



SANTA MARIA

PUBLIC AIRPORT DISTRICT

TELEPHONE 805/922-1726
FAX 805/922-0677

Website: www.fly2smx.com

SANTA MARIA PUBLIC AIRPORT DISTRICT

BOARD OF DIRECTORS

**Thursday
January 12, 2012**

**Administration Bldg.
Airport Boardroom
7:00 P.M.**

**REGULAR MEETING
A G E N D A**

This agenda is prepared and posted pursuant to the requirements of the California Government Code Section 54954.2. By listing a topic on this agenda, the Santa Maria Public Airport District has expressed its intent to discuss and act on each item. The Santa Maria Public Airport District welcomes orderly participation at its meetings from all members of the public. This includes assistance under the Americans with Disabilities Act to provide an equally effective opportunity for individuals with a disability to participate in and benefit from District activities. To request assistance with disability accommodation, please call (805) 922-1726. Notification at least 48 hours prior to the meeting would enable the Santa Maria Public Airport District to make reasonable arrangements to ensure accessibility to this meeting.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL: Damiano, Engel, Rafferty, Lahr, and Adams.

- 1. APPOINTMENT OF MEMBERS TO COMMITTEES AND ASSIGNMENT TO LIAISON POSITIONS.**
- 2. MINUTES OF THE REGULAR MEETING HELD DECEMBER 22, 2011.**
- 3. GENERAL MANAGER'S REPORT.**
- 4. MANAGER OF FINANCE & ADMINISTRATION REPORT.**
 - a) Demand Register**
- 5. DISTRICT COUNSEL'S REPORT. (Ray Biering and Joshua George)**

6. **PUBLIC SESSION:** Statements from the floor will be heard during public session. Request to Speak forms are provided for those wishing to address the board. After completing the form, please give it to the Clerk. Requests requiring board action will be referred to staff and brought on the next appropriate agenda. Members of the public are cordially invited to speak on agenda items as they occur. Staff reports covering agenda items are available for review in the offices of the General Manager on the Tuesday prior to each meeting. The Board will establish time limit for receipt of testimony. The board reserves the right to establish further time limits for receipt of testimony.
7. The Consent Calendar is approved by ROLL CALL VOTE on one Motion. These items are read only on request of Board members.

The following items are presented for Board approval without discussion as a single agenda item in order to expedite the meeting. SHOULD ANYONE WISH TO DISCUSS OR DISAPPROVE ANY ITEM, it must be dropped from the blanket Motion of approval and be considered as a separate item.

It is the recommendation of staff that the Board receives, and file and/or approve the following leases and agreements or other routine items and authorize the President and Secretary to execute them:

- (a) A REVOCABLE PERMIT AGREEMENT BETWEEN THE DISTRICT AND MIKE PENDER BEEKEEPING COMPANY.
 - (b) FIRST AMENDMENT OF TEMPORARY ENTRY PERMIT BETWEEN THE DISTRICT AND ARCADIS US, INC, FOR THE FORMER AVIS RENT-A-CAR FACILITY CLOSURE INVESTIGATION.
8. AUTHORIZATION TO AWARD THE TERMINAL PARKING IMPROVEMENTS FOR BASE BID AND ADDED ALTERNATES 1 THRU 6 TO ROCKWOOD GENERAL CONTRACTORS AND AUTHORIZING THE PRESIDENT AND SECRETARY TO EXECUTE SAID CONTRACT.
 9. AUTHORIZATION FOR THE GENERAL MANAGER AND ONE BOARD MEMBER TO ATTEND AIR SERVICE DEVELOPMENT 101 CONFERENCE HELD JANUARY 18-20, 2012 IN PHOENIX, AZ.
 10. DELEGATION OF A BOARD MEMBER TO VOTE AT THE SPECIAL DISTRICT SELECTION COMMITTEE MEETING FOR THE ELECTION OF A REGULAR AND ALTERNATE SPECIAL DISTRICT MEMBER TO THE SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION.
 11. CLOSED SESSION. The Board will hold a Closed Session to discuss the following item:
 - a.) Pursuant to California Government Code Section 54956.8 with Real Property Negotiators (Chris Hastert and District Counsels) between the District and Kevin Renfro regarding the Self-Fuel operation on the Santa Maria Airport, Santa Maria, CA.

b.) Pursuant to California Government Code Section 54956. conference with legal counsel – deciding to initiate litigation: two case(s).

c.) Pursuant to California Government Code Section 54956.9 conference with legal counsel –pending litigation: two cases- Santa Maria Public Airport District v. Art-Craft and Vecinos Unidos et al. v. SMPAD.

12. DIRECTORS' COMMENTS.

13. ADJOURNMENT.

Agenda
Item
1
1-12-12

**2012 SMPAD BOARD OF DIRECTORS
COMMITTEE AND LIAISON APPOINTMENTS**

AVIATION SUPPORT & PLANNING (Standing or Ad Hoc)

ADMINISTRATION & FINANCIAL (Standing or Ad Hoc)

MARKETING & PROMOTIONS (Standing or Ad Hoc)

CITY & COUNTY LIAISON

STATE & FEDERAL LIAISON

VANDENBERG LIAISON

**SANTA MARIA PUBLIC AIRPORT DISTRICT
BOARD OF DIRECTORS
2011
COMMITTEE AND LIAISON APPOINTMENTS**

AVIATION SUPPORT & PLANNING

Chuck Damiano & Chuck Adams

ADMINISTRATION & FINANCIAL

Hugh Rafferty & Carl Engel

MARKETING & PROMOTIONS

Chuck Adams & Carl Engel

CITY & COUNTY LIAISON

Carl Engel & Hugh Rafferty

STATE & FEDERAL LIAISON

Ted Eckert & Hugh Rafferty

VANDENBERG LIAISON

Ted Eckert & Chuck Damiano

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MINUTES OF THE REGULAR BOARD
MEETING OF THE BOARD OF DIRECTORS
OF THE SANTA MARIA PUBLIC AIRPORT
DISTRICT HELD DECEMBER 22, 2011

The Board of Directors of the Santa Maria Public Airport District held a Regular Meeting at the regular place at 7:00 p.m. Present were Directors Rafferty, Engel, Lahr, Damiano, Adams, General Manager Hastert, Manager of Finance and Administration Reade, Associate District Counsel George, and Secretary Fields. District Counsel Biering was absent.

1. APPOINTMENT OF MEMBERS TO COMMITTEES AND ASSIGNMENT TO LIAISON POSITIONS.

President Engel continued Agenda Item 1 to the next appropriate meeting.

2. MINUTES OF THE REGULAR MEETING HELD DECEMBER 8, 2011.

Director Adams made a Motion to approve the Regular Meeting Minutes held December 8, 2011. Director Damiano Seconded and it was carried unanimously.

3. GENERAL MANAGER'S REPORT. General Manager Hastert announced the Santa Maria Airport's website had the NORAD's link to follow Santa Claus. He updated the Board on the runway extension project. He stated he would be going on vacation tomorrow morning, December 23rd and returning January 2, 2012.

4. MANAGER OF FINANCE & ADMINISTRATION REPORT.

The Manager of Finance and Administration presented the Demand Register to the Board to review and approve.

a) Demand Register. The Demand Register, covering warrants 056765 through 056850 in the amount of \$966,731.22 was recommended for approval as presented.

President Engel asked for clarification regarding several payments to key and lock companies. General Manager Hastert explained the reasons to President Engel's satisfaction.

Director Rafferty made a Motion to accept the Demand Register as presented authorizing the Secretary to execute same. Director Lahr Seconded and the Motion was carried unanimously.

b) Delinquent Tenant List. The Delinquent Tenant List was provided to the Board for informational purposes only.

c) Budget Deviation. The Manager of Finance and Administration presented Budget Deviation No. 1 for the 2011-2012 Budget, representing an increase of \$37,785.00 for approval.

General Manager Hastert explained the budget deviation was the result of an unemployment claim.

Brief discussion was held between staff and Directors.

1 Director Rafferty made a Motion to approve Budget Deviation No. 1 for the 2011-2012
2 Budget for an increase of \$37,785.00 and authorize the Secretary to execute same. Director
3 Lahr Seconded and the Motion was carried unanimously.
4

5 d) Budget Report. The Budget Report was provided to Directors for informational
6 purposes only.
7

8 Director Damiano asked for clarification on a payment made for signs. Staff explained
9 the expenditure to Director Damiano's satisfaction.

10 5. DISTRICT COUNSEL'S REPORT. Associate District Counsel George had reported
11 briefly on the Board's inquiry regarding a new mobile home park County Ordinance. A report
12 would be provided at the next appropriate meeting on the subject.
13

14 Brief discussion was held between Directors and Associate District Counsel George.
15

16 6. PUBLIC SESSION: Statements from the floor will be heard during public session.
17 Request to Speak forms are provided for those wishing to address the board. After
18 completing the form, please give it to the Clerk. Requests requiring board action will be
19 referred to staff and brought on the next appropriate agenda. Members of the public are
20 cordially invited to speak on agenda items as they occur. Staff reports covering agenda
21 items are available for review in the offices of the General Manager on the Tuesday prior
22 to each meeting. The Board has established a five-minute time limit for receipt of
23 testimony. The board reserves the right to establish time limits for receipt of testimony
24 further time limits.
25

26 No one requested to speak.
27

28 7. AUTHORIZATION FOR GENERAL MANAGER TO EXECUTE SERVICE
29 AGREEMENT BETWEEN THE DISTRICT AND P.G. & E.
30

31 General Manager Hastert stated there is an additional service agreement, which had
32 been received today, to be added to the topic. Staff was waiting for review from the engineers to
33 prepare said report. He explained the two service agreements were for 1) the glide slope; and, 2)
34 the approach lighting. He reviewed the costs and options. He recommended going with the fifty
35 percent (50%) discount for both contracts and explained his reasons.
36

