performed on the airport sponsor or any of its sub-recipients by any State, local or Federal agency.

¹² Includes allegations of discrimination based on race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age, whether because of actions of the airport sponsor itself, or its employees, contractors, or tenants. Includes noncompliance with related administrative requirements under civil rights laws.

¹³ Complaints of employment discrimination must be addressed as required by EEOC and other applicable authorities with jurisdiction over employment matters. If an Airport sponsor employment activity is supported by FAA-provided financial assistance or it is alleged that the employment discrimination affects the broader airport program, complaints about that activity must also be reported to FAA.

Rights. Any person who believes that he or she has been subjected to discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age has the right to file a complaint with the SMPAD.¹⁴ Alternatively, they can file a formal complaint with an outside agency, such as the U.S. Departments of Justice or Transportation, or the Federal Aviation Administration (FAA), or seek other legal remedies.

Receipt of Complaint. The Coordinator will log in the complaint and promptly send copies of the complaint to *the Administration office and the Airport General Manager*].

Complaints must be filed within **180** days of the discriminatory event, must be in writing, and must be delivered to:

Veroneka Reade, Manager of Finance and Administration
3217 Terminal Drive
Santa Maria, CA 93455
(805) 922-1726

If a complaint is initially made by phone, it must be supplemented with a written complaint before **180** days after the discriminatory event has passed. If a verbal complaint is received, the complainant should be given a copy of the Airport Discrimination Complaint Procedures and instructed to submit a written complaint. Accommodation will be provided upon request to individuals unable to file a written complaint due to a disability.

Initial Procedure. The Coordinator may meet with the complainant to clarify the issues, obtain additional information, and determine if informal resolution might be possible in lieu of an investigation. If successfully resolved, the Coordinator will issue a closure letter to the complainant, record the disposition in the complaints log, and report the resolution to FAA.

Discrimination Complaint Referral Procedure

Internal Complaint Referral. All Title VI complaints must be promptly forwarded to the Coordinator within **5 days**

Initial FAA Notification. A copy of each Title VI complaint will be forwarded to the FAA within 15 days of initial receipt (not the date that the Coordinator was notified). The Coordinator will forward a copy of the complaint and a statement describing all actions taken to resolve the matter, and the results thereof to the FAA Civil Rights staff. (Note: complaints based on disability do not have to be forwarded to FAA.) To transmit complaint information to the FAA, the Coordinator will upload to the FAA Civil Rights Connect System, which issues automated notifications to FAA staff. The Coordinator will also seek technical assistance from FAA, as needed, throughout complaint intake, investigation and resolution process.

Investigation Procedure

Assignment of Investigator. The Coordinator will immediately begin the investigation or designate an investigator.

Cooperation with FAA. The Coordinator will promptly investigate all Title VI complaints, including those referred by the FAA for investigation. If the FAA is investigating a complaint against **SMPAD** the Coordinator will avoid interfering with the FAA investigation, cooperate with the FAA when needed, and share factual information with the FAA.

Prompt Investigation. The Coordinator will make every effort to complete discrimination complaint investigations within 60 calendar days after the complaint is received. Some investigations may take longer with a justification for the delay and assurance that the investigation is being completed as quickly as possible.

Contact with Complainant. The Coordinator will meet with the complainant to clarify the issues and obtain additional information, and also speak with community members and potential witnesses, as appropriate.

Investigation Report. After completing the investigation, the Coordinator will prepare a written report.

Consultation with Legal Counsel. In each case, the Coordinator will consult with Legal Counsel regarding the investigation and the report. Airport Legal Counsel will ensure that the report is consistent with the DOT and FAA Title VI nondiscrimination requirements.

Prompt Resolution of Disputes. The Coordinator will emphasize voluntary compliance and quickly and fairly resolve disputes with complainants, or with contractors, tenants, or other persons, through alternate dispute resolution, negotiation, and/or mediation.