37 Brief discussion was held between General Manager Hastert and Directors.
38

39 President Engel stated the Motion would be approval for both contracts on a non-
40 refundable fifty percent (50%) discount option.
41

42 Director Rafferty made a Motion authorizing the General Manager to execute both
43 Service Agreements between the District and P.G. & E. for the non-refundable fifty percent (50%)
44 discount option. Director Adams Seconded and the Motion was carried unanimously.
45

46 General Manager Hastert began to explain the two documents he had given the Directors
47 relating to minimum standards. He was interrupted as he was discussing Agenda Item 9, but
48 was allowed to continue, which resulted in Agenda Item 9 being discussed ahead of Agenda Item
49 8.
50

1 9. DISCUSSION AND DIRECTION TO STAFF REGARDING MINIMUM
2 STANDARDS.
3

4 General Manager Hastert continued with stating the Ad Hoc Committee, Directors Lahr
5 and Engel have yet to meet to discuss the draft minimum standards he has been working on. He
6 reviewed what issues are needed to review and establish a set of standards for those operations,
7 such as sky-diving and flight schools. He explained the purpose for minimum standards and the
8 importance for periodic review of same to keep current.
9

10 President Engel stated the Ad Hoc Committee will be working with the General Manager
11 on the minimum standards draft. He felt there will be several drafts and possible board study
12 sessions in generating a proposed minimum standard for the airport.
13

14 8. DISCUSSION AND DIRECTION TO STAFF REGARDING FIVE YEAR CAPITAL
15 IMPROVEMENT PLAN.
16

17 General Manager Hastert ran down the written list of federal capital improvements, and
18 followed with the budgeted capital improvements, that are not federally funded, with explanations
19 for each.
20

21 Discussion was held between Directors and General Manager Hastert regarding the
22 federally funded and non-federal funded capital improvement projects for the airport and the
23 airport's current assets.
24

25 9. DISCUSSION AND DIRECTION TO STAFF REGARDING MINIMUM
26 STANDARDS.
27

28 Agenda Item 9 was discussed ahead of Agenda Item 8.
29

30 General Manager Hastert stated the items listed for Agenda Item 10 Closed
31 Session do not need to be discussed. He requested President Engel to disregard
32 Agenda Item 10.
33

34 President Engel moved to Agenda Item 11.
35

36 10. CLOSED SESSION. The Board held Closed Session to discuss the following
37 item:

- 38 a.) Pursuant to California Government Code Section 54956. conference with legal counsel –
39 deciding to initiate litigation: two case(s).
40 b.) Pursuant to California Government Code Section 54956.9 conference with legal counsel –
41 pending litigation: two cases- Santa Maria Public Airport District v. Nickson's Machine Shop, Roger
42 Herrmann.
43

44 11. DIRECTORS' COMMENTS.
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46 Director Adams wished everyone a Merry Christmas and Happy New Year. He
47 commented on the higher cost of aircraft fuel on our airport, i.e. is it competitive or is it driving
48 business away?
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Director Rafferty commented on being pleased to have Associate District Counsel George back at the staff's table. He congratulated President Engel on running a productive and fast paced meeting. He wished everyone a Merry Christmas and Happy Holidays.

Director Lahr discussed the topic of property management and he recommended the Board get together to drive around the airport to locate all of the airports assets for capital improvement discussion purposes.

Director Damiano wished everyone a Merry Christmas.

President Engel wished everyone a Merry Christmas, Happy Hanukah, and Happy Holidays.

12. ADJOURNMENT. Director Adams made a Motion to adjourn to a Regular Meeting to be held on January 12, 2012 at 7:00 p.m. at the regular meeting place. Director Rafferty Seconded and the Motion was carried unanimously.

ORDER OF ADJOURNMENT

This Adjournment Regular Meeting of the Board of Directors of the Santa Maria Public Airport District is hereby adjourned at 7:58 p.m. on December 22, 2011.

CARL ENGEL, JR., President

HUGH RAFFERTY, Secretary

2011-2012

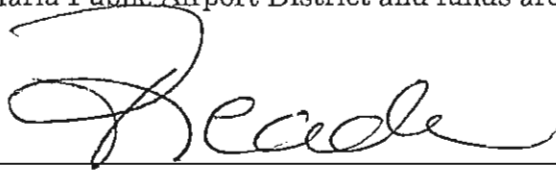
Agenda
Item
4(a)
1-12-12

**DEMAND REGISTER
SANTA MARIA PUBLIC AIRPORT DISTRICT**

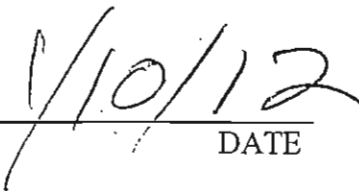
Full consideration has been received by the Santa Maria Public Airport District for each demand, numbers 056851 to 056915 on Mission Community Bank in the total amount of \$1,400,370.75.

CHRIS HASTERT
GENERAL MANAGER

The undersigned certifies that the attached register of audited demands of the Santa Maria Public Airport District for each demand, numbers 056851 to 056915 on Mission Community Bank in the total amount of \$1,400,370.75 has been approved as being in conformity with the budget approved by the Santa Maria Public Airport District and funds are available for their payment.



VERONEKA READE
MANAGER OF FINANCE AND ADMINISTRATION



DATE

THE BOARD OF DIRECTORS OF THE SANTA MARIA PUBLIC AIRPORT DISTRICT APPROVED PAYMENT OF THE ATTACHED WARRANTS AT THE MEETING OF JANUARY 12, 2012.

HUGH RAFFERTY
SECRETARY

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Amount	Description
056851**	12/21/2011	AT&T	\$35.10	Long Distance Phone Service
056852**	12/21/2011	De Lage Landen	\$312.23	Lease/Maint. - Copier
056853**	12/21/2011	AECOM	\$21,157.99	AIP 30 & 31 - Runway Extension
056854**	12/21/2011	Federal Express	\$12.15	Freight & Common Carrier
056855**	12/21/2011	Hartford	\$621.69	Deferred Income
056856**	12/21/2011	Office Depot	\$173.08	Office Supplies
056857**	12/21/2011	PERS - Retirement	\$5,340.19	Retirement
056858**	1/4/2012	Advantage Answering Plus	\$214.95	Answering Service
056859**	1/4/2012	Aflac	\$50.00	Flexible Spending Acct.
056860**	1/4/2012	Arrowhead Mountain Spring Water	\$49.87	Water Delivery
056861**	1/4/2012	AT&T	\$321.42	Long Distance Phone Service
056862**	1/4/2012	Beneficial Administration	\$187.13	Vision Service Plan
056863**	1/4/2012	Consolidated Electrical Distributor	\$5,043.24	Lighting Maintenance
056864**	1/4/2012	City of Santa Maria	\$14,947.20	Security Service
056865**	1/4/2012	City of Santa Maria-Util Div.	\$5,119.59	Water Bills
056866**	1/4/2012	The Gas Company	\$1,494.89	Utilities
056867**	1/4/2012	Nextel Communications	\$543.15	Cellular Service
056868**	1/4/2012	PERS - Medical	\$9,694.17	Medical Benefits
056869**	1/4/2012	Pacific Gas & Electric Company	\$13,021.91	Electricity
056870**	1/4/2012	Principal Financial Group	\$2,162.62	Dental, Life & Disability
056871**	1/4/2012	Ultrex Business Solutions	\$129.79	Lease/Maint. - Copy Machine
056872**	1/4/2012	Verizon Wireless	\$266.07	I-Pad Internet Service
056873**	1/4/2012	Verizon	\$455.07	Telephone Expense
056874	1/10/2012	Adamski Moroski Madden & Green	\$5,578.50	Legal Service
056875	1/10/2012	American Industrial Supply	\$54.31	ARFF Vehicle Maint.
056876	1/10/2012	Armstrong's Lock and Key	\$720.85	Upgrade Locks In Hangar Area
056877	1/10/2012	Bethel Engineering	\$600.00	MHP Drainage
056878	1/10/2012	Bomar Security & Investigation	\$6,264.51	Security Service
056879	1/10/2012	Central City Tool Supply, Inc.	\$72.30	Small Tools
056880	1/10/2012	Consolidated Electrical Distributor	\$202.76	Lighting Maintenance
056881	1/10/2012	City of Santa Maria	\$121,437.78	ARFF Services
056882	1/10/2012	Clark Pest Control	\$224.00	Pest Control - Terminal
056883	1/10/2012	Greg Collins	\$50.00	Dependent Care Reimbursement
056884	1/10/2012	Fence Factory	\$80.81	Fencing & Gates
056885	1/10/2012	Granite Construction	\$983,449.40	AIP 31
056886	1/10/2012	Hasler, Inc.	\$189.10	Maint. - Postage Meter
056887	1/10/2012	Ray Heath	\$3,505.60	Consulting Service
056888	1/10/2012	The Hon Company	\$334.36	Board Room Furniture
056889	1/10/2012	J B Dewar, Inc	\$1,206.34	Fuel Expense - Gas/Diesel
056890	1/10/2012	Keith Consolidated Industries, Inc.	\$112.40	Buildg. Maint. - Terminal
056891	1/10/2012	Keylock Security Specialists	\$2,440.00	Security System Maint. & Repairs
056892	1/10/2012	Limotta Internet Technologies	\$1,798.70	Computer Support Services
056893	1/10/2012	Local Copies, Etc.	\$15.04	Printing & Stationary

Santa Maria Public Airport District

Demand Register

Check Number	Check Date	Vendor Name	Amount	Description
056894	1/10/2012	Madland Toyota-Lift, Inc.	\$761.70	Heavy Equip. Maint.-Tires
056895	1/10/2012	Mar - Co Equipment Company	\$317.00	Heavy Equip. Maint.-Mechanical
056896	1/10/2012	Mar Teeny Designs	\$200.00	Web Page Maint.
056897	1/10/2012	Miranda's Landscaping, Inc.	\$6,323.76	Landscaping Service
056898	1/10/2012	Mission Uniform Service	\$444.97	Uniform Service
056899	1/10/2012	Napa Auto Parts	\$4.35	Auto parts
056900	1/10/2012	Orchard Supply Hardware	\$371.51	Hardware & Supplies
056901	1/10/2012	Pacific Telemanagement Services	\$227.92	Pay Phone Service
056902	1/10/2012	Pat's Automotive	\$73.29	Auto Maint. - Mechanical
056903	1/10/2012	Pacific Gas & Electric Company	\$861.35	Electricity
056904	1/10/2012	Praxair	\$100.55	Shop Supplies
056905	1/10/2012	Quintron Systems, Inc.	\$260.00	Security System Maint. & Repairs
056906	1/10/2012	Santa Marla Breakfast Rotary	\$500.00	Banner Sponsorship
056907	1/10/2012	Santa Maria Diesel Service, Inc.	\$58.08	ARFF Vehicle Maintenance
056908	1/10/2012	Stimulus Marketing, Inc.	\$1,750.00	Airport Advertising
056909	1/10/2012	State Water Resources Control Board	\$2,712.00	Water Rights Permit
056910	1/10/2012	Tartaglia Engineering	\$131,949.59	AIP 30 & 31
056911	1/10/2012	Ultrex Business Solutions	\$5.00	Lease/Maint. - Copy Machine
056912	1/10/2012	Verizon	\$661.43	Telephone Expense
056913	1/10/2012	Pacific Gas & Electric Company	\$38,491.86	AIP 31
056914	1/10/2012	XM for Business	\$89.85	Radio Service - Terminal
056915	1/10/2012	Pacific Gas & Electric Company	\$4,516.28	AIP 31

****Approved by One Board Member Total Checks Written**

\$1,400,370.75

Consent Calendar

REVOCABLE PERMIT - BEEKEEPING

This Revocable Permit ("Permit") is entered into this 12th day of January, 2012, by and between SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and MIKE PENDER, an individual ("Permittee").

Agenda
Item
7(a)
1-12-12

1. **Permit.** District hereby grants Permittee, under the terms and conditions set forth herein, a non-transferable and revocable permit to maintain domestic bees on Santa Maria Public Airport property, at the location depicted in Exhibit "A", attached and incorporated by this reference, consisting of approximately 200 square feet ("Permitted Area"), together with access to the Permitted Area directly to and from the south end of Dutard Road.

2. **Nature and Scope of Permit.** Permittee is and shall be deemed to be, with respect to District, a licensee for all purposes of this Permit. Nothing contained in this Permit shall be deemed or construed to constitute a partnership or joint venture between the parties. This Permit is merely for the purpose of allowing Permittee to use the Permitted Area to maintain domestic bees.

3. **Term of Permit.** This Permit shall be effective to January 1, 2012, and shall expire on December 31, 2012; provided District may terminate at any time without liability to Permittee upon written notice. Any prepaid fee shall be prorated and the excess refunded on termination, except on termination for cause.

4. **Permit Fee.** Permittee shall pay District an annual fee of \$500 per year, with payment due on execution.

5. **Use and Condition of Permit Area.** Permittee may use the Permitted Area only for maintaining domestic bees. Permittee shall not store any property, other than bee hives, anywhere on District property. Permittee represents that it has inspected the Permitted Area and accepts its condition, and assumes all risks incidental to its use. Permittee shall maintain the Permitted Area and keep it free of trash and debris. Permittee shall not interfere with aeronautical or other operations of the Santa Maria Public Airport or with Airport tenants, subtenants, contractors, subcontractors, or any authorized users of the Airport, or conduct any activity on the Permitted Area that is hazardous to air traffic. Permittee shall not cause or permit to be caused nuisance or waste on the Permitted Area.

6. **Licenses and Taxes.** Permittee shall obtain and timely bear the expense of all licenses, permits, and other authorizations required by applicable agencies to maintain bees. Permittee shall pay promptly all lawful taxes and assessments which may be levied by federal, state, county, city or other tax levying body on any taxable interest of Permittee, including possessory interest taxes, which may be incurred as a result of entering into this agreement, as well as all taxes and assessments on personal property of whatever nature owned by Permittee and located on the Permitted Area.

7. **Indemnification.** Permittee shall defend (with counsel acceptable to District), indemnify and hold harmless District, its directors, officers, employees, agents and representatives, and District property (collectively "District") from and against any and all liability, loss, liens, demands, claims, penalties, costs or expenses, including attorneys' fees ("Liabilities"), arising out of or in any way connected with the acts or omissions of Permittee or any employees, agents, visitors or invitees of Permittee (Permittee, et al.), or their use or occupancy of the Permitted Area, including Liabilities which are in any way connected with any toxic or hazardous materials in, on or about the Permitted Area as a

result of Permittee, et al.'s activities. Permittee shall repair or replace all property damaged by Permittee, et al.'s activities on, or use or occupancy of, Airport property.

8. **Insurance.** Permittee shall provide proof of insurance coverage to District's satisfaction, including but not limited to comprehensive general liability insurance including public liability, premises liability, property damage liability, bodily injury and death liability, and contractual liability with a minimum combined single limit of liability of at least \$1,000,000 for each accident or occurrence. District shall be named as an additional insured, and proof of the contractual liability coverage shall be provided by endorsement. Permittee shall provide District with an insurance certificate providing that such insurance shall not be canceled or coverage reduced without thirty (30) days' written notice to District.

9. **Alterations.** Permittee shall not alter or improve or construct anything other than bee hives on the Permitted Area without the prior written approval of District's General Manager. All such alterations, improvements or construction shall be Permittee's property and shall be removed at termination of this Permit, and any damage caused by such removal repaired at Permittee's expense.

10. **Restoration of Site.** At expiration of this Permit, Permittee shall remove all of its property, as well as all trash and debris, from the Permitted Area and restore the Permitted Area to the same or better condition as existed prior to Permittee's entry into the Permitted Area.

11. **No Assignment.** This Permit, being in the nature of a personal and revocable permit, may not be assigned, delegated, or transferred in whole or part. Any such attempted assignment, delegation or transfer shall be null and void and, at District's option, shall terminate this Permit.

12. **Right to Amend.** This Permit is subordinate to the provisions of any existing or future agreement between District and the United States, including those by which District obtains federally owned surplus property or federal aid for the improvement, operation and/or maintenance of the Airport. In the event the Federal Aviation Administration, or any other federal agency, requires modifications or changes in or revocation of this Permit as a condition for the granting of funds, this Permit shall be deemed amended, modified, revised, supplemented, or revoked as required to obtain such funds or property, upon notice to Permittee.

13. **No Exclusive Right.** Nothing contained in this Permit shall be construed as granting or authorizing the granting of an exclusive right within the meaning of Section 308 of the Federal Aviation Act of 1958.

14. **Waiver.** Failure on the part of District to take appropriate action or to declare this Permit terminated for default by Permittee in any one or more of the terms, covenants, or conditions will not be considered or construed as a waiver by District of such right on any further or future default on the part of Permittee.

15. **Surrender.** Permittee covenants that on the expiration of this Permit, Permittee will peaceably and quietly leave and surrender the premises in as good condition as they are now (or may be at the time of entry under this Permit) after making alterations, additions, or improvements as permitted by District, ordinary wear and tear excepted.

16. **Section Headings.** The section headings contained in this Permit are for convenience in reference and are not intended to define, govern, limit, modify, or in any manner affect the scope, meaning, or intent of the provisions of this Permit.

17. **Notices.** Notices pursuant to this Permit shall be given by United States Mail, postage prepaid, addressed to the parties hereto as follows:

District: Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Permittee: Mike Pender
P.O. Box 2732
Orcutt, CA 93457

Such notices shall be deemed delivered forty-eight (48) hours after deposit in the U.S. Mail.

18. **Attorneys' Fees.** The prevailing party in any legal action or proceeding to enforce any term of this Permit shall be entitled to recover court costs and reasonable attorneys' fees.

19. **FAA Rider.** The provisions of the Federal Aviation Administration Rider attached as Exhibit "B" are incorporated by this reference.

20. **No Liability or Responsibility of District.** District shall not be liable for any damage or injury to Permittee's personal property on the Airport, including Permittee's bees, regardless of cause, even if caused by District's negligence. District shall have no responsibility to provide security, lighting, fencing, utilities or water, or to maintain the Permitted Area.

Dated: January 12, 2012

Approved as to content for District

General Manager

Approved as to form for District:

District Counsel


DISTRICT:

SANTA MARIA PUBLIC AIRPORT
DISTRICT

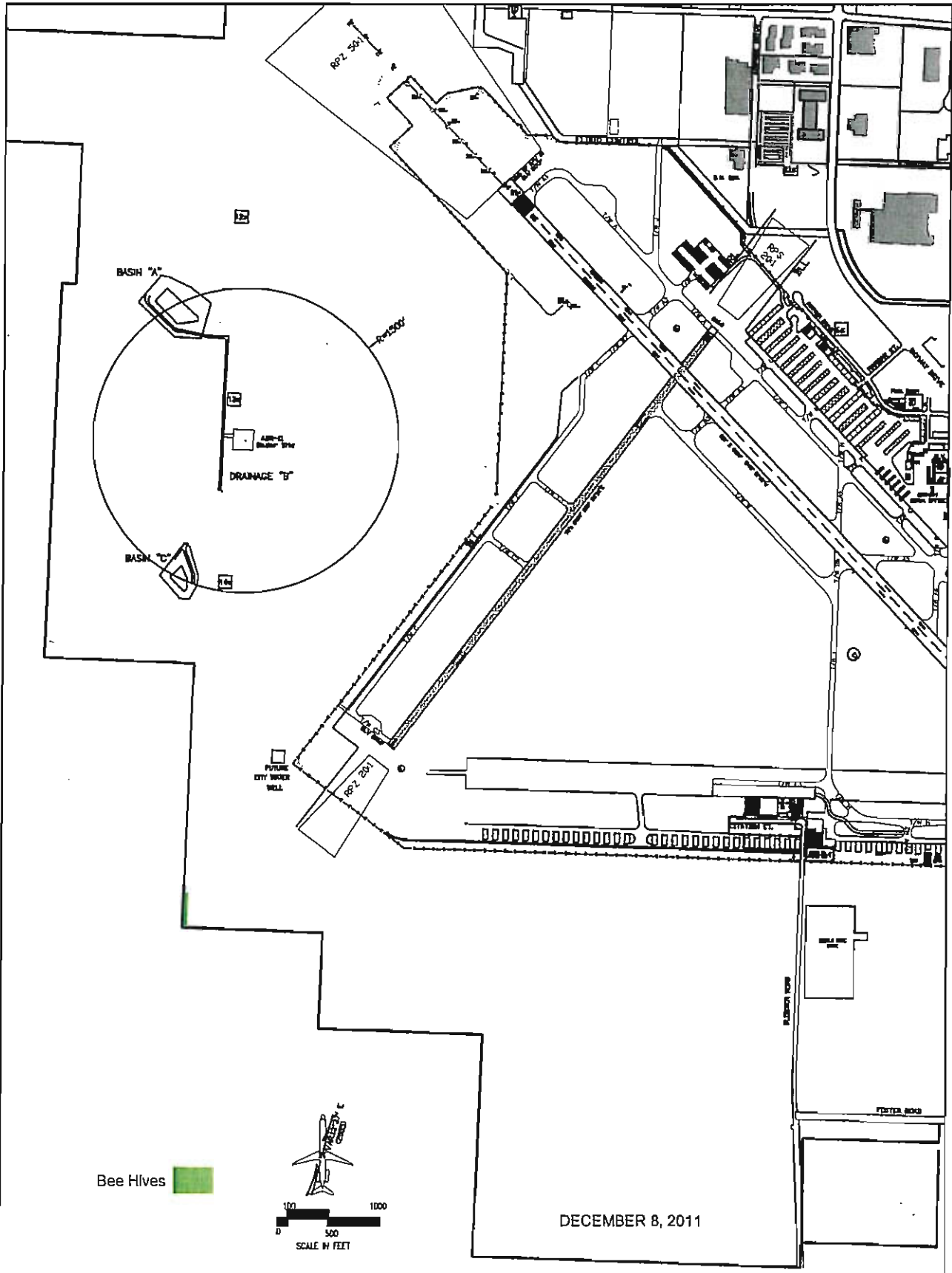
By: _____ **Carl Engel, Jr.**
President

By: _____ **Hugh Rafferty**
Secretary

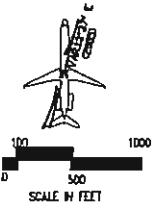
PERMITTEE:



Mike Pender



Bee Hives



DECEMBER 8, 2011



3217 TERMINAL DR.
SANTA MARIA, CA
93455.
(805) 822-1725

REVISIONS	
DATE	BY
10/31/11	RH

DRAWN BY:
RH

APPROVED:
BY: _____
DATE: _____

MIKE PENDER
BEE HIVE AREA

DRAWING NUMBER
mike pender
SHEET 1 OF 1

X:\Documents\MikePender\MikePender.dwg

Information for Folders

Co Name	Mike Pender Beekeeping Company
Query Field	<input checked="" type="checkbox"/>
Sal1	Mr.
First Name	Mike
Last Name	Pender
Address	P. O. Box 2732
City	Santa Maria
State	CA
Zip Code	93457
Phone #:	(805) 720-4889
FAX #:	
Type of Business	Bee Keeper
Contact Person	
Contact Phone #	
Location	Northwest of the Airport
Start Date	1/1/2008
Termination	12/31/2011
Termination Date	12/31/11
Remarks1	Bee keeping on the airport property
Agmt Type	Permit
Rental %	\$500/year
Rent change	
Rent	500.00
Rent Period	Year
CPI Increase	
CPI Increase 2	
CPI Increase 3	
Appraisal	
Acre	0
Sqft	200
Contract Amount:	

Consent Calendar

FIRST AMENDMENT OF TEMPORARY ENTRY PERMIT

Agenda
Item
7(6)
1-12-12

PROJECT: Former Avis Rent-A-Car Facility Closure Investigation
PROPERTY OWNER: Santa Maria Airport District
APN: 111-230-090
PROJECT NO.:

RE: Temporary Entry Permit dated May 31, 2011, between SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and ARCADIS US, INC., a Delaware Corporation (the "Permitee")

The SANTA MARIA PUBLIC AIRPORT DISTRICT ("District") and ARCADIS US, INC. ("Permitee") agree to amend the Agreement effective January 12, 2012, as follows:

1. **Permit Term.** The time to complete the services is extended from December 31, 2011 to May 30, 2012.

All of the terms, covenants, conditions, provisions and agreements of said Agreement, as amended, shall remain in full force and effect.

DISTRICT;

SANTA MARIA PUBLIC AIRPORT DISTRICT

By: _____
Carl Engel, Jr., President

By: _____
Hugh Rafferty, Vice Secretary

3217 Terminal Drive
Address

Santa Maria, CA 93455
City, State, Zip

January 12, 2012
Date

PERMITEE:

ARCADIS US, INC.

By: Timothy Limbers
TIMOTHY LIMBERS, Principal Hydrogeologist

301 S. Miller St. Suite 210
Address

Santa Maria, CA 93454
City, State, Zip

December 27, 2011
Date

Information for Folders

Co Name	Arcadis US, Inc.
Query Field	<input checked="" type="checkbox"/>
Sal1	Mr.
First Name	Timothy
Last Name	Limbers
Address	301 S. Miller Street, Suite 210
City	Santa Maria
State	CA
Zip Code	93454
Phone #:	(805) 349-7180
FAX #:	(805) 349-7176
Type of Business	Infrastructure, Environment, Buildings
Contact Person	
Contact Phone #	
Location	3249 Terminal Dr.-Former Avis Rent-A-Car Facility
Start Date	5/31/2011
Termination	12/31/11
Termination Date	12/31/11
Remarks1	Temp. Entry Permit, Closure Investigation Workplan
Agmt Type	Permit
Rental %	
Rent change	
Rent	0.00
Rent Period	
CPI Increase	
CPI Increase 2	
CPI Increase 3	
Appraisal	
Acre	0
Sqft	0
Contract Amount:	



SANTA MARIA

TELEPHONE 805/922-1726
FAX 805/922-0677

Website: www.fly2smx.com

PUBLIC AIRPORT DISTRICT

January 10, 2012

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Agenda
Item
8
1-12-12

Subject: Terminal Parking Lot Paving Project

Recommendation

It is recommended that the Board authorize award of the Terminal Parking Improvements contract including alternates 1 thru 6 to Rockwood General Contractors, Inc. and authorize the President and Secretary to execute same.

Discussion

Staff working with contract engineers Bethel Engineering and assembled and sent out bid packages for the terminal parking lot improvements at the Santa Maria Public Airport. Notices were sent out including potential bidders and plan rooms. Additionally the notice inviting bids was published in the Santa Maria Times on December 4, 2011 and December 11, 2011.

Seven bids were received prior to the bid deadline of 3:00 P.M. on January 4, 2012. Rockwood General Contractors, Inc. was the apparent low bidder with a base bid amount of \$49,631.68 which is 24% below the engineers estimate. A summary of all bids is shown and the engineers estimate is attached:

Rockwood General Contractors is a local contractor that does possess the required licenses combined with subcontractors to complete the project.

This project will result in a budget deviation of approximately \$14,000, however, staff will look to reduce other areas of the budget to complete the entire project this year. As an option the Board could decide to wait on Alternate "5" which will reduce the overall contract price by \$56,609 and budget for this area next fiscal year. The overall project including all additive alternates is \$199,274.39 which is 20% under the engineers estimate.

Please let me know if you have any questions.

Sincerely

CHRIS HASTERT, CM
General Manager

SANTA MARIA PUBLIC AIRPORT DISTRICT
 3217 Terminal Drive, Santa Maria, CA 93455
 (805) 922-1726 FAX (805) 922-0677

_ of _

PLANS AND SPECIFICATIONS DISTRIBUTED

Opening Date: Wednesday, January 4, 2012 at 3:00 p.m.

NON-REFUNDABLE

Deposit: \$ 25

Title: TERMINAL PARKING IMPROVEMENTS

Set #	Recipient	Check # & Amount	Cash	Date Plan Specs Re
1	Name <u>Bid America</u> Address <u>41085 Elm Street</u> <u>Murrieta, CA 92562</u> E-Mail <u>tracy@bidamerica.com</u> Phone <u>(951) 572-3379</u> FAX <u>(951) 600-0615</u>	N/A	N/A	
2	Name <u>Central California Builders Exchange</u> Address <u>1244 North Mariposa Street</u> <u>Fresno, CA 93703</u> E-Mail <u>davia@cencalbx.com</u> Phone <u>(559) 237-1831</u> FAX <u>(559) 264-2532</u>	N/A	N/A	
3	Name <u>E-Bid Board</u> Address <u>4420 Hotel Circle Court, Suite 215</u> <u>San Diego, CA 92108</u> E-Mail <u>planroom@ebidboard.com</u> Phone <u>(800) 479-5314</u> FAX <u>(619) 688-0585</u>	N/A	N/A	
4	Name <u>McGraw-Hill Construction Dodge</u> Address <u>1333 South Mayflower, Third Floor</u> <u>Monrovia, CA 91016</u> E-Mail <u>dodge_reocsw@mcgraw-hill.com</u> Phone <u>(626) 932-6181</u> FAX <u>(800) 360-6397</u>	N/A	N/A	