Forwarding Report and Response to Complainant. At the completion of the investigation, the complainant and respondent will receive a letter of findings and determination of the investigation and any applicable resolution. The letter transmitting the findings and any applicable resolution will state SMPAD's conclusion regarding whether unlawful discrimination occurred, and will describe the complainant's appeal rights. A summary of the investigation report, any appeal, or follow-up actions will be sent to the FAA via the FAA Civil Rights Connect System.

Appeal Rights. The complainant must be notified of their right to appeal the findings or determinations, and of the procedures and requirements for an appeal:

- The complainant may appeal in writing to the SMPAD General Manager.
- The written appeal must be received **within 30** business days after receipt of the written decision.
- The written appeal must contain all arguments, evidence, and documents supporting the basis for the appeal.

- The **General Manager** will issue a final written decision in response to the appeal.

Avoiding Future Discrimination. In addition to taking action with respect to any specific instances of discrimination, the **SMPAD** will identify and implement measures to reduce the chances of similar discrimination in the future.

Intimidation and Retaliation Prohibited SMPAD employees, contractors, and tenants will not intimidate or retaliate against a person who has filed a complaint alleging discrimination.

For information on filing a complaint with DOT/FAA, please contact **Veroneka Reade, Manager of Finance and Administration**

This complaint procedure is shared with the public through the following methods:

Website, In-person, and Other Distribution Methods

1 <http://www.santamariaairport.com>

14. Population / Language Data

Poverty Status in the Past 12 Months



	Santa Maria city, California					
	Total		Below poverty level		Percent below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error	Estimate	Margin of Error
Population for whom poverty status is determined	108,969	±711	21,579	±4,688	19.80%	±4.3
AGE						
Under 18 years	33,975	±2,788	9,277	±2,996	27.30%	±8.3
Under 5 years	8,617	±1,868	1,685	±998	19.60%	±11.7
5 to 17 years	25,358	±2,216	7,592	±2,577	29.90%	±9.2
Related children of householder under 18 years	33,923	±2,792	9,225	±2,999	27.20%	±8.3
18 to 64 years	64,577	±2,695	11,092	±2,204	17.20%	±3.5
18 to 34 years	28,501	±2,566	4,723	±1,242	16.60%	±4.2
35 to 64 years	36,076	±2,217	6,369	±1,583	17.70%	±4.4
60 years and over	14,452	±2,027	1,680	±564	11.60%	±3.8
65 years and over	10,417	±1,622	1,210	±361	11.60%	±3.6
SEX						
Male	54,461	±2,202	9,628	±2,195	17.70%	±4.0
Female	54,508	±2,010	11,951	±2,991	21.90%	±5.3
RACE AND HISPANIC OR LATINO ORIGIN						
White alone	26,183	±3,918	5,977	±2,221	22.80%	±7.9
Black or African American alone	N	N	N	N	N	N
American Indian and Alaska Native alone	6,874	±2,833	2,892	±1,762	42.10%	±21.1
Asian alone	N	N	N	N	N	N
Native Hawaiian and Other Pacific Islander alone	N	N	N	N	N	N
Some other race alone	19,485	±4,877	2,289	±931	11.70%	±5.3
Two or more races	52,051	±5,980	8,637	±3,762	16.60%	±7.1
Hispanic or Latino origin (of any race)	86,423	±4,227	16,370	±3,792	18.90%	±4.4
White alone, not Hispanic or Latino	15,117	±3,157	2,359	±1,193	15.60%	±7.2
EDUCATIONAL ATTAINMENT						
Population 25 years and over	60,383	±2,744	9,157	±1,714	15.20%	±2.9
Less than high school graduate	22,526	±2,596	4,996	±1,206	22.20%	±5.4