SANTA MARIA PUBLIC AIRPORT DISTRICT

Date	Set #	Recipient	Check # & Amount	C
	5	Name <u>Reed Construction Data – Document Processing Center</u> Address <u>30 Technology Parkway South #100</u> <u>Norcross, GA 30092</u> E-Mail <u>Kristen.mcconnell@reedbusiness.com</u> Phone <u>(800) 876-4045</u> FAX <u>(800) 642-2437</u>	N/A	
	6	Name <u>San Luis Obispo Builders Exchange</u> Address <u>4851 El Camino Real</u> <u>Atascadero, CA 93422</u> E-Mail <u>laura@slocbe.com</u> Phone <u>(805) 460-9670</u> FAX <u>(805) 460-9672</u>	N/A	
	7	Name <u>San Luis Obispo Builders Exchange</u> Address <u>3563 Sueldo #G</u> <u>San Luis Obispo, CA 93401</u> E-Mail <u>paula@slocbe.com</u> Phone <u>(805) 543-7330</u> FAX <u>(805) 543-7016</u>	N/A	
	8	Name <u>Santa Maria Valley Contractors Association</u> Address <u>2003 North Preisker #A</u> <u>Santa Maria, CA 93454</u> E-Mail <u>stephanie@smvca.org</u> Phone <u>(805) 925-1191</u> FAX <u>(805) 922-2983</u>	N/A	
	9	Name <u>Tulare-Kings Builders Exchange</u> Address <u>1223 South Lover's Lane</u> <u>Visalia, CA 93292</u> E-Mail <u>brujiz@tkcbe.com</u> Phone <u>(559) 732-4588</u> FAX <u>(559) 732-7568</u>	N/A	

SANTA MARIA PUBLIC AIRPORT DISTRICT

Date	Set #	Recipient	Check # & Amount
	10	<u>Name</u> Ventura County Contractors Association <u>Address</u> 1830 Lockwood Street, Suite 110 Oxnard, CA 93036 <u>E-Mail</u> plan.room@vcca-inc.com <u>Phone</u> (805) 981-8088 FAX (805) 981-8089	N/A
12/6/11		<u>Name</u> R. Burke Corporation <u>Address</u> 865 Capitolo Way San Luis Obispo, CA 93401 <u>E-Mail</u> rbc@r-burke-corporation.com <u>Phone</u> (805) 543-8568 FAX (805) 543-2521	#27714 \$2500 Receipt #4639
12/7/11		<u>Name</u> Valley Slurry Seal Company <u>Address</u> 3785 Chandel Drive West Sacramento, CA 95691 <u>E-Mail</u> elizabeth_lowrie@slurry.com <u>Phone</u> (916) 373-1500 FAX (916) 373-0183	#8316 \$2500 Receipt #4642
12/8/11		<u>Name</u> John Madonna Construction Co. <u>Address</u> 12165 Los Osos Valley Road San Luis Obispo, CA 93405 <u>E-Mail</u> scott@jmadonna.com <u>Phone</u> (805) 543-7751 FAX (805) 543-7754	#13545 \$2500 Receipt #4643
12/9/11		<u>Name</u> Souza Construction, Inc. <u>Address</u> 4027 Santa Fe Road San Luis Obispo, CA 93401 <u>E-Mail</u> mbernard@souzaconstructioninc.com <u>Phone</u> (805) 546-8288 FAX (805) 546-8287	#29937 \$2500 Receipt #4647

SANTA MARIA PUBLIC AIRPORT DISTRICT

Date	Set #	Recipient	Check # & Amount	Cash
12/9/11		Name <u>California Pavement Maintenance</u> Address <u>9390 Elder Creek Road</u> <u>Sacramento, CA 95829</u> E-Mail <u>m.marchini@cpmamerica.com</u> Phone <u>(916)381-8033</u> FAX <u>(916)381-3703</u>	#205180 \$25 ⁰⁰ Receipt #4646	
12/12		Name <u>J.F. Will Company, Inc.</u> Address <u>2640 Industrial Way, Ste. 100</u> <u>Santa Maria, CA 93455</u> E-Mail <u>jfwillco@aol.com</u> Phone <u>(805)938-0760</u> FAX <u>(805)938-0762</u>	#10547 \$25 ⁰⁰ Receipt #4647	
12/13		Name <u>Seal Rite Paving</u> Address <u>959 Clovis Avenue</u> <u>Clovis, CA 93612</u> E-Mail <u>rickyramon7@gmail.com</u> Phone <u>(559)222-7325</u> FAX <u>(559)325-1630</u>	#27797 \$25 ⁰⁰ Receipt #4653	
12/13		Name <u>V. Lopez Jr. & Sons</u> Address <u>200 E. Foster St., Suite #101</u> <u>Santa Maria, CA 93454</u> E-Mail <u>vlopeziii@aol.com</u> Phone <u>(805)928-1198</u> FAX <u>(805)928-8262</u>	#13934 \$25 ⁰⁰ Receipt #4652	
12/13		Name <u>Granite Construction</u> Address <u>5335 Debble Lane</u> <u>Santa Barbara, CA 93111</u> E-Mail <u>dianne.carliste@gcinc.com</u> Phone <u>(805)964-9951</u> FAX <u>(805)964-7661</u>	#580 \$25 ⁰⁰ Receipt #4654	

SANTA MARIA PUBLIC AIRPORT DISTRICT

TERMINAL PARKING IMPROVEMENTS
JOB WALK MEETING
DECEMBER 13, 2011

<u>NAME</u>	<u>COMPANY</u>	<u>PHONE</u>	<u>FAX#</u>	<u>EMAIL ADDRESS</u>
Clarence Lard	Sansone Co. Inc	805 549-0667	549-0702	dan@sansone.co.com
Nick BUZZETTA	CPM	916-381-8033	916-381-3703	NBUZZETTA@CPMAMERICA.COM
ERICA JUAREZ	SEAL RITE PAVING	559-222-7325	559-325-1630	RICKYRAMON7@GMAIL.COM
JOHN ROBERTSON	TOSTE CONSTRUCTION	805-473-0884	805-473-0970	JOHN@TOSTECO.COM
RISHOY / SHORLOU	R. Burke Corp	805-543-9568	805-543-2511	rdwa@rburkecorporation.co
JAMES MEINERT	ROCKWOOD GENERAL CONTRACTORS	805 343-7738	805-343-7736	James@RockwoodGC.US
CORRI PERRY	FENCE FACTORY RENTALS	805-886-2036	805-462-1367	Cperry@fencefactory.com
John Will	JFWill Co	805 938 0760	805 938 0762	JFWillCO@AOL.COM
BRYAN SOSA	G. Sosa Construction Inc.	805 934 3606	934 3609	GSOSA@AOL.COM
RICH SIMMER	J MADONNA CONST	805-543-7751	543-7749	SIMMER@J-MADONNA.CO
Butch Lopez & Sr. Gomez	V. Lopez Jr. & Sons	805-928-1198	805-928-8262	BAL9198@AOL.COM
Eric Wildhagen	Granite	964-9951	964-7661	dianne.carlisle@gcinc.com
IRWIN GENTZ	SOJZA CONST INC.	546 9288	546-9287	IRWIN@SOJZA CONSTRUCTION INC. CO

PROJECT

Bid Opening Time: 3:00 PM

Paving Project / Engineers Estimate between \$166,855 - \$250,360.50		Granite Const				
		PO Box 6744				
		Santa Barbara, CA				
Item		Eng. Estimate				
1	Base Bid for Area D & Road 3	64,965.00	\$ 59,606.00			
2	Area B & Road 2-Alternate "1"	53,764.00	\$ 42,344.00			
3	Area E - Alternate "2"	13,230.00	\$ 12,316.00			
4	Area F - Alternate "3"	13,320.00	\$ 13,902.00			
5	Area C - Alternate "4"	42,587.50	\$ 36,745.00			
6	Area A - Alternate "5"	56,609.00	\$ 55,729.00			
7	Phase 2 - Alternate "6"	5,885.00	\$ 9,810.00			
	TOTAL	\$250,360.50	\$230,452.00	\$0.00	\$0.00	\$0.00
	BASIS FOR CONTRACT AWARD	\$64,965.00				



Agenda
Item
9
1-12-12

MEMORANDUM

DATE: January 12, 2012

TO: Board of Directors

FROM: Veroneka Reade, Manager of Finance and Administration

SUBJECT: AGENDA ITEM 9. AUTHORIZATION FOR THE GENERAL MANAGER AND ONE BOARD MEMBER TO ATTEND AIR SERVICE DEVELOPMENT 101 CONFERENCE HELD JANUARY 18-20, 2012 IN PHOENIX, AZ.

General Manager	
Registration fee:	\$495.00
Hotel:	\$218.00
Meals projected costs:	\$105.00
Air Fare and Ground Transportation:	<u>\$265.00</u>
Subtotal	<u>\$1,083.00</u>

Board Member	
Registration fee:	\$250.00
Hotel:	\$218.00
Meals projected costs:	\$105.00
Air Fare and Ground Transportation:	<u>\$265.00</u>
Subtotal	<u>\$838.00</u>
Total conference projected costs approximately:	\$1,921.00

The balance remaining in the budget after this conference will be \$19,771.00.



AIR SERVICE DEVELOPMENT

Mesa, Arizona | January 18-20, 2012

Conference Agenda

Wednesday, January 18

4:00 pm | Check-in
at Arizona Golf Resort
and Conference Center
6:30 pm | Opening
reception

Thursday, January 19

8:30 am | Opening
Remarks
8:45 am | Air Service 101:
Industry Update
9:15 am | Air Service 101:
Know Your Market
10:00 am | American
Eagle Airlines Update
11:30 pm | Lunch
1:00 pm | Frontier Airlines
Update
3:30 pm | Allegiant Air
Update
6:00 pm | Dinner at
the Commemorative Air
Force Museum

Friday, January 20

8:30 am | Air Service 101:
Route Forecasting
9:15 am | Air Service 101:
Future Trends in Aviation
10:00 am | SkyWest
Airlines Update
11:30 am | Closing
Remarks

Exciting news! We are pleased to announce that **Allegiant Air will be joining American, Frontier and SkyWest Airlines at Air Service Development 101.** These four airlines will be providing updates to their business plans, insight into what they look for from communities and taking questions from the audience.

You can still [register](#) for Air Service Development 101 at the Arizona Golf Resort & Conference Center in Mesa, Arizona.

Thinking of arriving early or staying after the conference? Attendees can take advantage of conference rates for hotel rooms (\$99/night plus tax and fees) and golf specials January 14-24. Hotel rooms are limited, so reserve your spot at the conference today!

Where

Arizona Golf Resort & Conference Center
Mesa, Arizona

Book your accommodations at the special conference rate (\$99/night plus fees and tax) [here](#).

When

Wednesday, January 18 through Friday, January 20, 2012

Who should attend

Airport Managers are encouraged to bring key air service decision-makers, such as Air Service Development and Marketing Directors, Airport Board or Commission Members, Heads of Chambers, Economic Development Corporations or Convention and Visitors Bureau staff.

[Register Now!](#)



Air Service Development 101 Conference

Mark your calendars for **January 18- 20, 2012**. Mead & Hunt, in conjunction with Phoenix-Mesa Gateway Airport and Mesa, AZ Conventions and Visitors Bureau, are hosting an air service development conference at the Arizona Golf Resort in Mesa, AZ. This conference is relevant for anyone interested or involved in air service development and will provide insights into the basics of air service development and updates on industry trends.

Topics that will be covered include:

- Airline updates from American Eagle, Frontier Airlines and SkyWest Airlines
- Knowing your market
- Insights into airline decision-making
- Route forecasting
- Industry trends

Who should attend?

- Airport Managers
- Air Service Development and Marketing Directors
- Airport Board or Commission Members
- Heads of Chambers, Economic Development Corporations, or Convention and Visitors Bureaus

Presenters will include current and former airline route planners. The conference will be hosted by Mead & Hunt air service staff, Phoenix-Mesa Gateway Airport, and the Mesa, AZ Conventions and Visitors Bureau.

The registration fee to attend the conference will be \$495 for your organizations first attendee and \$250 for each additional attendee. Conference meals are included.

Additional details on registration, agenda and accommodations will follow.



SANTA MARIA

PUBLIC AIRPORT DISTRICT

TELEPHONE 805/922-1726
FAX 805/922-0677

Website: www.fly2smx.com

January 10, 2012

Board of Directors
Santa Maria Public Airport District
3217 Terminal Drive
Santa Maria, CA 93455

Subject: Special District representative to LAFCO – Agenda Item 10

Please see the attached letter concerning the expiring terms for the special district representatives to LAFCO, and the bylaws governing the nomination and election to the open positions.

If the Board president is not able to attend the selection committee meeting an alternate Board member may cast the vote for the District upon documentation to the committee that the alternate member has been authorized by the Board to fill in for the president. It is important that our board send a representative to the meeting to represent our District's interests, and to ensure that the committee has a quorum to eliminate the need for a mail in ballot process.

Please let me know if you have any questions.

Sincerely

CHRIS HASTERT, CM
General Manager

LAFCO

Santa Barbara Local Agency Formation Commission
105 East Anapamu Street ♦ Santa Barbara CA 93101
805/568-3391 ♦ FAX 805/647-7647
www.sblafco.org ♦ lafco@sblafco.org

Agenda
Item
10
1-12-12

December 20, 2011

TO: Presiding Officers of Independent Special Districts

SUBJECT: Special District Appointments to LAFCO

THIS NOTICE WILL CONFIRM that the Independent Special Districts Selection Committee will meet on **Monday, January 23 at 5:00 p.m.** The meeting will be held at the Santa Ynez Valley Marriott, 555 McMurray Road in Buellton

The purposes of this meeting are to (a) select a Regular Member of the Commission for a term of office from March 2, 2012 to March 1, 2016 and (b) select an Alternate Member for an identical term of office, from March 2, 2012 to March 1, 2016.

- The regular member vacancy will be created when the term of Cathy Schlottmann (Mission Hills Community Services District) expires on March 1, 2012.

Nomination forms and supporting information for the following nominees are enclosed:

- John R. Fox. (Goleta Sanitary District)
- Craig Geyer (Goleta West Sanitary District)
- Cathy Schlottmann (Mission Hills Community Services District)

The Special Districts Selection Committee may also consider any other nominations that are received prior to or during the meeting.

- The alternate member vacancy will be created when the term of John Fox (Goleta Sanitary District) expires on March 1, 2012.

Nominations to fill this vacancy have been received for the following individuals:

- John R. Fox. (Goleta Sanitary District)
- Craig Geyer (Goleta West Sanitary District)
- Cathy Schlottmann (Mission Hills Community Services District)

The Special District Selection Committee may also consider any other nominations that are received prior to or during the meeting.

Presiding Officers of Independent Special Districts
December 20, 2011
Page 2

Quorum Needed to Act

For the Selection Committee to transact business a quorum (50% + one) of independent special districts must be present. The voting representative must be either the District's presiding officer or another member of the legislative body who has been authorized by the District's governing board.

Summary

The Special District Selection Committee will meet Monday, January 23 at 5:00 pm to consider the nominations received by mail – and any nominations offered from the floor at the meeting - and shall appoint one Regular Member and one Alternate Member to serve on LAFCO for four year terms through March 1, 2016.

The other Regular Special District Member of LAFCO is Jeff Moorhouse (Carpinteria Sanitary District) whose current term on LAFCO will expire on March 1, 2014.

If further information is needed, please contact the LAFCO office.

Sincerely

BOB BRAITMAN
Executive Officer

Santa Barbara Local Agency Formation Commission
Independent Special Districts Selection Committee

Nominations received for REGULAR MEMBER – December 2011

- John R. Fox. (Goleta Sanitary District)
- Craig Geyer (Goleta West Sanitary District)
- Cathy Schlottmann (Mission Hills Community Services District)

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p align="center">NOMINATION FOR SPECIAL DISTRICT MEMBER</p> <p align="center"><i>Returns to: Executive Officer Santa Barbara LAPCO 105 East Annapolis Street, Room 406 Santa Barbara CA 93101 Or FAX to 647-7647</i></p>	<p align="center">LAPCO STAFF USE</p> <p>Date Received: _____</p>
<p align="center">Please print in ink or type</p>	
<p>POSITION SOUGHT: <input checked="" type="checkbox"/> Special District Member <input type="checkbox"/> Alternate Special District Member</p>	
<p>NAME OF NOMINEE: JOHN FOX</p>	<p>NAME OF DISTRICT: GOLETA SANITARY DISTRICT</p>
<p>MAILING ADDRESS: P.O. BOX 253 GOLETA CA 93116</p>	<p>TELEPHONE: Home: 805-967-9071 Bus: _____ Cell: 805-895-4993 Fax: 805-967-9071</p>
<p>ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for Special District Member. This information will be distributed to all independent special districts.</p> <p align="center">SEE ATTACHED</p>	
<p>SIGNATURE OF NOMINEE: <i>John R. Fox</i></p>	

Dear Voting Members of the Special Districts Santa Barbara County LAFCO Selection Committee:

I am a candidate for a four year term as a Special District Voting Member on the Santa Barbara LAFCO at an election to be held on January 23rd, 2012.

The Commission plays an important role in controlling policy on urban sprawl and preservation of Agricultural land and the formation and reorganization of Local Government Agencies in Santa Barbara County.

Since 1995 Special District members have joined with County, City and Public members in conducting LAFCO business.

The Special District members of LAFCO must be knowledgeable of Santa Barbara County's needs as well as those of all 35 Special Districts within the Santa Barbara LAFCO's jurisdiction. Knowledge of interfacing needs of the other 57 LAFCOs and the local State and Federal laws that apply to our deliberations is also a prime requisite.

I have been honored to have been a member of the LAFCO Commission since 1995 when Special District representatives were first appointed to the Santa Barbara LAFCO. During that time, I have served as an Alternate Special Districts member, Special Districts Voting member and Commission Chair. I have also been active in Special Districts as a Director of the Goleta Sanitary District for over 30 years including Board President numerous times. I was also a founding member of the Santa Barbara Chapter of the California Special Districts Association over twenty years ago and have served as Chapter President four times. My Special District involvement has been capped by 18 years as a Director of the California Special Districts Association and its Statewide President in 2006-2007; the only Southcoast resident to be so honored in its 42 year life. During my long association with CSDA, I have had the opportunity to provide leadership in developing CSDAs 13 Chapter network; functioning as CSDA Finance Corp President for a long period while generating almost a Billion dollars in Capital improvements and equipment leasing projects and in encouraging more Counties to bring Special District representatives on to LAFCO Commissions through "Task Force" activities and networking with my colleagues who also were LAFCO Commissioners. The value of these activities have been enhanced by regular attendance at Calafco annual conferences and a continuing information exchange with the Calafco Executive Director.

It has been my experience on LAFCO that a high percentage of your time is devoted to addressing small, but still important matters, while a small part of the time is utilized on

large, complex or controversial matters. Therefore, I feel that assisting individual Special Districts to handle their "small deals" is the most meaningful thing you do on a meeting to meeting basis which is not meant to convey that City formation and new Special District proposals or debating legislative bills in unimportant.

I have greatly enjoyed working and learning from my colleagues and staff; employing my knowledge and experience to explain Special District positions prior to the time a vote is taken that will be in the best interest of all our collective constituents in Santa Barbara County.

I'm still very active in all the activities noted above but as a "semi retired" person, I have the time necessary to be productive. I look forward to using my unique qualifications coupled with proven experience on your behalf. Your support of my candidacy will be greatly appreciated. If you have any questions please feel free to call me at 805-967-9071.