High school graduate (includes equivalency)	12,695	±1,971	1,920	±663	15.10%	±5.4
Some college, associate's degree	15,067	±2,288	1,203	±413	8.00%	±2.7
Bachelor's degree or higher	10,095	±1,689	1,038	±642	10.30%	±6.0
EMPLOYMENT STATUS						
Civilian labor force 16 years and over	53,059	±3,078	6,959	±1,683	13.10%	±3.2
Employed	49,775	±2,880	5,623	±1,526	11.30%	±3.1
Male	28,138	±2,223	2,845	±989	10.10%	±3.5
Female	21,637	±2,070	2,778	±979	12.80%	±4.5
Unemployed	3,284	±1,251	1,336	±655	40.70%	±14.6
Male	1,082	±680	431	±415	39.80%	±32.4
Female	2,202	±940	905	±526	41.10%	±17.6
WORK EXPERIENCE						
Population 16 years and over	80,283	±2,706	14,492	±2,802	18.10%	±3.5
Worked full-time, year-round in the past 12 months	31,094	±3,052	1,337	±768	4.30%	±2.4
Worked part-time or part-year in the past 12 months	22,317	±3,231	5,154	±1,326	23.10%	±6.2
Did not work	26,872	±2,746	8,001	±1,687	29.80%	±5.9
ALL INDIVIDUALS WITH INCOME BELOW THE FOLLOWING POVERTY RATIOS						
50 percent of poverty level	8,393	±3,275	(X)	(X)	(X)	(X)
125 percent of poverty level	26,804	±4,473	(X)	(X)	(X)	(X)
150 percent of poverty level	32,973	±4,717	(X)	(X)	(X)	(X)
185 percent of poverty level	41,785	±5,408	(X)	(X)	(X)	(X)
200 percent of poverty level	43,435	±5,462	(X)	(X)	(X)	(X)
300 percent of poverty level	68,378	±4,880	(X)	(X)	(X)	(X)
400 percent of poverty level	82,384	±4,946	(X)	(X)	(X)	(X)
500 percent of poverty level	91,032	±3,716	(X)	(X)	(X)	(X)
UNRELATED INDIVIDUALS FOR WHOM POVERTY STATUS IS DETERMINED						
Male	13,919	±2,444	4,786	±1,437	34.40%	±8.0
Female	7,396	±1,565	2,031	±896	27.50%	±10.7
15 years	6,523	±1,294	2,755	±979	42.20%	±12.8
16 to 17 years	52	±85	52	±85	100.00%	±100.0
18 to 24 years	0	±221	0	±221	-	**
25 to 34 years	1,524	±973	920	±756	60.40%	±30.5
35 to 44 years	3,461	±1,044	989	±653	28.60%	±16.4
45 to 54 years	2,315	±633	666	±365	28.80%	±14.1
55 to 64 years	1,270	±668	382	±222	30.10%	±20.4
65 to 74 years	2,067	±871	795	±552	38.50%	±18.4
	1,708	±586	706	±244	41.30%	±14.5

75 years and over	1,522	±641	276	±186	18.10%	±12.1
Mean income deficit for unrelated individuals (dollars)	10,053	±1,532	(X)	(X)	(X)	(X)
Worked full-time, year-round in the past 12 months	4,574	±1,272	26	±42	0.60%	±0.9
Worked less than full-time, year-round in the past 12 months	3,901	±1,244	1,584	±657	40.60%	±14.8
Did not work	5,444	±1,431	3,176	±1,169	58.30%	±12.7
Population in housing units for whom poverty status is determined	107,838	±719	20,604	±4,686	19.10%	±4.4

LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER



	Santa Maria city, California	
Label	Estimate	Margin of Error
Total:	93,124	±494
Speak only English	33,588	±1,402
Spanish or Spanish Creole:	54,379	±1,421
Speak English "very well"	25,910	±1,183
Speak English less than "very well"	28,469	±1,279
French (incl. Patois, Cajun):	66	±36
Speak English "very well"	49	±31
Speak English less than "very well"	17	±19
French Creole:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Italian:	34	±26
Speak English "very well"	29	±25