Sincerely,



John Fox

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p>NOMINATION FOR SPECIAL DISTRICT MEMBER</p> <p><i>Return to: Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 406 Santa Barbara CA 93101 Or FAX to 647-7647</i></p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
<p>Please print in ink or type</p>	
<p>POSITION SOUGHT: Regular Member: <input checked="" type="checkbox"/> Alternate Member: <input type="checkbox"/></p>	
<p>NAME OF NOMINEE:</p> <p style="text-align: center;">Geyer Craig C</p> <hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">Last First MI</p>	<p>NAME OF DISTRICT:</p> <p style="text-align: center;">Goleta West Sanitary</p> <hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">District</p>
<p>MAILING ADDRESS:</p> <p style="text-align: center;">6555 Pardall Road</p> <hr style="width: 80%; margin: 0 auto;"/> <p style="text-align: center;">Isla Vista, Calif 93117</p>	<p>TELEPHONE:</p> <p>Home: <u>805 964-6109</u></p> <p>Bus: <u>805 968-3116</u></p> <p>Fax: <u>805 685-4468</u></p>
<p>ADDITIONAL INFORMATION: On this form or accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships which bear on the nomination for Special District Member: This information will be distributed to all independent special districts.</p> <p style="text-align: center; font-size: 1.2em; margin-top: 20px;"><i>SEE ATTACHED</i></p>	
<p>SIGNATURE OF NOMINEE: </p>	

Craig Geyer

ADDITIONAL INFORMATION:

- 1) I am a current board director at Goleta West Sanitary District
- 2) I have been an active public participant in Santa Barbara County LAFCO since 1999. I pay for LAFCO Commissioner packets and either attend meetings in person or electronically.
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- 4) LAFCO issues I would like to work on for possible changes;
 - a) budget
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 - c) counsel
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 - e) greater communications between the Special Districts LAFCO representative and Special District members

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

<p>NOMINATION FOR SPECIAL DISTRICT MEMBER</p> <p><i>Return to: Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 406 Santa Barbara CA 93101 Or FAX to 647-7647</i></p>	<p>LAFCO STAFF USE</p> <p>Date Received: _____</p>
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Please print in ink or type

POSITION SOUGHT: Special District Member Alternate Special District Member

<p>NAME OF NOMINEE:</p> <p style="text-align: center; font-size: 1.2em;">Cathy Schlottmann</p>	<p>NAME OF DISTRICT:</p> <p style="text-align: center;"><u>Mission Hills Community Services District</u></p>
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<p>MAILING ADDRESS:</p> <p style="text-align: center;">1550 E. Burton Mesa Blvd, Lompoc, CA 93436</p>	<p>TELEPHONE:</p> <p>Home: (805) 714-2946</p> <p>Bus: _____</p> <p>Cell: _____</p> <p>Fax: (805) 733-4188</p>
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Mission Hills Community Services District Director since 1995, providing water & wastewater services to Mission Hills and Mesa Oaks in the Lompoc Valley. MHCSD Board Secretary-Accountant from 1980 to 1994.

Secretary of Santa Barbara County Special Districts Chapter, 1997-2009, continuing on the Executive Board Santa Barbara LAFCO Special District Alternate Commissioner then Regular Commissioner 2004-2012

Trustee of Mosquito & Vector Management District of Santa Barbara County since 2006

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Bachelor of Arts, University of San Francisco. Married since 1970 to the same man!

SIGNATURE OF NOMINEE: *Cathy Schlottmann* 12-13-11

Support **Cathy Schlottmann** for Santa Barbara LAFCO

There will be many items before LAFCO in the next few years that will have major impacts on the special districts in our County. We will all benefit from my special district experience and values.

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Continually "doing my homework" to stay current with the changes we are given from Sacramento and our various regulatory agencies.

Support **Cathy Schlottmann** for Santa Barbara LAFCO

Santa Barbara Local Agency Formation Commission
Independent Special Districts Selection Committee

Nominations received for ALTERNATE MEMBER – December 2011

- John R. Fox. (Goleta Sanitary District)
- Craig Geyer (Goleta West Sanitary District)
- Cathy Schlottmann (Mission Hills Community Services District)

SANTA BARBARA LOCAL AGENCY FORMATION COMMISSION

<p align="center">NOMINATION FOR SPECIAL DISTRICT MEMBER</p> <p align="center"><i>Return to: Executive Officer Santa Barbara LAFCO 105 East Anapamu Street, Room 406 Santa Barbara CA 93101 Or FAX to 647-7647</i></p>	<p align="center">LAFCO STAFF USE</p> <p>Date Received: _____</p>
<p align="center">Please print in ink or type</p>	
<p>POSITION SOUGHT: <input type="checkbox"/> Special District Member <input checked="" type="checkbox"/> Alternate Special District Member</p>	
<p>NAME OF NOMINEE: JOHN FOX</p>	<p>NAME OF DISTRICT: GOLETA SANITARY DISTRICT</p>
<p>MAILING ADDRESS: P.O. BOX 253 GOLETA CA 93116</p>	<p>TELEPHONE: Home: 805-967-9071 Bus: _____ Cell: 805-895-4993 Fax: 805-967-9071</p>
<p>ADDITIONAL INFORMATION: On this form or an accompanying letter, describe the nominee's personal interests, qualifications, experience, education, volunteer activities or community organization memberships that may bear on the nomination for Special District Member. This information will be distributed to all independent special districts.</p> <p align="center">SEE ATTACHED</p>	
<p>SIGNATURE OF NOMINEE: <i>John R. Fox</i></p>	

Dear Voting Members of the Special Districts Santa Barbara County LAFCO Selection Committee:

I am a candidate for a four year term as a Special District Alternate Member on the Santa Barbara LAFCO at an election to be held on January 23rd, 2012.

The Commission plays an important role in controlling policy on urban sprawl and preservation of Agricultural land and the formation and reorganization of Local Government Agencies in Santa Barbara County.

Since 1995 Special District members have joined with County, City and Public members in conducting LAFCO business.

The Special District members of LAFCO must be knowledgeable of Santa Barbara County's needs as well as those of all 35 Special Districts within the Santa Barbara LAFCO's jurisdiction. Knowledge of interfacing needs of the other 57 LAFCOs and the local State and Federal laws that apply to our deliberations is also a prime requisite.

I have been honored to have been a member of the LAFCO Commission since 1995 when Special District representatives were first appointed to the Santa Barbara LAFCO. During that time, I have served as an Alternate Special Districts member, Special Districts Voting member and Commission Chair. I have also been active in Special Districts as a Director of the Goleta Sanitary District for over 30 years including Board President numerous times. I was also a founding member of the Santa Barbara Chapter of the California Special Districts Association over twenty years ago and have served as Chapter President four times. My Special District involvement has been capped by 18 years as a Director of the California Special Districts Association and its Statewide President in 2006-2007; the only Southcoast resident to be so honored in its 42 year life. During my long association with CSDA, I have had the opportunity to provide leadership in developing CSDAs 13 Chapter network; functioning as CSDA Finance Corp President for a long period while generating almost a Billion dollars in Capital improvements and equipment leasing projects and in encouraging more Counties to bring Special District representatives on to LAFCO Commissions through "Task Force" activities and networking with my colleagues who also were LAFCO Commissioners. The value of these activities have been enhanced by regular attendance at Calafco annual conferences and a continuing information exchange with the Calafco Executive Director.

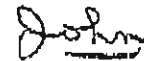
It has been my experience on LAFCO that a high percentage of your time is devoted to addressing small, but still important matters, while a small part of the time is utilized on

large, complex or controversial matters. Therefore, I feel that assisting individual Special Districts to handle their "small deals" is the most meaningful thing you do on a meeting to meeting basis which is not meant to convey that City formation and new Special District proposals or debating legislative bills is unimportant.

I have greatly enjoyed working and learning from my colleagues and staff; employing my knowledge and experience to explain Special District positions prior to the time a vote is taken that will be in the best interest of all our collective constituents in Santa Barbara County.

I'm still very active in all the activities noted above but as a "semi retired" person, I have the time necessary to be productive. I look forward to using my unique qualifications coupled with proven experience on your behalf. Your support of my candidacy will be greatly appreciated. If you have any questions please feel free to call me at 805-967-9071.

Sincerely,



John Fox

**SANTA BARBARA
LOCAL AGENCY FORMATION COMMISSION**

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Please print in ink or type	
<p>POSITION SOUGHT: Regular Member: <input type="checkbox"/> Alternate Member: <input checked="" type="checkbox"/></p>	
<p>NAME OF NOMINEE:</p> <p style="text-align: center;"> <u>Geyer</u> <u>Craig</u> <u>C</u> _____ _____ Last First MI </p>	<p>NAME OF DISTRICT:</p> <p style="text-align: center;"> <u>Goleta West Sanitary</u> <u>District</u> _____ </p>
<p>MAILING ADDRESS:</p> <p style="text-align: center;"> <u>6555 Pardall Road</u> _____ <u>Isla Vista, Calif 93117</u> _____ </p>	<p>TELEPHONE:</p> <p>Home: <u>805 964-6109</u></p> <p>Bus: <u>805 968-3116</u></p> <p>Fax: <u>805 685-4468</u></p>
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<p>SIGNATURE OF NOMINEE: </p>	

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POSITION SOUGHT: Special District Member Alternate Special District Member

<p>NAME OF NOMINEE:</p> <p style="text-align: center; font-size: 1.2em;">Cathy Schlottmann</p>	<p>NAME OF DISTRICT:</p> <p style="text-align: center;"><u>Mission Hills Community Services District</u></p>
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**RESOLUTION OF THE SANTA BARBARA COUNTY INDEPENDENT
SPECIAL DISTRICT SELECTION COMMITTEE ADOPTING RULES AND
PROCEDURES FOR SELECTING LAFCO COMMISSIONERS**

SELECTION COMMITTEE BYLAWS

Whereas, the Independent Special District Selection Committee elects the special district members, which includes the alternate member, of the Local Agency Formation Commission ("LAFCO") and

Whereas, the Selection Committee is formed and operates pursuant to Government Code Section 56332, a copy of which is attached, and

Whereas, the Selection Committee hereby adopts these Selection Committee Bylaws for the orderly and proper conduct of Committee business,

Now, therefore, it is hereby resolved and determined by the Selection Committee as follows.

1. **Independent Special District Selection Committee (SDSC).** The Selection Committee consists of the presiding officer of each independent special district. However, if the presiding officer is unable to attend a meeting, the district legislative body may appoint in writing one of its members to attend in the presiding officer's place.

Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer or representative.

2. **Meetings.** As set forth in the Government Code the LAFCO Executive Officer shall call and give notice of Selection Committee meetings. The Executive Officer shall prepare and retain records of Selection Committee proceedings.

Pursuant to Government Code section 56332(b), the Executive Officer shall call and give written notice of a Selection Committee meeting under either of the following circumstances:

(a) Whenever a vacancy exists among the members or alternate members representing independent special districts upon the commission.

(b) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

The Executive Officer shall consult with the Chair and/or Vice Chair of the Selection Committee in determining when to schedule Selection Committee meetings and the contents of the agenda for the meeting.

3. **Quorum.** Members representing a majority of the eligible districts shall constitute a quorum. (Gov. Code § 56322.) A majority of any quorum present at any meeting shall be sufficient for the Selection Committee to take any action, unless otherwise required by law.

Each member of the Selection Committee shall register with the Executive Officer upon arriving at the meeting and shall be entitled to one vote for each eligible district for which they are the presiding officer or designated representative.

4. **Brown Act.** The Selection Committee is subject to the Brown Act, Government Code section 54950 *et. seq.* that governs open meetings for local government bodies. All meetings of the Selection Committee shall be conducted in accordance with this Act, including the preparation of agendas, which shall be posted at least 72 hours prior to any meeting at the following locations:

A County Administration Building, 105 East Anapamu Street, Santa Barbara where other agendas are posted for public view

B. Betteravia Government Center, 511 East Lakeside Parkway, Santa Maria where other agendas are posted for public view

C.: Additional notification MAY be posted at special district offices and on electronic media.

5. **Selection of Officers.** The Selection Committee shall choose from eligible members a Chair who is the Presiding Officer of the Committee and a Vice Chair. If the Chair is not able to preside over a meeting, the Vice Chairman shall do so.

The Chair and Vice Chair will remain in those positions as long as they are members of Selection Committee and until the Selection Committee selects their replacements.

Each Selection Committee meeting shall have an item early on the agenda for the "Retention or Selection of Chair and/or Vice Chair" in recognition of the fact that the Selection Committee is composed of the presiding officer of each special district (or designated representative), and those positions tend to be filled by different district board members from year to year,

6. **Scheduling Selection Committee meetings.** LAFCO Commissioners serve four- year terms of office that end on March 1. The following schedule will be used for filling vacancies on the Commission recognizing that these times are directory and not mandatory.

a) On or about November 1, four months (sixteen weeks) prior to the expiration of a special district member or alternate special district member term of office,

the Executive Officer shall notify all independent special districts of the forthcoming vacancy and invite nominations for the position.

b) That notice shall also establish a date for a Selection Committee meeting at which time the vacancy will be filled. If possible the Selection Committee meeting shall be held not less than two and a half months (ten weeks) after the notice of upcoming vacancy is mailed to each special district.

c) The notice of upcoming vacancy will establish a deadline for the submittal of nominations, said deadline being not less than one and a half months (six weeks) after the notice is mailed.

d) When nominations are received, they should be copied and mailed to the presiding officer of each special district not less than two months (four weeks) prior to the Selection Committee meeting at which time they are to be considered.

e) If a member's seat becomes vacant before the end of his or her term the vacancy shall be filled by the Special District Selection Committee as provided by law.

7. **Nominations.** Each nomination shall be submitted to the LAFCO Executive Officer on a Selection Committee nomination form. Nominations may include any additional materials the nominee wishes to have distributed to voting members. Nominations may be made by individual board members or by an independent special district board.

Each nomination shall indicate the position being sought, either regular member or alternate member. If there are two vacancies and an individual wishes to be considered for both, separate nomination forms must be submitted for each position.

8. **Filling a Mid-Term Vacancy.** If a regular member resigns or leaves office before the end of his/her term, the Executive Officer shall notify all special districts and schedule a meeting of the Selection Committee to make an appointment to fill the remainder of that term.

9. **Conduct of Elections at Selection Committee meetings.** Elections to fill vacancies shall be by written ballot. Voting representatives must be present at the time votes are cast. Any ballot that is not signed shall not be counted. This vote shall be a public record.

- a) A separate vote for each position to be filled shall occur.
- b) Prior to the election, nominees or their representatives will be allowed to make brief comments supporting their election.
- c) Election shall be by a majority of those voting, and not by a plurality. In the event that a nominee does not receive a majority of votes cast, a runoff

election shall be held between the two nominees receiving the highest number of votes.

10. **Conduct of Elections Where Meeting is Not Feasible.** If a quorum is not present at a properly noticed Selection Committee meeting, the preferred option is to attempt to convene a meeting on another date. If the attempt to convene a second meeting is not successful, the Executive Officer shall pursuant to Government Code section 56332(c) proceed to conduct the election by a mail-in ballot, as provided by law.

- a) The Executive Officer shall notify each known nominee that a mail-in ballot will be held and provide them with at least three working days to submit additional information to be distributed with the ballot, if they wish.
- b) Information about nominees that is distributed with mailed ballots should be the same as that distributed initially with nominations, however, any candidate may amend their statements or provide additional information to go with the mailed ballot should they choose to do so.
- c) Separate ballots will be mailed for each position to be filled. The Executive Officer shall announce a deadline for the submittal of mail-in ballots which shall be at least two weeks after the ballots are mailed.
- d) Each ballot shall be signed and dated. Any ballot not signed and dated or received after the deadline shall be disqualified and not be counted.

11. **Results of Election.** The LAFCO Executive Officer shall inform in writing all special districts of the results of the elections that are conducted to fill special district members on the Commission.

PASSED AND ADOPTED by the Independent Special District Selection Committee of Santa Barbara County, California, this 22nd day of February, 2010 by a show of hands in which a majority of those voting approved these Bylaws.

Michael Damron, Chair
Independent Special District Selection Committee

ATTEST:

Bob Braitman
LAFCO Executive Officer and ex officio
Clerk of the Special Districts Selection Committee

G.C. Section 56325 Regarding Commission Composition

(c) Two presiding officers or members of legislative bodies of independent special districts selected by the independent special district selection committee pursuant to Section 56332. The independent special district selection committee shall also designate a presiding officer or member of the legislative body of an independent special district as an alternative member who shall be appointed and serve pursuant to Section 56332. The independent special district selection committee is encouraged to make selections that fairly represent the diversity of the independent special districts in the county, with respect to population and geography.

G.C. 56332 Regarding Special District Selection Committee

(a) The independent special district selection committee shall consist of the presiding officer of the legislative body of each independent special district. However, if the presiding officer of an independent special district is unable to attend a meeting of the independent special district selection committee, the legislative body of the district may appoint one of its members to attend the meeting of the selection committee in the presiding officer's place. Those districts shall include districts located wholly within the county and those containing territory within the county representing 50 percent or more of the assessed value of taxable property of the district, as shown on the last equalized county assessment roll. Each member of the committee shall be entitled to one vote for each independent special district of which he or she is the presiding officer. Members representing a majority of the eligible districts shall constitute a quorum.

(b) The executive officer shall call and give written notice of all meetings of the members of the selection committee. A meeting shall be called and held under either of the following circumstances:

(1) Whenever a vacancy exists among the members or alternate members representing independent special districts upon the commission.

(2) Upon receipt of a written request by one or more members of the selection committee representing districts having 10 percent or more of the assessed value of taxable property within the county, as shown on the last equalized county assessment roll.

(c) (1) If the executive officer determines that a meeting of the special district selection committee, for the purpose of selecting the special district representatives or for filling a vacancy, is not feasible, the executive officer may conduct the business of the committee in writing, as provided in this subdivision. The executive officer may call for nominations to be submitted in writing within 30 days. At the end of the nominating period, the executive officer shall prepare and deliver, or send by certified mail, to each independent special district one ballot and voting instructions.

(2) As an alternative to the delivery or certified mail, the executive officer, with the prior concurrence of the district, may transmit the ballot and voting instructions by electronic mail, provided that the executive officer shall retain written evidence of the receipt of that material.

(3) The ballot shall include the names of all nominees and the office for which each was nominated. The districts shall return the ballots to the executive officer by the date specified in the voting instructions, which date shall be at least 30 days from the date on which the executive officer mailed the ballots to the districts.

(4) If the executive officer has transmitted the ballot and voting instructions by electronic mail, the districts may return the ballots to the executive officer by electronic mail, provided that the executive officer retains written evidence of the receipt of the ballot.

(5) Any ballot received by the executive officer after the specified date is invalid. The executive officer shall announce the results of the election within seven days of the specified date.

(d) The selection committee shall appoint two regular members and one alternate member to the commission. The members so appointed shall be elected or appointed special district officers residing within the county but shall not be members of the legislative body of a city or county. If one of the regular district members is absent from a commission meeting or disqualifies himself or herself from participating in a meeting, the alternate district member may serve and vote in place of the regular district member for that meeting. The representation by a regular district member who is a special district officer shall not disqualify, or be cause for disqualification of, the member from acting on a proposal affecting the special district. The special district selection committee may, at the time it appoints a member or alternate, provide that the member or alternate is disqualified from voting on proposals affecting the district of which the member is a representative.

(e) If the office of a regular district member becomes vacant, the alternate member may serve and vote in place of the former regular district member until the appointment and qualification of a regular district member to fill the vacancy.