Speak English less than "very well"	5	±8
Portuguese or Portuguese Creole:	63	±56
Speak English "very well"	46	±37
Speak English less than "very well"	17	±27
German:	144	±77
Speak English "very well"	117	±74
Speak English less than "very well"	27	±26
Yiddish:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Other West Germanic languages:	8	±18
Speak English "very well"	8	±18
Speak English less than "very well"	0	±28
Scandinavian languages:	40	±35
Speak English "very well"	26	±30
Speak English less than "very well"	14	±23
Greek:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Russian:	11	±18
Speak English "very well"	11	±18
Speak English less than "very well"	0	±28
Polish:	18	±28
Speak English "very well"	18	±28
Speak English less than "very well"	0	±28
Serbo-Croatian:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Other Slavic languages:	0	±28
Speak English "very well"	0	±28

Speak English less than "very well"	0	±28
Armenian:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Persian:	86	±96
Speak English "very well"	55	±86
Speak English less than "very well"	31	±49
Gujarati:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Hindi:	13	±16
Speak English "very well"	8	±13
Speak English less than "very well"	5	±9
Urdu:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Other Indic languages:	242	±215
Speak English "very well"	150	±125
Speak English less than "very well"	92	±99
Other Indo-European languages:	2	±4
Speak English "very well"	0	±28
Speak English less than "very well"	2	±4
Chinese:	238	±131
Speak English "very well"	70	±61
Speak English less than "very well"	168	±117
Japanese:	114	±87
Speak English "very well"	59	±52
Speak English less than "very well"	55	±40
Korean:	308	±156
Speak English "very well"	70	±44

Speak English less than "very well"	238	±136
Mon-Khmer, Cambodian:	23	±38
Speak English "very well"	0	±28
Speak English less than "very well"	23	±38
Hmong:	20	±41
Speak English "very well"	0	±28
Speak English less than "very well"	20	±41
Thai:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Laotian:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Vietnamese:	185	±152
Speak English "very well"	8	±11
Speak English less than "very well"	177	±154
Other Asian languages:	19	±31
Speak English "very well"	19	±31
Speak English less than "very well"	0	±28
Tagalog:	2,119	±428
Speak English "very well"	1,089	±292
Speak English less than "very well"	1,030	±264
Other Pacific Island languages:	300	±164
Speak English "very well"	129	±111
Speak English less than "very well"	171	±111
Navajo:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Other Native North American languages:	12	±16
Speak English "very well"	12	±16

Speak English less than "very well"	0	±28
Hungarian:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
Arabic:	70	±74
Speak English "very well"	29	±34
Speak English less than "very well"	41	±48
Hebrew:	0	±28
Speak English "very well"	0	±28
Speak English less than "very well"	0	±28
African languages:	3	±6
Speak English "very well"	3	±6
Speak English less than "very well"	0	±28
Other and unspecified languages:	1,019	±392
Speak English "very well"	159	±126
Speak English less than "very well"	860	±323

15. Completed Unlawful Discrimination Poster

Unlawful Discrimination

It is unlawful for airport operators and their lessees, tenants, concessionaires and contractors to discriminate against any person because of race, color, national origin, sex, creed, or disability in public services and employment opportunities. Allegations of discrimination should be promptly reported to the Airport Manager or:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Federal regulations on unlawful discrimination are available for review in the Airport Manager's Office.

Coordinator: Veroneka Reade
Phone: (805)922-1726
Address: 3217 Terminal Drive
Santa Maria, CA
93455

Discriminacion Ilegal

Se prohíbe a los operadores de aeropuertos y a sus arrendatarios, inquilinos, concesionarios y contratistas discriminar contra cualquier persona por motivo de raza, color, nacionalidad de origen, sexo, creencias religiosas, impedimento físico o discapacidad en lo que respecta a servicios públicos y oportunidades de empleo. Las alegaciones de discriminación deberán ser dirigidas inmediatamente al Administrador del Aeropuerto o a:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Los reglamentos sobre discriminación ilegal están a la disposición de los interesados para su examen en la oficina del Administrador del Aeropuerto.

Coordinador: Veroneka Reade
Teléfono: (805)922-1726
Dirección: 3217 Terminal Drive
Santa Maria CA, 93455



U.S. Department of Transportation
Federal Aviation Administration

10-101-26